



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

**COUNCIL MEETING
REMOTE ACCESS ONLY
Tuesday, May 26, 2020 – 7:00 P.M.**

Salvatore Amato
James Cherry
Sherwin Collins
Ronald S. Little, Jr.
Wendy McClure

Sally Neiderhiser
Eion O'Neill
James Sando
Mark Tarlecki
Gregory J. D'Angelo, Mayor

**Call to Order, Date and Time
Roll Call
Pledge of Allegiance**

1. Public Comment

2. Consideration: May 2020 Disbursements: \$89,329.38

3. Consideration: Certificate(s) of Appropriateness: 125 S Main, 105 S 3rd & 107 S 3rd

4. Consideration: Approval for Advertisement of Traffic Engineer RFP

5. Consideration: Amendment to Employee Handbook, adding COVID-19 Policy

6. Old Business/Committee & Board Reports/Zoning Applications

7. Solicitor / Mayor / Council / Chief of Police / Manager

Adjournment

COVID-19 RESTRICTIONS:

In response to the Governor's Stay Home Order due to the COVID-19 health pandemic, this meeting will be conducted via ZOOM. All members of Council, staff and public will participate remotely. The public may join this meeting by either telephone using the dial in number or entering the URL on an internet browser. Below you will find instructions on how to access and participate in the meeting:

Meeting URL:

- <https://us02web.zoom.us/j/89574765828?pwd=akluaDhzSXpXaXBFNHVtODlmaWszZz09>
- **Meeting via Zoom App:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: 895 7476 5828
- **Meeting dial in number (no video):** 1-929-205-6099
- **Meeting ID number:** (to be entered when prompted): 895 7476 5828
- **Meeting Password:** 468661

All interested parties may participate through the Zoom Conference link on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to chart@northwalesborough.org; these must be received no later than 12 Noon on May 26, 2020. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to chart@northwalesborough.org.

Mayor's Office Hours

2 nd & 4 th Tuesdays	2:00 - 4:00 PM
2 nd & 4 th Wednesdays	7:00 - 8:30 PM

Monthly Meeting Information:

Boards and Commissions

Borough Council	2 nd & 4 th Tuesday of Month
Zoning Hearing Board	1 st Tuesday of Month, as Needed
Planning Commission	1 st Wednesday of Month
HARB	3 rd Wednesday of Month
Park & Recreation Board	2 nd Thursday of Month
Shade Tree Commission	2 nd Thursday of Month
Nor-Gwyn Pool Commission	2 nd Thursday of Month – 7:30 PM
Historic Commission	3 rd Tuesday of Month

All above meetings begin at 7 P.M. in the Municipal Building, unless noted otherwise.

North Wales Water Authority	2nd & 4th Wednesday of Month 5:00 PM, 200 W. Walnut Street
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Please note: The meeting is being digitally recorded.



Borough of North Wales CHECK DETAIL REPORT

May 2020

0110010 - GENERAL FUND CHECKING

Date	Num	Name	Amount
05/12/2020	6764	ACE FUELING	\$ (993.43)
05/12/2020	6765	BOROUGH OF NORTH WALES POLICE PENSIONPL	\$ (1,622.52)
05/12/2020	6766	DELAWARE VALLEY HEALTH TRUST	\$ (9,491.38)
05/12/2020	6767	FISHERS ACE HARDWARE & RENTAL	\$ (31.98)
05/12/2020	6768	HOME DEPOT CREDIT SERVICES	\$ (95.90)
05/12/2020	6769	KEYSTONE FIRE PROTECTION CO.	\$ (602.00)
05/12/2020	6770	MAILLIE	\$ (10,500.00)
05/12/2020	6771	MRM PROPERTY & LIABILITY TRUST	\$ (41,998.00)
05/12/2020	6772	NWWA	\$ (180.92)
05/12/2020	6773	PA ONE CALL SYSTEM INC.	\$ (10.50)
05/12/2020	6774	PECO 01711-30377 (EVENT ST POWER)	\$ (32.29)
05/12/2020	6775	PECO 02951-60039 HESS PARK	\$ (30.83)
05/12/2020	6776	PECO 23654-10011 (PW - 599 ELM)	\$ (41.64)
05/12/2020	6777	PECO 32937-01304 BORO HALL	\$ (232.95)
05/12/2020	6778	PECO 63863-01003 PW GARAGE	\$ (44.69)
05/12/2020	6779	PECO 63864-01609 WALNUT SQUARE	\$ (33.70)
05/12/2020	6780	PECO 66955-01103 PW GARAGE	\$ (61.84)
05/12/2020	6781	PECO 70344-01702 BORO HALL	\$ (421.87)
05/12/2020	6782	PECO 79323-09073 125 N MAIN	\$ (63.38)
05/12/2020	6783	PECO 79540-01509 WEINGARTNER	\$ (32.96)
05/12/2020	6784	PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM	\$ (721.67)
05/12/2020	6785	REPUBLIC SERVICES #320	\$ (211.46)
05/12/2020	6786	TRANSUNION	\$ (50.00)
05/12/2020	6787	U. S. BANK EQUIPMENT FINANCE	\$ (240.15)
05/12/2020	6788	UNUM LIFE INSURANCE COMPANY	\$ (615.79)
05/12/2020	6789	VERIZON S0007570	\$ (171.41)
05/12/2020	6790	VERIZON WIRELESS	\$ (175.17)
05/12/2020	6791	VOYAGER FLEET SYSTEMS INC.	\$ (737.55)
05/12/2020	6792	WEST GENERATOR SERVICES, INC.	\$ (428.51)
05/12/2020	6793	CARDMEMBER SERVICE	\$ (1,191.31)
05/12/2020	6794	NATIONAL ELEVATOR INSPECTION	\$ (83.50)
05/12/2020	6795	SWIF - STATE WORKERS' INSURANCE FUND	\$ (1,513.00)

Borough of North Wales CHECK DETAIL REPORT

May 2020

Date	Num	Name	Amount
05/26/2020	6796	21st CENTURY MEDIA - PHILLY CLUSTER	\$ (862.52)
05/26/2020	6797	ALLEY AUTOMOTIVE	\$ (305.00)
05/26/2020	6798	ASSOCIATED IMAGING	\$ (71.20)
05/26/2020	6799	BERGEY'S	\$ (205.90)
05/26/2020	6800	BOUCHER & JAMES INC.	\$ (5,223.04)
05/26/2020	6801	HARRY M. GACAD	\$ (10.00)
05/26/2020	6802	KELLNER'S LAWN & LEISURE	\$ (76.96)
05/26/2020	6803	METRO ELEVATOR CO.	\$ (213.22)
05/26/2020	6804	MICHAEL E. EVES	\$ (245.88)
05/26/2020	6805	NWWA	\$ (127.57)
05/26/2020	6806	NWWA 30543700-82705	\$ (25.90)
05/26/2020	6807	OFFICE BASICS	\$ (734.14)
05/26/2020	6808	PECO 01711-30377 (EVENT ST POWER)	\$ (11.86)
05/26/2020	6809	PITNEY BOWES - POSTAGE	\$ (200.00)
05/26/2020	6810	REPUBLIC SERVICES #320	\$ (101.34)
05/26/2020	6811	RICHARD HAGY	\$ (120.00)
05/26/2020	6812	RUBIN GLICKMAN STEINBERG & GIFFORD	\$ (3,000.00)
05/26/2020	6813	TOWAMENCIN TOWNSHIP	\$ (500.00)
05/26/2020	6814	UNIFORM GEAR, INC	\$ (82.79)
05/26/2020	6815	UNUM LIFE INSURANCE COMPANY	\$ (615.79)
05/26/2020	6816	VICTORY FIRE PROTECTION	\$ (500.00)
05/26/2020	6817	WITMER PUBLIC SAFETY GROUP INC.	\$ (1,141.15)
05/26/2020	6818	Y-PERS, INC.	\$ (521.50)
05/26/2020	6819	PECO 67276-01407 STREET LIGHTS	\$ (1,385.03)
05/26/2020	6820	UNIFORM GEAR, INC	\$ (73.79)
05/26/2020	6821	MICHAEL E. EVES	\$ (300.00)
Total 0110010 · GENERAL FUND CHECKING			<u>\$ (89,316.88)</u>
3510010 · LIQUID FUELS CHECKING			
05/26/2020	1265	PECO 82667-00208 RED LIGHT	\$ (12.50)
Total 3510010 · LIQUID FUELS CHECKING			<u>\$ (12.50)</u>
TOTAL			<u><u>\$ (89,329.38)</u></u>

Historical Architectural Review Board

Record of Action

Date 5.22.2020

Application: 0520-03

Application date: 5.12.2020

Applicant/Property Owner: 125 South Main St.
Creative edge dance studio
North Wales, PA

Block/Unit # _____

Request: Replace existing windows

Submittals: Application, catalog cut, photos.

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HARB Meeting: May 20, 2020 (online via Zoom)

In attendance: Mr. Joseph Del Ciotto
Mr. Charles Guttenplan
Rev. Amy Smith
Mr. James Schiele
Mr. Ray Tschoepe

Applicant in Attendance: Juliet Haroutunian of BIG Property mgmt.

Action: *Approve with Qualifications*

Findings of fact. The Sec. of Int. recommends “Replacing in kind an entire window that is too deteriorated to repair...If the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered.”

Window qualifications : The sash are to match the existing in size, style and light pattern (2/2). All replacement sash must have the muntins on the exterior surface of the glass, not between the glazing. Since 3 sides are “street facing”, the windows can NOT be capped (lintels, jambs or sills) in aluminum or other material. This is consistent with HARB requests since it’s inception. Sills etc. can be repaired or replaced in-kind.

Recommendation to Council: Issue Certificate of Appropriateness only if the above qualifications can be met.

Respectfully submitted,

[Ray Tschoepe](#)

HARB Chairman/Vice-chairman

Quote Prepared For:



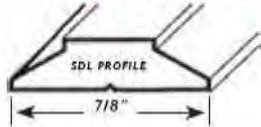
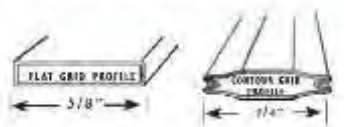
Creative Edge Center
125 S Main St
North Wales, PA 19454

SCOPE OF WORK:

- Furnish and install white vinyl double-hung windows with low-e and argon insulated glass; *optional* colonial grids; half screens; white hardware; exterior aluminum capping (choice of color) as follows: Upstairs: (12)
- Remove debris

	Good (2-chamber)	Better	Best (Guardian)
Per DH (x12)	\$575	\$620	\$680
GBG per DH	+\$50	+\$50	+\$50
SDL per DH	N/A	+\$300	N/A
Total:	\$6,900 +	\$7,440 +	\$8,160 +

*GBG = Grids Between the Glass SDL = Simulated Divided Lites (see below)

	
<p>Simulated Divided Lites (SDL) Simulated Divided Lites mimic the look and feel of an Old World wood window made with state-of-the-art materials.</p>	<p>Internal Grids (Double Glazed Glass) Internal Grids with double glazed glass are placed between the two panes of glass.</p>
<p>Simulated Divided Lites</p> 	<p>Grids Between Glass</p> 





CREATIVE EDGE CENTER for the ARTS

YANG'S MARTIAL ARTS SCHOOL
TAE KWON-DO HAPKI-DO KUNG FU JUNG MOO SUL





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WALKING FOR
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Historical Architectural Review Board

Record of Action

Date 5.22.2020

Application: 0520-01

Application date: 5.5.2020

Applicant/Property Owner: 105 South 3rd St.
North Wales, PA

Block/Unit # _____

Request: Replacing the existing asphalt shingle roof with a Roof (Main and Porch) replacement using Slatline by GAF

Submittals: Application, catalog cut, photos.

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HARB Meeting: May 20, 2020 (online via Zoom)

In attendance: Mr. Joseph Del Ciotto
Mr. Charles Guttenplan
Rev. Amy Smith
Mr. James Schiele
Mr. Ray Tschoepe

Applicant in Attendance: Mr. Jason Graham, of Greyhouse Service Group (contractor)

Action: Approve as presented

Findings of fact. The Sec. of the Interior Guidelines recommend “Replacing in kind an entire feature of the roof that is too deteriorated to repair...If the same kind of material (slate) is not technically or economically feasible, then a compatible substitute material may be considered.”

Recommendation to Council: Issue Certificate of Appropriateness.

Respectfully submitted,

Ray Tschoepe

HARB Chairman/Vice-chairman



Historical Architectural Review Board

Record of Action

Date 5.22.2020

Application: 0520-02

Application date: 5.5.2020

Applicant/Property Owner: 107 South 3rd St.
North Wales, PA

Block/Unit # _____

Request: Replacing the existing asphalt shingle roof with a Roof (Main and Porch) replacement using Slatline by GAF
Replacing windows as well which includes windows at the basement level.

Submittals: Application, catalog cuts, photos.

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HARB Meeting: May 20, 2020 (online via Zoom)

In attendance: Mr. Joseph Del Ciotto
Mr. Charles Guttenplan
Rev. Amy Smith
Mr. James Schiele
Mr. Ray Tschoepe

Applicant in Attendance: Mr. Jason Graham, of Greyhouse Service Group (contractor)
Action: Approve as presented

Findings of fact. Roofing: The Sec. of the Interior Guidelines recommend “Replacing in kind an entire feature of the roof that is too deteriorated to repair...If the same kind of material (slate) is not technically or economically feasible, then a compatible substitute material may be considered.”

Windows: The Sec. of Int. similarly recommends “Replacing in kind an entire window that is too deteriorated to repair...If the same kind of material (old growth softwood) is not technically or economically feasible, then a compatible substitute material may be considered.”

Window qualifications : The sash are to match the existing in size, style and light pattern. Street facing façade windows will NOT be capped in aluminum or other material.

Recommendation to Council: Issue Certificate of Appropriateness.

Respectfully submitted,

[Ray Tschoepe](#)

HARB Chairman/Vice-chairman







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**REQUEST FOR PROPOSALS (RFP)
BOROUGH TRAFFIC ENGINEER
BOROUGH OF NORTH WALES**

1. PURPOSE AND INTENT

Through this Request for Proposals (RFP), the Borough of North Wales (hereinafter the "Borough") seeks to engage a respondent as Borough Engineer for the Borough commencing July 1, 2020.

2. PROPOSAL SUBMISSION

The respondent must submit an original hardcopy proposal, clearly marked as the "ORIGINAL", three full, complete and exact copies, and an electronic copy of each proposal in a sealed envelope and must be marked as "Borough Traffic Engineer" and addressed to:

Christine A. Hart, Borough Manager
Borough of North Wales
300 School Street
North Wales, PA 19454

The proposals must be received no later than June 19, 2020 at 12:00 pm. (noon)

All documents/information submitted in response to the solicitation shall be available to the general public. The Borough will not be responsible for any costs associated with the oral or written and/or presentation of the proposals. The Borough reserves the right to reject any and all proposals, with or without cause, and waive any irregularities or informalities in the proposals. North Wales Borough also reserves the right to negotiate with all qualified sources, or to cancel in part or in its entirety the RFP when North Wales Borough determines that such action is in its best interest.

The Borough further reserves the right to make such investigation as it deems necessary as to the qualifications of any and all respondents submitting proposals.

3. GENERAL INFORMATION ON THE BOROUGH OF NORH WALES

The Borough of North Wales is located in Montgomery County, Pennsylvania and operates under the Borough form of government, with a Nine-member Borough Council and an appointed Manager. The Borough is approximately 0.6 square miles, has a 2010 Census population of 3,229 and an annual General Fund budget of \$3.9 million dollars. The Borough Council meets the second and fourth Tuesday of each month as well as special meetings on an as needed basis.

4. MINIMUM QUALIFICATIONS AND SCOPE OF SERVICES

The Borough requires the services of a firm or individual ("respondent") that is able to provide engineering consultant services on a variety of matters. See Exhibit A for details on needed services.

5. MANDATORY CONTENTS OF PROPOSAL

In addition to demonstrating an ability to perform all services described in Exhibit A, the respondent must also include and address the following:

- a. Contact Information: Provide the name and address of the respondent; the name, telephone number, and e-mail address of the individual responsible for the preparation of the proposal, and the principal professional engineer assigned to the Borough.
- b. A two-year rate proposal including a rate schedule detailing Personnel Classifications, rates per hour, direct expenses such as auto travel, copies etc. and any other costs that may be applicable.
- c. An executive summary of not more than two (2) pages, identifying and substantiating why the respondent is best qualified to provide the requested services.
- d. A staffing plan listing those persons who will be assigned to the engagement if the respondent is selected, including the designation of the person who would be the respondent's principal professional engineer responsible for managing all services required under the engagement. This portion of the proposal should include the relevant resume information for the individual(s) who will be assigned. The information should include, at a minimum, a description of the principal's relevant professional experience, years and type of experience, and number of years with the respondent. Also provide evidence of all applicable licenses to perform engineering in Pennsylvania.
- e. A description of the respondent's experience in performing services of the type described in the RFP. The respondent shall have at least six (6) years of experience as a consulting traffic engineer for a municipality/Borough in the state of Pennsylvania. Provide specific examples of work within the scope of services require under this RFP in similarly sized municipalities. It is imperative to show experience in similarly sized municipalities in southeastern Pennsylvania. Also, provide a detailed description of experience working with PA DOT traffic analysis and highway occupancy permitting process.
- f. The location of respondent's office, if other than the respondent's main office, at which the respondent proposes to perform services required under this RFP. Describe your presence in southeastern Pennsylvania and any familiarity your firm has with the Montgomery County area.
- g. References of three (3) similar-sized municipal clients for whom services have been provided. Provide the contact names, titles and phone numbers.
- h. Identify any existing or potential conflicts of interest, and disclose any representation of parties or other relationships that might be considered a conflict of interest with regard to the engagement.

6. INTERVIEW

The Borough Manager and/or the Borough Council reserve the right to interview any or all of the respondents submitting a proposal. Although interviews may take place, the proposal should be comprehensive and complete on its face. The Borough reserves the right to request clarifying information subsequent to the submission of the proposal.

7. SELECTION PROCESS

All proposals will be reviewed by the Borough Manager or his designee to determine responsiveness. Non-responsive proposals will be rejected without evaluation. For respondents that satisfy the “Minimum Qualifications” and “Mandatory Contents of Proposal” the Borough’s evaluation will include but will not be limited to the following evaluation criteria, separate or combined in some manner, and not necessarily listed in order of significance:

- a. The respondent’s general approach to providing the services required under this RFP.
- b. The respondent’s documentation experience in successfully completing contracts of a similar size and scope to the engagement addressed by this RFP.
- c. The qualifications and experience of the respondent’s management, supervisory or other key personnel assigned to the engagement, with emphasis on documented experience in successfully completing work on contracts of similar size and scope to the services required by the RFP.
- d. The overall ability of the respondent to mobilize, undertake and successfully complete the scope of work in a timely fashion. The criterion will include, but not be limited to, the following factors: the number and qualifications of management, supervisory and other staff proposed by the respondent to perform the services required by this RFP; the availability and commitment to the engagement of the respondent’s management, supervisory and other staff proposed, the location of the principal office that will serve the Borough.
- e. Costs and fee schedules.
- f. Other criteria as deemed appropriate by the Council members.

8. SELECTION AND CONTRACT

The Borough will select the respondent deemed most advantageous to the Borough, with price and other factors considered. The resulting contract will include the RFP, and all clarifications and addenda thereto, the selected respondent’s proposal, and any changes negotiated by the parties. The Borough shall not be required to appoint the lowest cost respondent.

Exhibit A

Borough of North Wales, PA Minimum Requirements and Scope of Services Borough Traffic Engineer

The Borough of North Wales is soliciting proposals and qualifications from firms interested in providing traffic engineering services. The Borough Traffic Engineer will work closely with the Borough Manager, Planning Director/Commission, and Borough Engineer and coordinate work with the Public Works department. This work is to be performed on an on-call flexible service basis. The firm must have all applicable licenses to perform traffic engineering in Pennsylvania, have at least six (6) years of experience in a similarly sized municipality, and have traffic engineering experience, including but not limited to:

A. Traffic Services

The selected Traffic Engineer shall be capable to provide the Borough with the following services:

- Traffic Operations Analysis, including traffic signal system analysis and optimization, pavement markings, signing, and maintenance of traffic plans.
- Transportation Planning, including feasibility studies, highway and intersection alternatives analysis, traffic circulation studies, traffic calming studies, comprehensive planning, capital improvement planning, and transportation master plan development.
- Traffic Impact Fee Studies in accordance with Act 209, including traffic analysis, capital improvements, and development of an impact fee. The engineer shall also evaluate existing studies for updates, implementation, and application to land developments.
- Multimodal Studies/Plans, including municipal-wide studies, including bike plans, pedestrian plans, and feasibility studies.
- Parking Studies, including parking demand/needs studies, duration studies, shared parking analyses, and garage feasibility studies.
- Land Development and Construction Plan Reviews completed on behalf of the municipality for land development projects to ensure that such conform to codes adopted by the Borough.

B. Municipal Engineering Design Services

The selected Traffic Engineer shall be capable to provide the Borough with engineering design services including but not limited to roadway design, bridge design, traffic signal design, and multimodal trail and sidewalk design. The Traffic Engineer must be capable to provide familiar with PennDOT and FHWA criteria\guidelines for design. The Borough Engineer must be knowledgeable and capable to provide engineering design services for the following:

- Municipal Road\Bridge Projects on Borough roads

- PennDOT and County Highway Occupancy Design Process on state and county routes
- PennDOT Traffic Signal Permit Process
- PennDOT Structural Adequacy Review process for locally owned structures
- PennDOT Project Delivery Process for Local Projects (Pub 740) for federally-funded and as identified state funded projects.

C. Construction Inspection, Observation, Management

The selected Traffic Engineer shall provide construction inspection, observation and management services as directed by the Borough related to roadway, bridge, trail\sidewalk, and traffic signal projects constructed by land developments, Borough, and other government agencies. The Traffic Engineer shall provide the following tasks, including but not limited to:

- Provide certified construction inspectors to assess, document and monitor the daily operations ensuring that the work is being completed in accordance with the project plans and specifications.
- Review, approve, and process payment applications. This includes documentation and measurement of pay items and quantities.
- Perform all project documentation in accordance with the project requirements.

D. Funding Strategies and Grant Assistance

The selected Traffic Engineer shall, as requested, complete or assist in the preparation and completion of grant applications, including traffic analysis, preparation of concept plans, preparation of cost estimates, coordination with grant review agencies\permit review agencies, and meetings as directed by the Borough.

The Traffic Engineer shall be capable to assist the Borough in the administration of awarded grants and preparation of materials for reimbursement to the Borough.

E. Surveying, Easements and Related Services

The selected Traffic Engineer shall have the capability of performing boundary surveys, topographic surveys, construction staking, prepare easement plats and easement documents, and assist in easement acquisition.

F. Environmental Services & Regulatory Agency Interactions

The selected Traffic Engineer shall be well versed in regulatory compliance and permitting and be familiar with approval procedures of regulatory agencies including but not limited to the following: Pennsylvania Department of Transportation, PA Department of Conservation and Natural Resources, Pennsylvania Department of Environmental Protection, Pennsylvania Emergency Management Agency, U.S. Army Corps of Engineers, Federal Emergency Management Agency, Federal Highway Administration, and the U.S. Environmental Protection Agency.

G. Meeting Attendance and Participation

The selected Traffic Engineer may be expected to attend a variety of municipal meetings, including, but not limited to, board meetings, planning and zoning meetings, meetings of affected property owners, and meetings with municipal staff and developers.

H. Work Product

The selected Traffic Engineer will be expected to provide the Municipal with copies of all work products without limitation, which shall include reports, analyses, correspondence, plans, proposals, submittals, schematics, exhibits, drawings and any other documents produced in connection with the consulting relationship with the Municipal in printed form, as well as in electronic form to include portable document format and the root file(s).

I. Assignment of Professional Engineer

The selected Traffic Engineer shall assign to the Municipal a minimum of one (1) staff person who is a Professional Traffic Engineer licensed to practice in the State of Pennsylvania.

J. Responsiveness

The selected Traffic Engineer must commit to provide services to the Municipal in a timely manner, without unreasonable delays.

K. Proximity

The selected Traffic Engineer must be located within reasonable proximity to the Borough to ensure meeting attendance if requested, meeting coordination and the conveyance of documents when sent via courier.



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

NWB COVID 19 RETURN TO WORK POLICY MAY 26, 2020

The following policy outlines North Wales Borough's Return to work directives for employees who have tested positive for COVID 19.

For all Uniform and Non-Uniform Employees: The Borough will require that employees follow the return to work guidelines issued by the CDC Discontinuation of Isolation for Persons with COVID -19. As these guidelines are ever changing and vary depending on the nature of the situation and whether or not an employee is showing symptoms, each case will need to be evaluated utilizing the test based strategy reviewed on the CDC website: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html> and reviewed in consultation with a Physician selected by the Borough and the Borough Manager's office. NWB will continue to comply with applicable medical record confidentiality laws, including HIPAA, and medical documents will be limited to the COVID-19 pandemic.

Full time employees who are out of the office due to a COVID 19 situation will first utilize the CARES Act allocated 80 hours of sick time. Full time employees who may need to stay out of the office will then need to utilize their sick time, personal time, comp time or vacation time. Part-time employees are also eligible for leave under the CARES Act but for less than 80 hours at a pro-rated rate.

The Borough reserves the right to amend this policy at any time.

Borough Boards & Commissions Vacancies

- Historical Architectural Review Board – Term Expires: 12/31/2023
Must be a licensed real estate broker.
- Parks & Recreation Board – Term Expires: 12/31/2020
- Parks & Recreation Board – Term Expires: 12/31/2022
- Parks & Recreation Board – Term Expires: 12/31/2023
- Zoning Hearing Board – Term Expires: 12/31/2023

Please submit a letter of interest for any one or more of the above listed openings, addressed to the North Wales Borough Council in care of the Borough Manager. Letters can be submitted electronically to chart@northwalesborough.org.

In Pennsylvania, everyone counts.



PARTICIPATE IN THE CENSUS TO SHAPE YOUR FUTURE IN PA.

Our communities and families benefit when you participate in the U.S. Census. Our population count determines the federal support Pennsylvanians receive for the next ten years for education, healthcare, housing, food assistance, roads, and more. When your invite arrives, you can respond online, by mail, or by phone. Be a good neighbor and spread the word.

For more information, visit:
PA.GOV/CENSUS

Shape your
future in PA



NORTH WALES AREA LIBRARY

Entertainment



Silent Auction

*Taste samples from a variety of local restaurants, breweries,
and other food establishments!*

July 30 2020 | 5:30 - 8:00

**Tickets for sale \$50 at www.northwaleslibrary.org
or call 215-699-5410**

*Held at College Hall and Cafeteria,
Montgomery County Community College
340 DeKalb Pike, Blue Bell, PA 19422*

**Montgomery County Community College is not affiliated with
the event and the College should not be contacted regarding
the program.**