

**North Wales Borough Planning Commission Meeting  
January 13, 2020 Meeting Minutes**

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Commission members present were Gregory J. D'Angelo, Lillian Higgins, Greta Martin Washington, Linda McAdoo and Mark Tarlecki; Assistant Borough Manager/Zoning Officer Alan Guzzardo and Margaret Donnelly, MCPC, were also in attendance.

There were no people in the audience.

The meeting was called to order by Chair Tarlecki at 7:12 P.M.

1. Workshop Summary

Mrs. Donnelly reported that at the workshop meeting this evening the Planning Commission reviewed the North Wales Borough 2040 Comprehensive Plan 2019 Annual Review and the 2020 priority projects and implementation timeline in the 2040 Comprehensive Plan, and discussed which projects they would like to pursue during the 2020 calendar year.

2. Public Comment – There was no public comment.

3. Election of Officers

A motion was made by Mr. D'Angelo to nominate Mrs. Martin Washington as Chair. A motion was made by Mrs. Martin Washington to nominate Mr. D'Angelo as Chair. There were no further nominations. A roll call vote was called: Mr. D'Angelo, Mrs. Higgins, Mrs. McAdoo and Mr. Tarlecki voted in favor of Mrs. Martin Washington; Mrs. Martin Washington voted no. The motion to elect Mrs. Martin Washington as Chair passed 4-1.

At this point in the meeting Mrs. Martin Washington assumed the Chair.

A motion was made by Mrs. Higgins to nominate Mr. D'Angelo as Vice Chair. There were no further nominations. The motion passed 5-0.

A motion was made by Mr. D'Angelo to nominate Mrs. McAdoo as Recording Secretary. There were no further nominations. The motion passed 5-0.

4. Approval of Minutes

A motion was made by Mr. Tarlecki, seconded by Mr. D'Angelo, to approve the minutes of the November 6, 2019 Planning Commission meeting. The motion passed 5-0.

5. Approval of 2019 Annual Report

The 2019 Annual Report was included in the packet of information previously emailed to the Planning Commission members.

A motion was made by Mr. D'Angelo, seconded by Mr. Tarlecki, to approve the 2019 Annual Report for submission to North Wales Borough Council. The motion passed 5-0.

6. 2020 Tasks

- a. The Planning Commission reviewed the priority projects and implementation timeline in the 2040 Comprehensive Plan and discussed which projects they would like to pursue during the 2020 calendar year.

A motion was made by Mrs. McAdoo, seconded by Mrs. Martin Washington, that the Planning Commission seek authorization from Borough Council to work on ordinance amendments, specifically:

- Conduct an audit of the Zoning and Subdivision and Land Development Ordinances to identify necessary updates for clarification of intent, appropriateness of districts, and preservation or protection of existing community character.
- Adopt renewable energy ordinances regulating alternative energy systems.

Once authorized by Borough Council, Borough staff and Margaret Donnelly, MCPC consultant, will prepare the work product. Planning Commission workshop meetings in 2020 will focus on reviewing the suggested ordinance amendments and discussing possible revisions.

The motion passed 5-0.

Mrs. Martin Washington asked that a schedule of milestones be prepared once Borough staff and MCPC have met to determine specifically what will be included in the audit of the Zoning and SALDO Ordinances in 2020.

- b. The 2020 Work Items, “Studies and Projects” section was reviewed. The Planning Commission asked that Mrs. Donnelly refine this to indicate the principal responsible agencies. After reviewing this at the February Planning Commission meeting, a presentation will be made at a Council meeting to help define the policy objectives and projects MCPC and the Borough Planning Commission are recommending to the governing body.

7. Meeting Schedule - 2020

Mr. Tarlecki reviewed the meeting schedule for 2020, which will be the first Wednesday of each month beginning with February 5<sup>th</sup>. Workshops will be at 6 PM and the public meeting at 7 PM.

A motion was made by Mr. Tarlecki, seconded by Mrs. McAdoo, to adjourn the meeting. The meeting adjourned at 7:40 P.M.

Respectfully submitted,

Greta Martin Washington, Chair