

**North Wales Borough Planning Commission Meeting
February 5, 2020 Meeting Minutes**

Commission members present were Gregory J. D'Angelo, Lillian Higgins, Greta Martin Washington, Linda McAdoo and Mark Tarlecki; Assistant Borough Manager/Zoning Officer Alan Guzzardo and Margaret Dobbs, MCPC, were also in attendance.

There were no people in the audience.

The meeting was called to order by Chair Martin Washington at 7:07 P.M.

1. Workshop Summary

Ms. Dobbs reported that at the workshop meeting this evening the Planning Commission reviewed the latest draft of the TOD ordinance. After discussion, it was recommended that additional landscaping and architectural standards should be added.

The procedure for adoption was reviewed by Alan. The final TOD draft will be reviewed by the Planning Commission at their March 4th meeting. If approved, it will be submitted to Council for discussion at the March 10th Council meeting. Ms. Dobbs will prepare a memo summarizing the proposed changes to the TOD and will attend the March 10th Council meeting. If Council supports the revised TOD ordinance, they will vote to authorize the Solicitor to prepare the official amendment, which will then be sent to MCPC and the North Wales Planning Commission for review and comment. Council will set a date for the public hearing and the proposed ordinance will be advertised.

2. Public Comment – There was no public comment.

3. Discussion of 2020 Comprehensive Plan Work Items.

Ms. Dobbs reviewed the 2020 Work Items which have been updated to designate the responsible agencies. It was decided that this list should be revised to specifically focus on the work items the Planning Commission would like to see the designated agencies accomplish in 2020. Ms. Dobbs will prepare this revised list and send to the Planning Commission members and Alan no later than February 18th.

A motion was made by Mr. Tarlecki, seconded by Mrs. Martin Washington, that the 2040 Comprehensive Plan 2019 Annual Review and 2020 Work Items be submitted to Council for consideration at their February 25th meeting. The motion passed 5-0.

With regard to Planning Commission tasks for 2020, Ms. Dobbs explained the scope of work for the Borough-wide walkability audit and the audit of permit parking in the Borough. MCPC will be the lead on both these projects, assisted by the Planning Commission where feasible.

- a. Walkability – Utilizing street maps, two teams (2 persons/team) will walk the Borough and document existing sidewalk conditions. This will begin in May and should take approximately one month. The routes will then be prioritized and sidewalk conditions rated. It was suggested that each Council member be asked about specific concerns in his/her ward. At the July workshop the existing conditions of sidewalks will be reviewed. Anticipating that this walkability audit will take 5-6 months, the final draft will be presented to the Planning Commission in September/October 2020.
- b. Permit Parking – A list of permits issued will need to be obtained from the Police Department. A survey of the existing streets where parking permits are issued would be conducted; at designated hours the number of cars on a block would be counted. Linear measurements of the streets would be taken to determine vehicle capacity and compare this to the number of permits issued. A map would be prepared showing the streets surveyed, hours, and results.

The Planning Commission was supportive of working with MCPC on these two audit projects in 2020.

4. Approval of Minutes

A motion was made by Mr. Tarlecki, seconded by Mr. D'Angelo, to approve the minutes of the January 13, 2020 Planning Commission meeting. The motion passed 5-0.

A motion was made by Mrs. McAdoo, seconded by Mrs. Higgins, to adjourn the meeting. The meeting adjourned at 8:35 P.M.

Respectfully submitted,

Greta Martin Washington, Chair