



North Wales Borough
300 School Street
North Wales, PA 19454
Phone: 215-699-4424
Fax: 215-699-3991
www.northwalesborough.org

PUBLIC ACTIVITY PERMIT APPLICATION

APPLICANT INFORMATION

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

ACTIVITY INFORMATION

Proposed Date(s): _____ Duration of Activity: _____

Activity Address/Location: _____

Description of Activity: _____

Estimated Number of People Attending Activity: _____

Block Party?*: yes / no **Residents seeking block party approval must fill out the form on page 3.*

Description of any sound or amplification systems: _____

Route of any procession (attach a map as needed): _____

ASSISTANCE REQUESTS

Describe any assistance that may be needed by the Public Works Department:

Describe any assistance that may be needed by the Police Department:

The applicant agrees with the filing of this application to comply with all local, county, state and federal requirements relevant to the proposed activity.

The application fee for each public activity shall be thirty-five dollars (\$35.00) for each day such public activity shall continue payable at the time of application. A new application and fee are required for each public activity. If municipal services are requested, additional fees will be assessed following the conclusion of the event.

Non-profit organizations of the Borough of North Wales, including organizations of the North Wales Borough Police Department, North Penn Volunteer Fire Company, and other charitable, religious, education, or veteran organization, shall be exempt from the permit fees. Such organizations shall, however, be required to secure a permit for public activities and observe all other rules and regulations.

If the Applicant is requesting a waiver of the fee, a request in writing must be made at the time of application.

Applicant Signature: _____ **Date:** _____

FOR BOROUGH USE ONLY

Application Approved (select): yes / no

Chief of Police: _____ Date: _____

Borough Manager: _____ Date: _____

Comments: _____



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BLOCK PARTY ACKNOWLEDGEMENT FORM

**This form is only to be completed if a resident is requesting a block party.*

The road listed on this request may be closed to through traffic as long as provisions are made to interrupt your block party/road closing if an emergency vehicle needs to get through. For these purposes, the Borough recommends the creation of a “Safe Zone” through using vehicles as barriers to the block party. Along with providing residents additional protection, barrier vehicles can be moved to allow for emergency vehicles to pass through. These vehicles must be moved back to appropriate parking zones following the conclusion of the block party.

By signing this form, we acknowledge that:

- In the event of emergency, we will move vehicles used as barriers to allow for emergency vehicles to pass through.
- We are responsible for the cleanup of debris on the closed street after the party is held.
- All noise (music, etc.) must be kept to a reasonable level throughout the day. We will be courteous to nearby neighbors not in attendance.

We hereby acknowledge to comply with the regulations of all Borough departments related to street closures. In accepting this permit, **we agree to be responsible for all injuries to persons and/or damage to property** that may be caused by the closing of this street, to observe all safeguards, including any barricades, danger signals, etc.

Applicant Signature: _____

Date: _____