

BOROUGH OF NORTH WALES  
300 SCHOOL STREET  
NORTH WALES, PENNSYLVANIA

REMOTE MEETING: January 21, 2021 7:00 PM, EST

CALL TO ORDER made by Manager Hart at 7:00 p.m.  
This meeting was held remotely via Zoom due to COVID-19 restrictions.

ROLL CALL:	Patricia Armstrong	Present
	Moira Blacksmith	Present
	Timothy Clarke	Present
	Collette D'Angelo	Present
	Johanna Owings	Present

**Consideration: Election of Officers**

Let the record show this is the first annual meeting of the Human Relations Commission (HRC). Members of the commission established two officers: Chair and Secretary. Johanna Owings made a motion to nominate Moira Blacksmith as Chair of the HRC, seconded by Collette D'Angelo. Motion passed 5 yes, 0 no.

Moira Blacksmith made a motion to nominate Tim Clarke as Secretary of the HRC, seconded by Patti Armstrong. Motion passed 5 yes, 0 no.

**Public Comment:** There was no public comment.

**Discussion:**

HRC discussed possible training opportunities and confirmed with Christine Hart that funds have been appropriated in the current budget year to support the costs of initial rounds of training, particularly training to address the proper course and conduct of mediation. Additional training will be determined based upon need. HRC discussed the possibility of informally engaging similar commissions or committees of nearby municipalities, including Abington, Lansdale, Whitpain, Ambler, and Upper Gwynedd to learn from their experience and operational insights.

HRC reviewed the Complaint Procedure and Complaint Form. HRC affirmed that, when contacted in any way, the correct way to initialize any request for information is a referral to the Borough website's procedure and complaint form. HRC also reviewed with Manager Hart the revisions to the Borough website and discussed the possibility of translation to languages other than English for both the HRC-related content, and other website content.

Timothy Clarke made a motion to adjourn the meeting, seconded by Collette D'Angelo. Motion passed 5 yes, 0 no. Meeting adjourned at 8:04 PM.

Attest: \_\_\_\_\_  
Timothy Clarke, Secretary