

**North Wales Borough Planning Commission Meeting  
June 3, 2020 Meeting Minutes**

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At the start of the meeting, Mrs. Martin Washington announced that the North Wales Planning Commission meeting was being conducted virtually by the use of telecommunications devices via a Zoom Conference accessed by either telephone using the dial in number or entering the URL on an internet browser, both of which were provided on the North Wales Borough website [www.northwalesborouh.org](http://www.northwalesborouh.org) at least 24 hours prior to the meeting.

Commission members present were Gregory J. D'Angelo, Lillian Higgins, Greta Martin Washington, Linda McAdoo and Mark Tarlecki (joined the virtual meeting at 7:45 PM). Assistant Borough Manager/Zoning Officer Alan Guzzardo and Margaret Dobbs, MCPC, also participated in the virtual meeting.

There were no interested parties participating through the Zoom Conference link.

The meeting was called to order by Chair Martin Washington at 7:07 P.M.

1. Public Comment – Mr. Guzzardo stated that no questions or comments were received from the public prior to tonight's meeting.
2. Discussion of 2020 Planning Commission Work Items
  - a. Digital Walkability Audit Flyer – Alan advised that the Borough Solicitor has approved the text of the digital flyer. The Planning Commission members thought that the “foot” logo was very creative and had no other comments. Ms. Dobbs stated that the plan is to post the digital flyer on the Borough website, on social media channels, and distribute through email; also can reach out to the business community, the library, and the school district to advertise and promote this tool through their channels as well.
  - b. North Wales Walkability Survey
    - Feedback was received from Mrs. Martin Washington and Mrs. Higgins and their concerns were discussed. Mrs. Martin Washington's comments included being allowed to choose only one and not multiple items under “General Category” and problem with submitting her survey. She suggested that multiple items be permitted to be reported and allow a note to be added to each item briefly explaining the concern. If possible, she also suggested that the questions be viewed on the full screen, rather than on a bar running down the right hand side of the screen, in order to see all the items at once and therefore comprehensively answer them better. Mrs. Higgins said she found it difficult to manipulate the interactive map.

- Ms. Dobbs reviewed possible revisions to clarify and simplify the various data points within the survey. When the survey is submitted, Mrs. Martin Washington suggested that there be a notification acknowledging receipt of the submitted survey.
- Alan will send sidewalk data on the sidewalks installed as part of the Safe Routes to School to Ms. Dobbs so this data can be added to the map.
- Ms. Dobbs will make revisions to the survey and email to the Planning Commission and Alan. She asked that the members participate in the survey to determine how user friendly it is before going “live” for the public to access.
- Mrs. Martin Washington expressed her concern regarding the Borough liability issue once a problem is identified in the sidewalk audit. She also stressed it is important to have Council feedback on how any sidewalk repair program would be funded.

3. Approval of Minutes

A motion was made by Mr. D’Angelo, seconded by Mrs. Higgins, to approve the minutes of the May 6, 2020 Planning Commission meeting. The motion passed 4-0 with Mr. Tarlecki abstaining.

A motion was made by Mr. D’Angelo, seconded by Mrs. Higgins, to adjourn the meeting. The meeting adjourned at 8:13 P.M.

Respectfully submitted,

Greta Martin Washington, Chair