



# BOROUGH OF NORTH WALES

---

300 School Street, North Wales, PA 19454  
Phone: 215-699-4424 • Fax: 215-699-3991  
<http://northwalesborough.org>

## **PARKS & RECREATION BOARD MEETING** **Thursday, November 10, 2022 – 7:00 P.M.**

Gina Calhoun, Chair  
Lynne Fitzgerald  
Martha Lottes  
Robin Parker  
Timothy Pilcher  
Sarah Whelan, Vice Chair  
Rachel Wise, Secretary

**MEETING:** November 10, 2022, 7:11 P.M., EST

**CALL TO ORDER** made by Gina Calhoun, Chair.

**ROLL CALL:**

- Lynne Fitzgerald – Present
- Martha Lottes – Absent
- Robin Parker – Present
- Timothy Pilcher – Absent
- Sarah Whelan, Vice Chair – Present
- Gina Calhoun, Chair – Present
- Rachel Wise, Secretary – Present

No members of the public were in attendance.

- **Public Comment**

None

- **Consideration: Approval of Minutes: Thursday, October 13, 2022**

Motion to approve the minutes of the October 13, 2022, meeting was made by Gina Calhoun. The motion was seconded. There were no changes or comments regarding the minutes. Motion Passed, 5-0.

- **Hess Park Clean Up**

Discussion took place about the details of the Park Clean up scheduled for November 19 at 10 AM. Gina talked to Brian from Public Works before making the flyer to confirm details. Recommendation was made that people should come with rakes, gloves, and gardening tools. Discussion was had that the plan is to clean up the rain garden at Hess Park; committee member Tim will be taking the lead role in organizing and directing this activity.

Gina relayed that Brian had stated if there is a high turnout, then he would like some people to go to Ninth Street Park to work on that area as well. Members present discussed requesting mention of the clean-up event on the marquee signs on Walnut St. and Main St. Gina said she will email Christine asking about this, although members noted it may be too short of notice for this event.

- **Soldier's Christmas**

Sarah shared that she was given contact information for someone who does reenactment. Members present discussed due to the proximity of this event, there is not enough time to consider this for the current year, but all present agreed to revisit this topic and pursue additional discussion in mid-2023 so there is time in advance to plan beforehand. Regarding this year's drive to collect items, discussion was had about printing flyers and hanging at local businesses. Lynne said she may do this. Members present also discussed requesting mention of the drive on the marquee signs on Walnut St. and Main St. Gina said she will email Christine asking about this.

- **Summer Kick-Off 2023 Planning**

Gina shared updates about the vendors she has contacted that have responded, which she has documented on a Google Docs sheet to keep record of who has confirmed participation for next year. Gina shared that Farmstead Foods, Maria's Babycakes, Babalouie BBQ, Hoser's Central Kitchen, Slurp Philly all confirmed; Love Foodtruck/Grandma's Lemonade initially confirmed with Martha following the Summer Kick-off 2022 event but no response more recently when Gina reached out. Gina said Downtown scoop ice cream is currently booked elsewhere and she has contacted other vendors and is waiting to hear back from Tuckedito and Roll'M'Up.

Members discussed that more porta-potties and trashcans would be beneficial. A suggestion was made for recycling receptable to be placed near alcohol vendors. Members present discussed that it would be beneficial to have more food trucks since turnout may be higher than last year due to plan to include fireworks this year. Discussion was had about additional local businesses to contact to see if they are interested in participating as well as organizations that had provided kids' activities. Gina will contact Little's and My Place; Rachel will contact Alice's Bakery & Green Fork; Lynne will contact Empanadas, Everything Bagel, Tex-Mex, Boy Scouts, and the Art Alliance; and Sarah will contact the Police Department about bike helmet giveaway. Sarah raised the idea of offering temporary tattoos for people waiting for face painting. Rachel will bring bean bag toss game again and will seek to borrow a second set from someone else.

Gina shared that the band that played Summer Kick-Off 2022 is no longer together. Members present discussed trying to find another band with the constraints that budget is limited, and the band must be willing to play with the specifications of location (such as no stage). Rachel offered to contact the Band that played at Community Day to ask about their cost.

Gina said she will contact Ten7 to see if they can send email to their food and music vendors to see if others food trucks and bands are interested.

Discussion was had about not approaching sponsors for fireworks until more details are known about efforts made by the Borough Administration to avoid repeating same contacts. Gina shared that Christine told her there is a rain date for fireworks because there is a contract for it; there will be no planned rain date for the rest of the event.

Sarah mentioned the idea of having a moon bounce and others said they remember having learned previously that there is a liability issue that prevents the Borough from setting one up. There was discussion of including language in the flyer of encouraging families to bring bubbles or other activities, but members also noted that children played happily at last year's event.

During the course of the discussion, Gina updated the GoogleDoc to note the plans made.

- **Adjournment**

Motion to adjourn was made by Gina Calhoun. Seconded by multiple members. Motion passed unanimously, 5-0. Meeting was adjourned at 8:02 P.M.

Attest: Rachel Wise  
Secretary for Parks and Recreation