



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

COUNCIL MEETING Tuesday, March 8, 2022 – 7:00 P.M.

Salvatore Amato
Sherwin Collins
Anji Fazio
Alexander Groce
Wendy McClure

Sally Neiderhiser
Eion O'Neill
Mark Tarlecki
Sarah Whelan
Neil McDevitt, Mayor

Call to Order, Date and Time
Roll Call
Pledge of Allegiance

1. Public Comment

2. Proclamation: National Library Week, April 3-9, 2022

3. Consideration: Pension Committee Appointments

4. Consideration: Award Center Street Pedestrian Connection & Gateway Project Bid

5. Consideration: Approval of Minutes: February 22, 2022

6. Old Business / Committee & Board Reports / Zoning Applications

7. Solicitor / Mayor / Council / Chief / Public Works / Manager

Adjournment

*All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to info@northwalesborough.org; these must be received no later than 12 Noon on March 8, 2022. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to info@northwalesborough.org.

Mayor's Office Hours:

2 nd Tuesdays	5:00 P.M. - 7:00 P.M.
3 rd Saturdays	10:00 A.M. - 12:00 P.M.

Monthly Meetings Information:

HARB	3 rd Wednesday of Month
Historic Commission	3 rd Tuesday of Month
Human Relations Commission	3 rd Thursday of Month
Nor-Gwyn Pool Commission	2 nd Thursday of Month – 7:30 P.M.
Park & Recreation Board	2 nd Thursday of Month
Planning Commission	1 st Wednesday of Month
Shade Tree Commission	2 nd Thursday of Month
Zoning Hearing Board	1 st Tuesday of Month, as needed

*All above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

North Wales Water Authority	3 rd Wednesday of Month 5:00 P.M., 200 W. Walnut Street
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*Please note: The meeting is being digitally recorded.

**National Library Week 2022
Proclamation**

WHEREAS, today's libraries are more about what they can do with and for their communities, and not just about what they have on the shelves;

WHEREAS, libraries have long served as trusted institutions, often the heart of their cities, towns, schools, and academic campuses;

WHEREAS, libraries serve people of all ages, interests and backgrounds providing the resources and space to engage in life-long learning;

WHEREAS, libraries offer equipment and professional staff support to utilize technology, programs and services; often free or with nominal charges to users;

WHEREAS, libraries are a resource for all - regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, we recognize librarians as information professionals who provide expertise, services and guidance for patrons to access credible sources and material, making their own informed decisions about the world today;

WHEREAS, libraries provide access to and display a wide range of information not just a majority opinion or single perspective;

WHEREAS, librarians hold the professional values of diversity, equity and inclusion to meet the needs of all users;

WHEREAS, the PA Forward™, Literacy is POWER, initiative highlights how libraries and staffs encourage literacy in Basic, Information, Civic & Social, Health, and Financial, which contributes to greater personal and community success;

WHEREAS, America is celebrating National Library Week including April 5 as National Library Workers' Day and the immeasurable contributions made by library workers; April 6 as National Outreach Day showing library services are not limited to their physical location; and April 7 as Take Action for Libraries Day encouraging community support for libraries;

NOW, THEREFORE, be it resolved that we the Borough of North Wales proclaim National Library Week, April 3-9, 2022 in North Wales, Montgomery County. During this week, we encourage all residents to visit our libraries, and explore all that they offer to help move PA Forward™!



NORTH WALES BOROUGH POLICE DEPARTMENT

300 School Street, North Wales, Pa. 19454

Phone: 215-699-9279 Fax: 215-699-3765

E-Mail: NWPD@northwalesborough.org

March 3, 2022

NWPD CBU has recommended appoint by Council the following for the Pension Committee:

Kevin Sitoski – Resident Member

Mark Tarlecki – Council Member

Lynne Custer – CBU Member

Respectfully submitted,

Lynne Custer
Patrol Officer, NWPD

March 4, 2022

Christine A. Hart, Borough Manager
North Wales Borough
300 School Street
North Wales, PA 19454

RE: Engineer's Recommendation of Award
Center Street Gateway Sidewalk Project
North Wales Borough, Montgomery County, PA
McMahon Project No. 821087.21

Dear Ms. Hart:

Bids were received from two (2) contractors via PennBID for the above referenced project on March 3, 2022 at 11:00 A.M. Our office has reviewed the bid packages including qualifications and schedule of prices associated with the construction items. We have attached a copy of the Bid Tabulation Summary reflecting the Form of Proposal submitted for the project by each bidder.

Our office recommends that the governing body consider awarding a contract to the qualified low bidder, Ply-Mar Construction Co. Inc. of Plymouth Meeting, PA in the amount of \$278,927.00 for the Base Bid. In addition, the Bid Bond from the qualified low bidder is attached. Should you have any questions, comments or require additional information, feel free to call me at (610) 594-9995, ext. 5129.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen C. Giampaolo'.

Stephen C. Giampaolo, P.E.
Regional Highway Design Service Leader

SCG
Attachments

I:\eng\NORTHWA1\821087.21_Center Street\Bids\Engineer's Recommendation_3_4_22.docx

Worksheet

Extended Price Analysis

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	Ply-Mar Construction Co. Inc.	Road-Con, Inc.	Average
Bid Price Ratio						100%	78.38%	
Total Extended						\$278,927.00	\$355,854.00	
Default Item Group						\$278,927.00	\$355,854.00	
0201-0001	CLEARING AND GRUBBING	Base	LS	1		\$4,500.00	\$33,500.00	\$19,000.00
4203-0001	EXCAVATION	Base	CY	130		\$8,840.00	\$9,880.00	\$9,360.00
0205-0100	FOREIGN BORROW EXCAVATION	Base	CY	20		\$500.00	\$3,320.00	\$1,910.00
4313-0322	SUPERPAVE ASPHALT MIXTURE DESIGN, BASE COURSE, PG 64S-22, 3 TO < 10 MILLION ESALS, 25.0 MM MIX, 4" DEPTH, INCLUDING ASPHALT TACK COAT	Base	SY	249		\$11,952.00	\$12,201.00	\$12,076.50
0350-0106	SUBBASE 6" DEPTH (NO. 2A)	Base	SY	249		\$14,940.00	\$6,723.00	\$10,831.50
4413-0301	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 64S-22, 3 TO < 10 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-L, INCLUDING ASPHALT TACK COAT	Base	SY	249		\$8,466.00	\$6,474.00	\$7,470.00
4413-6055	SUPERPAVE ASPHALT MIXTURE DESIGN, BINDER COURSE, PG 64S-22, 3 TO < 10 MILLION ESALS, 19.00 MM MIX, 2 1/2" DEPTH, INCLUDING ASPHALT TACK COAT	Base	SY	249		\$7,470.00	\$7,470.00	\$7,470.00
0605-2734	TYPE M CONCRETE TOP UNIT AND ADA COMPLIANT GRATE	Base	SET	2		\$2,500.00	\$3,800.00	\$3,150.00
0605-2711	TYPE M CONCRETE TOP UNIT AND BICYCLE SAFE GRATE	Base	SET	2		\$2,200.00	\$3,400.00	\$2,800.00
0608-0001	MOBILIZATION	Base	LS	1		\$19,000.00	\$20,000.00	\$19,500.00
0630-0010	PLAIN CEMENT CONCRETE CURB, INCLUDING REMOVAL OF EXISTING CURB	Base	LF	250		\$22,500.00	\$27,750.00	\$25,125.00
4676-0001	CEMENT CONCRETE SIDEWALK	Base	SY	322		\$54,740.00	\$53,774.00	\$54,257.00
0676-0003	SIDEWALKS AND DRIVEWAY APRONS THROUGH DRIVEWAYS	Base	SY	56		\$12,320.00	\$13,720.00	\$13,020.00
0686-0010	CONSTRUCTION SURVEYING, TYPE A	Base	LS	1		\$3,000.00	\$5,200.00	\$4,100.00
0695-0004	DETECTABLE WARNING SURFACE, POLYMER COMPOSITE	Base	SF	50		\$3,250.00	\$1,450.00	\$2,350.00
0802-0001	TOPSOIL FURNISHED AND PLACED	Base	CY	26		\$1,040.00	\$3,510.00	\$2,275.00
0804-0001	SEEDING AND SOIL SUPPLEMENTS - FORMULA B, INCLUDING MULCH	Base	LB	10		\$500.00	\$890.00	\$695.00
0804-0014	SEEDING AND SOIL SUPPLEMENTS - FORMULA E (AS DIRECTED)	Base	LB	6		\$120.00	\$894.00	\$507.00
0845-0001	UNFORSEEN WATER POLLUTION CONTROL	Base	DOLLAR	2,500.00		\$2,500.00	\$2,500.00	\$2,500.00
0860-0000	INLET FILTER BAG FOR TYPE M INLET	Base	EA	6		\$750.00	\$1,560.00	\$1,155.00
0860-0002	INLET FILTER BAG FOR TYPE C INLET	Base	EA	3		\$375.00	\$780.00	\$577.50
0901-0001	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	Base	LS	1		\$6,000.00	\$30,600.00	\$18,300.00
0910-0001	JUNCTION BOXES J.B.-1	Base	EA	1		\$1,400.00	\$1,400.00	\$1,400.00
0931-0001	POST MOUNTED SIGNS, TYPE B	Base	SF	43		\$3,225.00	\$2,537.00	\$2,881.00
0935-0001	POST MOUNTED SIGNS, TYPE F	Base	SF	49		\$6,125.00	\$1,764.00	\$3,944.50
0941-0001	RESET POST MOUNTED SIGNS, TYPE B	Base	EA	3		\$600.00	\$534.00	\$567.00
0951-4014	TRAFFIC SIGNAL SUPPORT, 14' PEDESTAL	Base	EA	2		\$17,000.00	\$19,000.00	\$18,000.00
0954-0012	2 INCH CONDUIT	Base	LF	107		\$1,284.00	\$1,177.00	\$1,230.50
0954-0152	TRENCH AND BACKFILL, TYPE II	Base	LF	72		\$1,872.00	\$1,872.00	\$1,872.00

0954-0153	TRENCH AND BACKFILL, TYPE III	Base LF	26	\$6,500.00	\$6,344.00	\$6,422.00
0954-0403	ELECTRICAL SERVICE, TYPE C	Base EA	1	\$2,500.00	\$2,500.00	\$2,500.00
0960-0005	6" WHITE HOT THERMOPLASTIC PAVEMENT MARKINGS	Base LF	140	\$560.00	\$420.00	\$490.00
0960-0021	24" WHITE HOT THERMOPLASTIC PAVEMENT MARKINGS	Base LF	200	\$3,000.00	\$2,200.00	\$2,600.00
0960-0111	WHITE HOT THERMOPLASTIC LEGEND, "XING", 8'-0"	Base EA	2	\$900.00	\$570.00	\$735.00
0960-0112	WHITE HOT THERMOPLASTIC LEGEND, "PED", 8'-0"	Base EA	2	\$800.00	\$430.00	\$615.00
0960-0142	WHITE HOT THERMOPLASTIC LEGEND, "AHEAD", 8'-0"	Base EA	2	\$1,000.00	\$720.00	\$860.00
9000-0001	ELECTRICAL SERVICE, SOLAR PANEL RECTANGULAR RAPID FLASHING BEACON SYSTEM	Base EA	2	\$3,200.00	\$3,200.00	\$3,200.00
9000-0002	ACCESSIBLE PEDESTRIAN SIGNALS, ONE CROSSING	Base EA	2	\$20,300.00	\$20,000.00	\$20,150.00
9000-0003	THERMAL PEDESTRIAN PRESENCE DETECTOR SYSTEM, ONE CROSSING	Base EA	1	\$2,600.00	\$2,600.00	\$2,600.00
9000-0004	RESET CHAINLINK FENCE	Base LF	57	\$3,420.00	\$6,840.00	\$5,130.00
9000-0102	CEMENT CONCRETE STEPS AND HANDRAIL	Base LS	1	\$1,200.00	\$8,700.00	\$4,950.00
9000-0103	RESET WOOD POST AND WIRE MESH FENCE	Base LF	76	\$2,128.00	\$9,120.00	\$5,624.00
9000-0104	DIAMOND TREADED STEEL PLATE	Base EA	1	\$1,200.00	\$730.00	\$965.00
9000-0105	PROJECT SIGN	Base EA	1	\$400.00	\$2,200.00	\$1,300.00
9000-0106	RELOCATE BUSINESS SIGN	Base EA	1	\$250.00	\$1,100.00	\$675.00

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Ply-Mar Construction Co., Inc.
965 Plymouth Road
Plymouth Meeting, PA 19462

SURETY:

(Name, legal status and principal place of business)

Great Midwest Insurance Company
800 Gessner Road, Suite 600
Houston, TX 77024

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Borough of North Wales
300 School Street
North Wales, PA 19454

BOND AMOUNT: Ten Percent (10%) of the Base Bid

PROJECT:

(Name, location or address, and Project number, if any)

Center Street Pedestrian Connection and Gateway Project

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

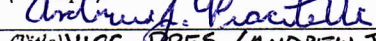
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd day of March 2022


(Witness) JAMES D. PIACITELLI

Ply-Mar Construction Co., Inc.

(Principal)


(Title) VICE-PRES / ANDREW J. PIACITELLI

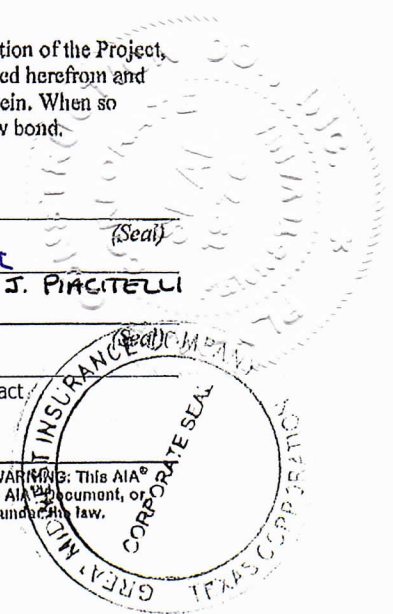
Great Midwest Insurance Company

(Surety)


(Title) Lynn M. Wheelock, Attorney-in-Fact

Intt.

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POWER OF ATTORNEY
Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint:

LYNN M. WHEELLOCK, ERIC J. FOLLMAN, SR., FERNANDA L. DEPAOLANTONIO, CAITLIN CHRISTINE BAKER

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Ten Million dollars (\$10,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.

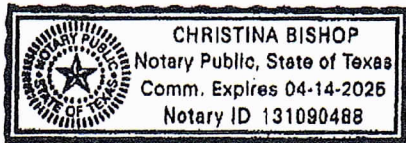


GREAT MIDWEST INSURANCE COMPANY

BY Mark W. Haushill
Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop
Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 3rd Day of March, 2022.



BY Leslie K. Shaunty
Leslie K. Shaunty
Secretary

“WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

BOROUGH OF NORTH WALES
 300 SCHOOL STREET
 NORTH WALES, PENNSYLVANIA

MEETING: February 22, 2022, 7:00 P.M., EST

CALL TO ORDER made by President Amato.

ROLL CALL:	Salvatore Amato	Present
	Sherwin Collins	Present
	Anji Fazio	Present
	Alexander Groce	Present
	Wendy McClure	Present
	Sally Neiderhiser	Present
	Eion O'Neill	Present
	Mark Tarlecki	Present
	Sarah Whelan	Present
	Mayor Neil McDevitt	Present

Also, in attendance were Gregory Gifford, Borough Solicitor, David Erenius, Chief of Police, Alan Guzzardo, Assistant Borough Manager and Brian Sleicher, Public Works Supervisor.

President Amato led the Pledge of Allegiance.

Public Comment

Gregory D'Angelo, 915 East Montgomery Avenue, stated that he attended a funeral for Eileen McCaul last Thursday, February 17 at St. Rose of Lima Church. Eileen served as a crossing guard for 15 years and dedicated her time and efforts in to helping make North Wales a better place. Mr. D'Angelo added that during the service, Monsignor James J. Graham said, "Eileen is with us today and a gust of wind blew through the church."

Announcement: Council Subcommittee Assignments

President Amato provided an overview of the Council subcommittees and process. President Amato then announced the Council subcommittee assignments and added that Public Works Supervisor Sleicher was added to the Public Safety Subcommittee.

President Amato requested that all the subcommittees meet between now and the next Council meeting to decide who the point of contact for each subcommittee will be.

Consideration: Adoption of Flag Display Policy

Member O'Neill requested that the public be provided a context for adoption. Solicitor Gifford explained that there is currently an influx of litigation relating to the display of public flags and the policy has been requested to protect the Borough from legal challenges.

Member McClure made a motion to adopt a flag display policy. Member Neiderhiser seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Adoption of Social Media Policy

Manager Hart provided an update on the social media policy.

Member Fazio made a motion to adopt a social media policy. Member O’Neill seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Acceptance of Resignation of Eion O’Neill from the Nor-Gwyn Pool Commission

Manager Hart provided an overview of the membership requirements to serve on the Nor-Gwyn Pool Commission.

Member McClure announced that she will be submitting a letter of interest for the position.

Member McClure made a motion to accept the resignation of Eion O’Neill from the Nor-Gwyn Pool Commission, effective immediately. Member Neiderhiser seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Approval of On-Street Disabled Parking Space: 114 N Swartley St

Member Fazio made a motion to approve the installation of an on-street disabled parking space at 114 North Swartley Street. Member Groce seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Approval of Certificates of Appropriateness: 203 School St, 125 S Main St, 123 S Second St and 210 S Third St

Member McClure made a motion to approve a Certificate of Appropriateness as presented for 203 School Street. Member O’Neill seconded the motion. Motion passed 9 yes, 0 no.

Member Neiderhiser made a motion to approve a Certificate of Appropriateness as presented for 125 South Main Street. Member Whelan seconded the motion. Motion passed 9 yes, 0 no.

Member Fazio made a motion to approve a Certificate of Appropriateness as presented for 123 South Second Street. Member McClure seconded the motion. Motion passed 9 yes, 0 no.

Member Collins made a motion to approve a Certificate of Appropriateness as presented for 210 South Third Street. Member Whelan seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Approval of Disbursements: \$60,712.61

Manager Hart reviewed the bills list. Council asked for clarification on several of the expenses.

Member McClure made a motion to approve payment of the bills in the amount of \$60,712.61. Member Collins seconded the motion. Motion passed 9 yes, 0 no.

Consideration: Approval of Minutes: February 8, 2022

Member Neiderhiser made a motion to approve the minutes of February 8, 2022. Member Whelan seconded the motion. Motion passed 9 yes, 0 no.

Old Business / Committee & Board Reports / Zoning Applications

Manager Hart reviewed the draft minutes provided by the Parks and Recreation Board from their meeting held on Thursday, February 10. The Parks and Recreation Board will be holding an Easter Egg Hunt, possibly co-hosting a pickleball league at the Second Street Tennis Court and the hosting a Summer Kick-off Event at Weingartner Park on June 4th, 2022.

Andrew Berenson, 439 Washington Avenue, stated that the Parks and Recreation minutes mention the Summer Kick-off will be from 5-10. Manager Hart stated the time was changed to 5-9 and the flyer will mention those hours.

Manager Hart announced there will be an HRC flyer in the Borough newsletter and she is working on an informational letter with Solicitor Gifford which may be mailed out to the business owners.

Council discussed the Parks and Recreation Board's upcoming events and thanked the Parks and Recreation Board for their efforts with coordinating the events.

Manager Hart then reviewed a legal advertisement for Zoning Applications Z-22-01 and Z-22-02. Andrew Berenson, 439 Washington Avenue, explained that Borough Council can oppose an application, send their Solicitor to the hearing, endorse it, or stay neutral.

Solicitor / Mayor / Council / Chief / Public Works / Manager

Solicitor Gifford announced an executive session was held after the previous meeting to discuss a personnel matter and no action was taken.

Mayor McDevitt announced that there was a fire at 401 West Walnut Street that occurred on Wednesday, February 16. He thanked Station 17 for covering to make sure the North Penn Volunteer Fire Company could remain on scene. He also thanked several other area fire departments that assisted Station 62. He then announced that COVID numbers are down and there have only been two positive cases in the past seven days within the Borough. Lastly, he announced that his family is burying a young child and reminded everyone to embrace their loved ones.

Public Works Supervisor Sleicher announced that they teamed up with the North Wales Water Authority for a flagger training course. He said that he incorporated that training to respond to the fire at 401 West Walnut Street. President Amato thanked Mr. Sleicher and those who responded to the call.

Manager Hart made the following announcements: Senator Collette will be holding a blood drive on Tuesday, March 17, a COVID testing station has opened at Station Square, the Boards and Commission vacancies and the Center Street project is out to bid which she hopes that Council will award at the March 8 meeting. She then took a moment to honor Eileen McCaul.

Member Neiderhiser made a motion to adjourn. Member McClure seconded the motion. Motion passed 9 yes, 0 no. Meeting adjourned at 7:54 P.M.

Attest: _____
Christine A. Hart
Borough Manager

DRAFT

North Wales Borough Council

Working Guidance

Every two years, the council president appoints council members to various committees. Committees are mentioned in Robert's Rules but are not mentioned in the Borough Code. The number of committees and their membership are a prerogative of the Council President.

These committees allow Council to investigate and address a variety of important issues confronting both the Council and the Borough. They also provide council members an opportunity to apply their individual expertise and interests to bringing forward creative ideas for solving a variety of challenges that are of interest to the Council.

A) Initial setup

- 1) Sometime after the reorganization meeting (Jan of every even year), the Council President will review the current committees of Council and decide whether to change their number or focus.
- 2) The President will distribute via email the preliminary mission statements for each committee and ask members of Council to rate their interest in each subcommittee.
- 3) Using the interest expressed by each council member, the President will assign members to each committee. It is expected that every member of Council will participate in at least one committee. The President will verify assignments with each council member prior to publicly announcing committee membership.
- 4) Public announcement of committee membership will occur at a following meeting.
- 5) Committee members will agree off-line on a committee Lead. The term of Leadership is determined by the committee. That Leader will be announced at a subsequent meeting.

Notes:

- (a) The President of Council is an ad hoc member of all committees.
- (b) Suggestions for a change of mission and membership may be presented to President of Council at any time.
- (c) Committees may include non-members of council, on a temporary or permanent basis, with the President's permission.

B) Committee Meetings

- 1) The Sunshine Act **only applies** to Committees of Council **IF** a QUORUM of Council (5 of 9) is deliberating borough/council business and/or official action is taken.
- 2) Each committee is allowed to have public meetings:
 - i) A public meeting must be announced at least two weeks in advance. The announcement should be accompanied by the stated objective and proposed outcome of the public meeting. This announcement will be posted to Borough website.
 - ii) Minutes must be taken at all public meetings and will be part of the Council update.
- 3) It is expected that each committee will meet monthly (can be virtual or by phone). The minutes to that meeting would be the committee report.
- 4) As part of the Committee Reports Agenda item, the Council President will ask for an update on Committee activity.

North Wales Borough Council

Working Guidance

- 5) Each committee leader will touch-base monthly with the President of Council. These meetings are informal, and no minutes will be taken. The intent is simply to stay connected.
- 6) Committees should endeavor to work with other committees, commissions, and boards as necessary. **HOWEVER, KEEP IN MIND THE SUNSHINE ACT!**

C) Committee Working Process

- 1) Committees will generate ideas for council discussion and prioritization:
 - The idea(s) should be presented with a brief statement of the current situation or need (i.e. SITUATION), and what the desired future looks like (ie. GOAL) This should NOT include a proposed solution.
(Note: May want to discuss with Borough Management to ensure a solution is not already in place or whether the proposed activity is feasible.)
- 2) If the idea is accepted by Council, then further action will be determined by Council. The committee may be asked to generate a plan (ie. PROPOSAL) to achieve their GOAL. This plan will be presented to Council for discussion and potential approval of the plan.



**The Partnership TMA
of Montgomery County**

BIKE SAFETY PROGRAM



**HELMETS
SAVE LIVES**

88%

Wearing an approved CPSC bike helmet reduces the risk of serious head & brain injury by 85 - 88%



2022 GOAL

Provide new fitted helmets & riding safety tips to 400 local children

ALL DONATIONS WELCOME

\$15 buys a new helmet

Program sponsorships available

Thank you to our community partners & program sponsors:

Promoting a Healthier Community
**VNA FOUNDATION
OF GREATER NORTH PENN**

 **Abington
Jefferson Health.**

 **UNIVEST**
BANKING | INSURANCE | INVESTMENTS

**The Partnership TMA collaborates with
150+ public and private sector partners to:**

- **EXPAND & ENHANCE** TRANSPORTATION OPTIONS
- **EASE** TRAFFIC CONGESTION
- **EDUCATE & ENGAGE** OUR COMMUNITIES ON ISSUES OF LAND USE, THE ENVIRONMENT, AND HEALTHY LIFESTYLES

PHONE

215.997.9100

EMAIL

info@ptma-mc.org

WEB

ptma-mc.org

Contact us today!

JOIN US!



WE ARE LOOKING FOR YOUTH THAT WANT TO MAKE A DIFFERENCE!

REGISTER NOW

to join our County-wide youth prevention group.

BECOME AN ADVOCATE

to educate your peers on the reasons why people turn to alcohol, tobacco, and other drugs.

MAKE YOUR VOICE HEARD!

For more information, contact Mary Okeke
MOKEKE@FSMONTCO.ORG | 610-630-2111 EXT. 203

Tuesdays starting

MARCH 15, 2022

REGISTER AT

[HTTPS://BIT.LY/YOUTHPREVGROUP](https://bit.ly/youthprevgroup)

OR SCAN THE QR CODE.



THE RED CROSS IS FACING THE WORST BLOOD SHORTAGE IN 10+ YEARS. **CAN YOU HELP?**

 *Senator Collett's*

COMMUNITY BLOOD DRIVE

MONDAY, MARCH 21

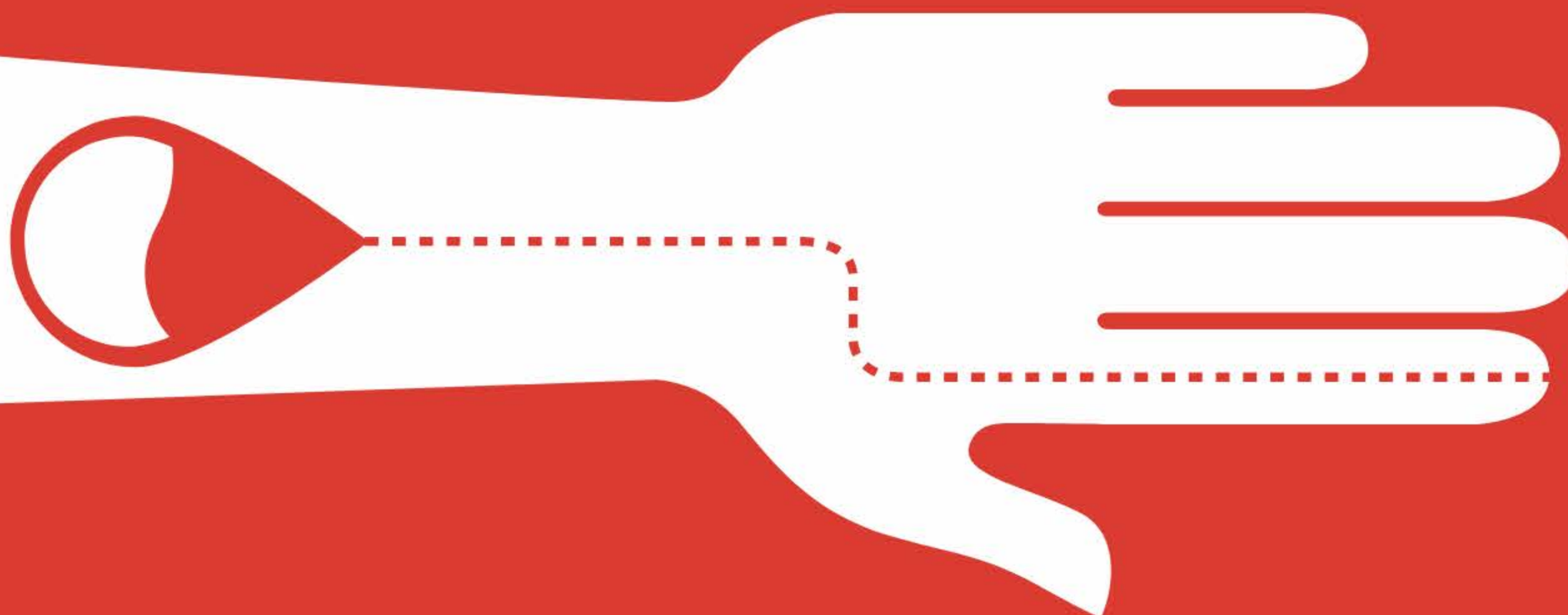
2:00pm-7:00pm

HORSHAM TOWNSHIP COMMUNITY CENTER

1025 Horsham Road, Horsham, PA, 19044

APPOINTMENTS ARE REQUIRED.

For an appointment, please visit redcrossblood.org and enter sponsor code "community" or call 1-800-RED CROSS (1-800-733-2767).



Questions? Contact Senator Collett's office at 215-674-1246.

Boards & Commissions Vacancies

- Civil Service Commission – Term Expires: 12/31/2025
- Historical Architectural Review Board – Term Expires: 12/31/2023
- Historical Architectural Review Board – Term Expires: 12/31/2023
***Must be a licensed real estate broker.**
- Human Relations Commission – Term Expires: 12/31/2024
- Nor-Gwyn Pool Commission – Term Expires: 12/31/2023
- Shade Tree Commission – Term Expires: 12/31/2026
- Uniform Construction Code Board of Appeals – Term Expires: 12/31/2026

Please submit a letter of interest for any one or more of the above listed openings, addressed to the North Wales Borough Council in care of the Borough Manager. Letters can be submitted electronically to chart@northwalesborough.org.