



BOROUGH OF NORTH WALES

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PARKS & RECREATION BOARD MEETING **Thursday, May 11, 2023 – 7:00 PM**

Gina Calhoun, Chair
Lynne Fitzgerald
Martha Lottes
Robin Parker
Timothy Pilcher
Sarah Whelan, Co-Chair
Rachel Wise, Secretary

MEETING: May 11, 2023, 7:07 PM, EST

CALL TO ORDER made by Rachel Wise.

ROLL CALL: Gina Calhoun, Chair – Absent
Lynne Fitzgerald – Present
Martha Lottes – Present
Robin Parker – Present
Timothy Pilcher – Absent
Sarah Whelan, Co-Chair – Absent
Rachel Wise, Secretary – Present

One member of the public was in attendance (Elliot Sadlon).

- **Public Comment**
None.
- **Consideration: Approval of Minutes: Thursday, April 13, 2023**

Motion to approve the minutes of the April 13, 2023 meeting was made by Rachel. The motion was seconded by Lynne. There were no changes or comments regarding the minutes. Motion Passed.

- **Community Garden – May 20th**

There was discussion about uncertainty about whether borough is providing soil or plants for this event. Rachel will email Christine to find out. Rachel reported that the Master Gardener who is attending to provide information will also have seeds to give away. Rachel said she will bring 2 tables – one for making newspaper pots and one for compost info. Martha will bring a table and bulbs to display/discuss. Lynne will bring empty containers (gallon jugs) to use/leave at the garden. There was discussion of committee members who are attending arriving at 8:30 AM for setup. Robin, Lynne, Martha, Rachel confirmed attendance.

There was discussion of having something to show who is a committee member/volunteer so people know who to go to and Lynne mentioned she may have tshirts from committee efforts years prior. Martha suggested nametags and Rachel said she will obtain & bring to the event on 5/20.

Committee members discussed scheduling rotation of shifts to water the community garden after it is planted, with the understanding that weather may alter the plan and shifts can be skipped if it rains. Those present agreed that the current plan would be several times the week following planting and then switching to Tues & Thurs after that. Schedule was made for the initial weeks with some gaps to be filled: Lynne on 5/22, Rachel on 5/23, Martha on 5/24, Robin on 5/26, Martha on 5/30 and Martha on 6/6. Volunteers needed for 6/1 and 6/8 (night of next meeting). At next meeting, schedule will be set for the rest of the summer.

- **Summer Kick-Off – June 3rd**

Gina provided update via email that she is going to email vendors 5/29 regarding last minute details, and that she will draft a map of vendor locations. Lynne said she checked about insurance for Empanadas and Boy Scouts – they are both covered/in good standing. Lynne will bring a table and tent for NP Art Alliance to utilize. There was discussion of committee members arriving at 3 PM in anticipation of vendors possibly arriving earlier than scheduled.

Rachel will email Christine to ask about borough printing flyers to post at local businesses, if there are any outstanding needs from vendors (i.e. insurance certificates), whether the borough can provide chairs for NP Art Alliance, whether there is a generator for TexMex to utilize as had been previously discussed, and whether fireworks impacts any of the planned logistics (mapping vendor locations).

- **Adjournment**

Motion to adjourn was made by Lynne. Seconded by Robin. Motion passed unanimously. Meeting was adjourned at 7:46 P.M.

Attest: Rachel Wise
Secretary for Parks and Recreation