

North Wales Borough Planning Commission Meeting
April 4, 2018 Meeting Minutes

Commission members present were Gregory J. D'Angelo, Lillian Rudolph Higgins, Linda McAdoo, Peter Myers, and Mark Tarlecki. Borough Manager Christine Hart, Assistant Borough Manager/Zoning Officer Alan Guzzardo, and Margaret Dobbs Donnelly, Senior Planner Montgomery County Planning Commission, were also in attendance.

There were no members of the public in the audience.

The meeting was called to order by Chairman Myers at 7:00 PM.

1. Public Comment – No members of the public were in the audience.
2. Discussion – Planning Commission review of variance applications

Mrs. McAdoo had sent an email to the other Planning Commission members requesting a brief discussion about the feasibility of establishing a procedure for the Planning Commission to review variance applications in addition to special exception applications.

Mr. Tarlecki asked how this was handled in other municipalities and Mr. Guzzardo replied that most Planning Commissions in other municipalities in Montgomery County do review both variance and special exception applications and make a recommendation to the municipal Zoning Hearing Board.

Mr. D'Angelo and Manager Hart both pointed out the timing problem, since the Zoning Hearing Board meets the first Tuesday of the month which is the day before the Planning Commission meets.

Mr. Myers asked about the timing for submission of a ZHB application and Manager Hart replied the application must be received three weeks prior to the Zoning Hearing Board hearing date.

Mrs. Donnelly suggested that the Planning Commission could be given a summary of the pending ZHB cases and decide if they want to make a recommendation.

It was decided that Borough staff would work on developing a procedure, recognizing that the Zoning Ordinance may need to be amended to include this as part of the Planning Commission duties.

3. Approval of Minutes

A motion was made by Mr. Tarlecki, seconded by Mr. D'Angelo, to approve the minutes of the February 7, 2018 Planning Commission meeting. The motion passed 5-0.

A motion was made by Mr. Tarlecki, seconded by Mr. D'Angelo, to adjourn the meeting. The meeting adjourned at 7:16 PM.

Respectfully submitted,

Peter Myers, Chairman