



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

COUNCIL MEETING Tuesday, June 13, 2023 – 7:00 P.M.

Salvatore Amato
Sherwin Collins
Anji Fazio
Alexander Groce
Brittany Kohler

Wendy McClure
Sally Neiderhiser
Mark Tarlecki
Sarah Whelan
Neil McDevitt, Mayor

Call to Order, Date and Time
Roll Call
Pledge of Allegiance

1. Public Comment

2. Presentation: North Wales Business Alliance Plan

3. Consideration: Approval of Montgomery County 2022 Hazard Mitigation Plan

4. Consideration: Acceptance of \$50.00 Donation for Community Policing

5. Consideration: Boards and Commissions Guidance Document

6. Consideration: Approval of Minutes: May 23, 2023

7. Old Business / Committee & Board Reports / Zoning Applications

8. Solicitor / Mayor / Council / Chief / Public Works / Manager

Adjournment

All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to info@northwalesborough.org; these must be received no later than 12 Noon on May 9, 2023. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to info@northwalesborough.org.

Mayor's Office Hours:

2 nd Tuesdays	5:00 P.M. - 7:00 P.M.
3 rd Saturdays	10:00 A.M. - 12:00 P.M.

Monthly Meetings Information:

HARB	3 rd Wednesday of Month
Historic Commission	4 th Thursday of Month
Human Relations Commission	3 rd Thursday of Month
Nor-Gwyn Pool Commission	2 nd Thursday of Month – 7:30 P.M.
Park & Recreation Board	2 nd Thursday of Month
Planning Commission	1 st Wednesday of Month
Shade Tree Commission	2 nd Thursday of Month
Zoning Hearing Board	1 st Tuesday of Month, as needed.

All the above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

North Wales Water Authority	3 rd Wednesday of Month 5:00 P.M., 200 W. Walnut Street
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Please note: The meeting is being digitally recorded.

Hazard Mitigation Planning

About the Hazard Mitigation Plan

The goal of Montgomery County's hazard mitigation plan (HMP) is to minimize or eliminate the long-term risk to human life and property from known hazards by identifying and implementing cost-effective mitigation actions. FEMA requires a hazard mitigation plan to be updated every five years. Montgomery County's first HMP went into effect in 2007. Five-year updates to the plan were approved in 2012 and 2018. The Montgomery County 2022 Hazard Mitigation Plan was approved by FEMA early in 2023.

The current plan was compiled over the course of 2022 with information provided by municipalities, county departments, and state agencies. A multi-disciplined steering committee comprised of county, municipal, and community representatives, advised the process. Several public meetings and a final public hearing were held during the process to gather public comment on the plan. Updating and adopting the HMP is essential because a current plan is required by state and federal agencies in order for communities in Montgomery County to be eligible for certain types of pre- and post-disaster mitigation funding.

The plan addresses 28 hazards that have the potential to affect the county. Most of these, such as hurricane, flooding, urban fire, and utility disruption, have been covered in previous plans. Three new hazards, gun violence, opioid addiction, and invasive species, have been added to the 2022 plan, and the pandemic section has been expanded.

<https://www.montgomerycountypa.gov/3850/Hazard-Mitigation-Planning>

BOROUGH OF NORTH WALES
RESOLUTION 2023-033
A RESOLUTION ADOPTING THE MONTGOMERY COUNTY 2022 HAZARD
MITIGATION PLAN APPROVED ON DECEMBER 16, 2008,

WHEREAS, the Borough of North Wales, Montgomery County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Borough of North Wales acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving postdisaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Montgomery County 2022 Hazard Mitigation Plan has been developed by the Montgomery County Planning Commission and the Montgomery County Office of Emergency Operations in cooperation with other county departments, and officials and citizens of the Borough of North Wales, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Montgomery County 2022 Hazard Mitigation Plan, and

WHEREAS, the Montgomery County 2022 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW, THEREFORE, BE IT RESOLVED, that the BOROUGH COUNCIL OF THE BOROUGH OF NORTH WALES hereby adopts the Montgomery County 2022 Hazard Mitigation Plan as the official Hazard Mitigation Plan of the Borough, and the respective officials and agencies identified in the implementation strategy of the Montgomery County 2022 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED this 13th day of June, 2023.

BOROUGH COUNCIL OF THE
BOROUGH OF NORTH WALES

BY: _____
Salvatore Amato, President

ATTEST:

Christine A. Hart, Secretary

BOROUGH OF NORTH WALES
RESOLUTION 2023-034
A RESOLUTION TO ACCEPT DONATION FOR COMMUNITY POLICING

NOW, THEREFORE, BE IT RESOLVED, that the BOROUGH COUNCIL OF THE BOROUGH OF NORTH WALES hereby accepts a donation in the amount of \$50.00 from Laurie Martin, Mark Javorka and their two cats, to be deposited into the General Fund.

ADOPTED this 13th day of June, 2023.

BOROUGH COUNCIL OF THE
BOROUGH OF NORTH WALES

BY: _____
Salvatore Amato, President

ATTEST:

Christine A. Hart, Secretary

North Wales Borough Council

Working Guidance

Title: Operating Guidance for Boards and Commissions

This Guidance provides a set of common working practices for all Boards and Commissions that are created by a North Wales Ordinance.

General Provisions

1. All Boards and Commissions shall have authority only in the specific areas of responsibility granted to such boards by the statutes of the Commonwealth of Pennsylvania, and by North Wales Borough Code.
2. No administrative board shall have the authority to spend Borough funds unless provided for in the budget approved by the Borough Council and unless the expenditure is subsequently approved by the Borough Manager, or a member of the administrative staff authorized by the Manager. No administrative board shall have the power to enter a contract unless otherwise provided by the applicable Borough Ordinance.
3. No member of any administrative board shall be compensated for his/her duties.
4. Any member of Council who is also a member of a Board or Commission shall be asked to recuse themselves if a conflict is brought forward to Council for resolution involving the same Board or Commission.

Membership

1. Boards and Commissions:
 - a. Boards and Commissions are created and governed by the State and Local Borough Codes; members are expected to understand and follow these laws and codes. Deviation from these laws and codes can result in potential liability for the Borough.
2. Disputes or Disciplinary Action:
 - a. REMOVAL: Any member of a Board or Commission may be removed prior to the expiration of his/her appointed term by a majority vote of the Borough Council and in accordance with the laws of the Commonwealth applicable to such Board/Commission and the Ordinances of North Wales Borough.
 - b. INTERNAL DISPUTES:
 - i. The first attempt to resolve an Internal dispute between members should be by discussion at a Special Executive Session of the Board or Commission (a non-public meeting) comprised of members only. Any member of the Board or Commission can request the Leader of the Commission/Board to arrange an Executive session of all members. This Executive Session would be specifically

North Wales Borough Council

Working Guidance

Title: Operating Guidance for Boards and Commissions

focused on conflict resolution. The date and time of the Executive Session must be recorded in the minutes of the Board or Commission.

- ii. If the dispute cannot be resolved at the Executive Session, then the matter may be escalated to the Borough Manager.

Officers

1. CHAIRPERSON AND VICE CHAIRPERSON. A Chairperson and a Vice Chairperson of each Board or Commission shall be elected by the members of each Board or Commission in January of each year, unless prescribed differently in Borough Code.
2. SECRETARY. The members of each Board or Commission shall elect one of their own members to act as Secretary. The Secretary shall be elected by the members of each Board or Commission in January of each year, unless prescribed differently in Borough Code. The Secretary or his/her designee shall conduct, at the direction of the Board or Commission, all official correspondence of the Board or Commission, shall keep a record of each meeting and member attendance, examination or other official action and shall perform all other duties required by the laws of the Commonwealth of Pennsylvania or by the Ordinances of the Borough.

Meetings

1. Regular Meetings:
 - a. A quorum shall consist of at least a majority of all members of the board.
 - b. All meetings and hearings of administrative boards shall be open to the public unless otherwise permitted by law (i.e., Executive Session).
 - c. Regular meetings of Boards and Commissions shall be held on a designated day as established at annual organizational meetings. The first regular meeting in January of each year shall constitute the annual re-organizational meeting, unless prescribed differently in Borough Code.
2. Special meetings:
 - a. Special Meetings may be held as needed upon the call of the Chairperson or Vice Chairperson, provided that appropriate notice of each meeting is given to each member and advertised to the public in accordance with the statutes of the Commonwealth of Pennsylvania.
3. Executive Session:
 - a. Executive Sessions may be requested by any member to deal with legal and/or personnel (i.e. members) matters and will follow the guidance and rules contained within Pennsylvania Sunshine Act.

North Wales Borough Council
Working Guidance

Title: Operating Guidance for Boards and Commissions

Meeting Management

1. All meetings of Boards and Commissions shall be conducted in an orderly fashion and in accordance with the rules delineated in Robert's Rules of Order where not in conflict with the laws of the Commonwealth of Pennsylvania, or Borough Code.
2. Members can attend meetings digitally if a physical quorum is in attendance.
3. The Secretary or his/her designee shall conduct, at the direction of the Board or Commission, all official correspondence of the Board or Commission, shall keep a record of each meeting and member attendance, examination or other official action and shall perform all other duties required by the laws of the Commonwealth of Pennsylvania or by the Ordinances of the Borough.
4. All records created by the Boards and Commissions shall be submitted to the Borough Manager or his/her designee for publication and record retention.

BOROUGH OF NORTH WALES
300 SCHOOL STREET
NORTH WALES, PENNSYLVANIA

MEETING: May 23, 2023, 7:04 P.M., EST

CALL TO ORDER made by President Amato.

ROLL CALL:	Salvatore Amato	Present
	Sherwin Collins	Absent
	Anji Fazio	Present
	Alexander Groce	Present
	Brittany Kohler	Present
	Wendy McClure	Present
	Sally Neiderhiser	Present
	Mark Tarlecki	Present
	Sarah Whelan	Present
	Mayor Neil McDevitt	Present

Also, in attendance was Gregory Gifford, Borough Solicitor.

President Amato led the Pledge of Allegiance.

Public Comment

Al Tenney, 801 E. Walnut Street, thanked the organizers for the Pianist event on Sunday, May 21st, 2023. He enjoyed the music that was played. Manager Hart played a clip of the event and commented that the event was very well attended. She also thanked Jon Leight, the musical director at the former St. Lukes Church, and Borough Council Member Wendy McClure who assisted in organizing the performance.

Discussion: Boards and Commissions Guidance Document

President Amato reviewed the purpose of the Boards and Commissions Guidance Document and asked Council Members to read the document and seek clarification, if need be, before the next meeting on June 13, 2023. Member Whelan asked about the process for organization processes involving Boards and/or Commissions when members join midway through the year. Manager Hart explained Borough Code does permit reorganizations to occur under certain warranted circumstances. President Amato also suggested that members of the Boards and Commissions shall be reminded to review the Ordinances, which they are to abide by, when they are appointed to serve.

Consideration: Acceptance of Donations for 2023 Summer Kick-Off Fireworks Event

Manager Hart commented that the agenda was originally published on Friday, May 19th, 2023, with the acceptance of one donation but another donation was made on Tuesday, May 23rd, 2023, and the agenda was amended to reflect multiple donations. Manager Hart confirmed that with

these last donations, we have fully raised the funds needed for the fireworks show for the Summer Kick-off.

Member Whelan made a motion to amend the agenda to revise “Donation” to “Donations”. Member McClure seconded the motion. Motion passed 8 yes, 0 no.

Member Whelan made a motion to accept the donations for the 2023 Summer Kick-Off Fireworks Event. Member McClure seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Resignation of Timothy Pilcher, Parks and Recreation Board

Manager Hart read the resignation letter from Mr. Pilcher. President Amato thanked Mr. Pilcher for his work on the Parks and Recreation Board.

Member McClure made a motion to accept Timothy Pilcher’s resignation from the Parks and Recreation Board with a term expiring 12/31/2024. Member Fazio seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Approval of Disbursements: \$66,297.61

Manager Hart reviewed the bills on the disbursement list for May 2023. No questions or comments were made.

Member McClure made a motion to approve payment of the bills in the amount of \$66,297.61. Member Kohler seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Approval of Minutes: May 9, 2023

Member Kohler made a motion to approve the minutes from May 9, 2023. Member Whelan seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Review of HARB Recommendation: 121 Shearer Street

Manager Hart reviewed the Record of Action recommended by HARB. The work was completed without a permit or review by HARB prior to the work being completed, although the correct materials were used. HARB is recommending a Record of Action, instead of the Certificate of Appropriateness. President Amato asked if the applicant knew that they were supposed to take these steps and Manager Hart replied that she believes the applicant was under the impression that their contractor was obtaining the necessary permits and approval. Member Whelan asked the difference between the Record of Action and the Certificate of Appropriateness. Manager Hart explained that the Certificate of Appropriateness means that you have HARB’s approval for the work being done. Member Whelan asked what it would mean for the owner if they didn’t have a Certificate of Appropriateness. Solicitor Gifford commented that Borough Council approves the Certificate as presented by HARB, if the steps are followed. Member Kohler asked what repercussions there would be for the applicant if they would incur a fine for not getting an approved permit. Manager Hart answered that the contractor, although after the fact, did obtain

the permits and submit the HARB review application, had those items not been corrected, the Borough could fine property owner for failing to do so.

Member McClure made a motion for the approval of the HARB Recommendation regarding 121 Shearer Street. Member Kohler seconded the motion. Motion passed 7 yes, 1 no. Member McClure voted nay.

Old Business / Committee & Board Reports / Zoning Applications

Manager Hart reminded everyone that the Planning Commission will be taking more input at their next meeting on June 7, 2023. She encouraged anyone who has more input to attend the meeting. She will also be asking for their consideration and review recommendations to amend the HARB boundaries to see if it would be prudent to revise these at this time as there are several historic homes that are not located in the Historic District.

There were no Committee & Board Reports nor Zoning applications to review.

Solicitor / Mayor / Council / Chief / Public Works / Manager

Solicitor Gifford announced there are three matters involving real estate that will require Council to hold an executive session and one may cause Council to reconvene for a vote.

Member Whelan commented on the North Penn Iron Knights Triathlon held on Saturday, May 20th, 2023, which included student athletes of all abilities from grades K-6 in the North Penn School District. She said it was an amazing day and her daughter got to compete in her first triathlon. There were many volunteers involved and North Wales Running Company donated shoes to scholarship students and all funds raised go to the scholarship students. Member Whelan also commented that she also was able to support one of her students at the Special Olympics today and gave information for anyone interested in getting involved. She also suggested that Council go paperless and no longer require staff to print packets for the meetings. Discussion was had regarding whether to make a motion and who would not want a paper packet. Manager Hart suggested coming to a consensus on who would want paper packets for the meetings. President Amato and Member Neiderhiser would still like a paper packet. Manager Hart agreed to print packets for those members of Council.

Member Kohler wished residents a Happy Pride Month for the month of June. She commented on the importance of diversity, equity, and inclusion and that she is looking forward to serving all residents of North Wales Borough.

Manager Hart reminded everyone the next Council meeting will be June 13, 2023.

Member McClure commented that the pianist concert was a great event, and she is excited for the future of the center. She was glad that Manager Hart was able to attend the concert. Manager Hart commented that everyone that attended was supportive and generous with their donations.

Member Tarlecki thanked Manager Hart regarding a property management issue that she handled. He reminded residents to remember to maintain their grass to prevent ticks and other harmful insects.

Manager Hart commented how grateful she is to the donors, sponsors, and Community Day Committee for the Summer Kick-Off event. She announced there will be 12 food trucks, The Tube Top Mama Band, face painting from the North Penn Arts Alliance, bike helmet giveaways sponsored by the TMA, Transportation Management Association, and three local breweries. North Penn Fire Company and the VMSC will be on hand to provide emergency service coverage. She also commented on the 100th anniversary of the Elmwood Park Zoo, which has a promotion where you can get a jaguar for your community or business for \$10,000.00. She commented that this would be hard for the Borough to participate in so soon after the fundraising for the fireworks and the upcoming Community Day event, but she did want to promote it in case other businesses were interested. The jaguar would stay in the community for the length of the celebration, and then once the celebration is over it would be installed permanently at the Elmwood Park Zoo. Member Whelan commented that there is a way to bike to Elmwood Park Zoo for anyone interested. Manager Hart reminded everyone that Community Day is coming up as well and that hopefully there will be good weather. President Amato asked how residents can help or volunteer for these events. Manager Hart commented that Parks and Recreation has been planning the Summer Kick-Off event and that there is a Community Day Committee that will be meeting soon after June 3rd, 2023. Member Whelan commented and asked residents to recycle and be respectful by properly discarding trash.

Manager Hart officially announced Alex Turock as the new Assistant to the Borough Manager. He is a Temple grad and is currently an ELA teacher at the Wyndcroft School in Pottstown and has a master's degree in public administration. Mr. Turock will start work on June 19th and has been attending a course on Montgomery County Planning and Zoning. He also was able to attend the 30th Year Anniversary Celebration for the Transportation Association. She also mentioned that he is a musician and is hoping his band will be able to play on Community Day.

Member McClure made a motion to adjourn. Member Neiderhiser seconded the motion. Motion passed 8 yes, 0 no. Meeting adjourned at 7:55 P.M.

Attest: _____
Christine A. Hart
Borough Manager



NORTH WALES BOROUGH POLICE DEPARTMENT

300 School Street, North Wales, Pa. 19454

Phone: 215-699-9279 Fax: 215-699-3765

E-Mail: NWPD@northwalesborough.org

June 7, 2023

Here are the happenings in May for the North Wales Borough Police Department:

- Officers completed 713 Incident Reports.
- Officers conducted 222 traffic stops.
- 10 Permit parking stickers were issued. We have issued 177 to date.
- Officers Johnson and Rathke completed IPMBA certification. (International Police Mountain Bike Association)
- Officers completed their monthly Chris Boyle Legal Updates training.
- Officers completed their Body Worn Camera training
- Officers patrolled Tex Mex Connection's annual Cinco de Mayo celebration.
- Officers continue to stop by North Wales Elementary School to visit the staff and students.

Respectfully,

Tara Claffey

Administrative Assistant to Chief Erenius



**The Partnership TMA
of Montgomery County**

TRANSPORTATION MATTERS

CERTIFICATE

OF APPRECIATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO:



IN APPRECIATION OF YOUR GENEROUS SUPPORT AS A

BRONZE SPONSOR

FOR THE PARTNERSHIP TMA 30TH ANNIVERSARY CELEBRATION
AND ANNUAL MEETING ON MAY 19, 2023.

Jacqui Baxter-Rollins
Executive Director





ELMWOOD PARK ZOO

PROWL

SHOW US
YOUR "SPOTS"

JAGUARS WILL PROWL THROUGHOUT
MONTGOMERY COUNTY IN THIS UNIQUE ART
INSTALLATION CELEBRATING ELMWOOD PARK
ZOO'S 100TH ANNIVERSARY!



JENNIFER CONTI, (610) 277-3825 x229 OR [JCONTI@ELMWOODPARKZOO.ORG](mailto:jconti@elmwoodparkzoo.org)

SHOW US YOUR SPOTS!

Montgomery County will be decorated with custom-designed jaguars, *but we need your help to set them loose!*

Like a jaguar's spot, every township in Montgomery County is unique, so let us show off your community's favorite "spot" with a Centennial Prowl Sculpture!



By sponsoring a sculpture, you will custom design its look! For example, your jaguar could highlight:

- Your Park and Recreation Department — a jaguar wearing a baseball uniform, what would be cuter than that!
- Student artists — You can create a grade-wide design competition to invite students in your district to submit a design for the zoo and VFTCB to vote.
- Jaguars could be "purchased" as a Senior Gift by a high school, featuring the year of graduation and the signatures of all your seniors
- First responders. A jaguar in a fire hat! Stop, Drop, and Rawr!

The design possibilities are endless and FUN!

Displayed at a community center, in your borough hall, office center, local park, library or down your main street for years to come, the Prowl is a great way to show your support for the zoo, connect with the arts, and to show off what makes your township a special place to play and live.

CENTENNIAL PROWL DETAILS

- You pick jaguar's theme and location. EPZ will pair you with a local artist to help with your jaguar's design (hired by EPZoo) who will also paint your sculpture.
- EPZ will coordinate and fund the installation of your jaguar, including its base.

Sponsorship Cost: \$10,000.00. Can be paid in installments.

Execution/Marketing Plan:

- An "installation celebration" revealing the sponsored jaguar will be coordinated by EPZ.
- In partnership with Valley Forge Tourism and Convention Board, each jaguar will be included in a tourism drive, directing people to visit all the jaguars that prowl throughout Montgomery County.
- Your jaguar will be placed at your location throughout 2026, then, if you wish, can be moved to the Schuylkill River Trail, where thousands will see your sponsorship and support for the zoo!

Jaguar order will run now throughout 2024 in an effort to help with budgeting and payment installments. Jaguars can be confirmed for sponsorship now and paid in 2024.

JENNIFER CONTI, (610) 277-3825 x229 OR JCONTI@ELMWOODPARKZOO.ORG

NORTH WALES COMMUNITY SATURDAY SEPT 30TH DAY



**FREE
KID ZONE
11AM - 3PM**

**LIVE MUSIC
FOOD TRUCKS
BEER GARDEN
VENDORS**

11:00AM - 5:00PM

DOWNTOWN NORTH WALES

FACEBOOK.COM/NORTHWALESCOMMUNITYDAY