



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

COUNCIL REORGANIZATION MEETING Monday, January 3, 2022 – 7:00 P.M.

Salvatore Amato
Sherwin Collins
John Fox
Alexander Groce
Wendy McClure

Sally Neiderhiser
Eion O'Neill
Mark Tarlecki
Sarah Whelan
Neil McDevitt, Mayor

Call to Order, Date and Time
Roll Call
Pledge of Allegiance

1. **Swearing-in Ceremony: DJ Suzan Leonard Swearing-in of Newly Elected Officials**

2. **Consideration: Nomination and Election of President**

3. **Consideration: Nomination and Election of Vice President**

4. **Consideration: Nomination and Election of President Pro Tem**

5. **Old Business / New Business**

6. **Solicitor / Mayor / Council / Manager**

Adjournment

*All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to info@northwalesborough.org; these must be received no later than 12 Noon on January 3, 2022. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to info@northwalesborough.org.

Monthly Meetings Information:

HARB	3 rd Wednesday of Month
Historic Commission	3 rd Tuesday of Month
Human Relations Commission	3 rd Thursday of Month
Nor-Gwyn Pool Commission	2 nd Thursday of Month – 7:30 P.M.
Park & Recreation Board	2 nd Thursday of Month
Planning Commission	1 st Wednesday of Month
Shade Tree Commission	2 nd Thursday of Month
Zoning Hearing Board	1 st Tuesday of Month, as needed

*All above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

North Wales Water Authority	3 rd Wednesday of Month 5:00 P.M., 200 W. Walnut Street
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*Please note: The meeting is being digitally recorded.



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TO: Borough Council, Mayor and Solicitor
FROM: Christine A. Hart, Manager
DATE: December 30, 2021
RE: 2022 Re-organizational Meeting of North Wales Borough

The agenda for Monday outlines the reorganizational tasks that are required prior to the 2022 regularly scheduled council meetings.

District Justice Suzan Leonard will be present to swear in the re-elected and newly elected officials beginning at 7:00 PM, please arrive at 6:45 PM.

Mayor McDevitt will then start the reorganization meeting, at which time he will seek nominations for Council President. Once the President is elected, the meeting will resume as normal and the new Council President will seek nominations for Vice President and President Pro Tem.

I will provide a re-cap of the Boards and Commissions that have openings. Consideration for Boards and Commissions, as well as Council sub-committees chosen by the Council President will take place at the regularly scheduled council meeting(s) in January 2022.

REMINDER: Newly elected officials have appointments at Borough Hall prior to the meeting to set up email and their electronic devices with our IT vendor. Any other member of Council that may need IT support should arrive at 6:00 pm.

If you have any questions, please feel free to contact me.

Happy New Year!

Borough Council Reorganization Procedures

All Boroughs must reorganize on the first Monday in January of each even numbered year unless it is a holiday.

Here are the steps that should be followed for the meeting.

1. The reorganization meeting, like all Council meetings, must be advertised in a newspaper of general circulation at least three days in advance of the meeting.

2. The Mayor, whether newly elected or reelected, must present his affidavit of residency to a judge or a notary public and take the following oath of office prior to the meeting or at the meeting:

"I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity."

Newly elected and reelected members of Council shall present their completed affidavit of residency to a judge or notary public prior to the meeting or to the mayor at the reorganization meeting. At that point they can take the same oath of office.

A written copy of the oath and the affidavit must be filed with the borough secretary and maintained with the borough records for six years.

3. The mayor presides over the reorganization meeting until the officers are elected. The mayor only votes at the organization meeting if his vote is needed to make up a quorum for voting on the election of officers. If the mayor is absent, then once all of council members have qualified (present affidavits and take oath of office) then the council members choose one member to preside until the officers are organized.

4. The mayor, or presiding council member, accepts nominations for the office of president of council. Nominations do not require a second, and are voted in the order that the nominations are made. Voting continues until one nominee attains a majority. The process is repeated for vice president. Once the officers are elected, the mayor turns the gavel over to the newly elected president.

Once the new Council is seated and officers are elected, it is able to conduct any other Council business that comes before it at the organization meeting.