



# BOROUGH OF NORTH WALES

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## PARKS & RECREATION BOARD MEETING Thursday, June 8, 2023 – 7:00 PM

Gina Calhoun, Chair  
Lynne Fitzgerald  
Martha Lottes  
Robin Parker  
Sarah Whelan, Co-Chair  
Rachel Wise, Secretary

**MEETING:** June 8, 2023, 7:07 PM, EST

**CALL TO ORDER** made by Gina Calhoun.

**ROLL CALL:** Gina Calhoun, Chair – Present  
Lynne Fitzgerald – Present  
Martha Lottes – Absent  
Robin Parker – Present  
Sarah Whelan, Co-Chair – Present  
Rachel Wise, Secretary – Present

- **Public Comment**

Elliot Sadlon, 224 S. Main Street, remarked that Summer Kick Off was a great success.

- **Consideration: Approval of Minutes: Thursday, May 11, 2023**

Member Wise made a motion to approve the minutes from May 11, 2023. Member Whelan seconded the motion. Motion passed unanimously.

- **Community Garden – Saturday, May 20, 2023**

Member Fitzgerald commented that the garden is growing and she is watering every other day and will continue to do so. Member Parker questioned about requesting Public Works to fill the rain barrel on a regular basis. There was discussion about shortening the time span for the event to one hour for next year and board members were all in support of this. Member Wise mentioned a comment from the event that there should be a sign labeling the garden. The board discussed the signage and there was interest in a simple sign as a temporary measure: “Community Garden: Please weed, water, and help yourself to the vegetables!” Member Whelan mentioned there may be a concern about rules with signage; she will inquire about that and suggested that they include making a sign for the event next year.

- **Summer Kick-Off – June 3rd**

Member Calhoun commented that the event went well overall. Manager Hart provided feedback that was reviewed. The board discussed roping off monuments in the park, a Sunday morning clean up crew, signing up volunteers for clean up on Sunday, having the band make an announcement to the public to clean up after themselves, Public Works using the street sweeper and continuing clean up on Monday, more face painters or volunteers for face painting, more kids games or increasing the offerings for children to participate in, adding more porta-potties, signage regarding the Scout building bathrooms, lighting the porta potties and exits at the end of the night, having music playing during the band breaks, a \$100 vendor fee and vendor contracts for next year, notifying policy of safety concerns, adding smoke-free signs, adding a lost and found, adding more trash cans around the park, and requesting the same vendors along with additional vendors to return next year. Member Calhoun thanked all the vendors that were there. The board discussed moving the date to June 8<sup>th</sup>, 2024 due to conflicting interests.

Member Calhoun made a motion to approve a vendor fee of \$100 for food trucks/stands. Member Wise seconded the motion. Motion passed unanimously.

Member Calhoun made a motion to change the date of the event to June 8, 2024. Member Fitzgerald seconded the motion. Motion passed unanimously.

Member Calhoun made a motion to request the same band for next year. Member Whelan seconded the motion. Motion passed unanimously.

Elliot Sadlon, 224 S. Main Street, commented that the new Borough Business Alliance may be interested in sponsoring or organizing the games for children at the 2024 event.

Member Whelan excused herself from the meeting at 8:15 PM.

- **Park Tour – August 2023**

The board discussed using the same general plan as previous years. Board members discussed contacting local businesses for gift card donations as prizes as in previous years. Member Wise will contact the library about putting the box and flyers there and will ask them to advertise the event.

Member Parker made a motion to use vegetables as the picture theme this year. Member Fitzgerald seconded. Motion passed unanimously.

- **Adjournment**

Member Fitzgerald made a motion to adjourn. Member Parker seconded the motion. Motion passed unanimously. Meeting was adjourned at 8:38 P.M.

Attest: Rachel Wise  
Secretary for Parks and Recreation