



# BOROUGH OF NORTH WALES

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300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

**COUNCIL MEETING  
REMOTE ACCESS ONLY  
Tuesday, January 12, 2021 – 7:00 P.M.**

Salvatore Amato  
James Cherry  
Sherwin Collins  
Ronald S. Little, Jr.  
Wendy McClure

Sally Neiderhiser  
Eion O'Neill  
James Sando  
Mark Tarlecki  
Gregory J. D'Angelo, Mayor

**Call to Order, Date and Time  
Roll Call  
Pledge of Allegiance**

**1. Public Comment**

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**2. Discussion: Annual Boards & Commissions Appointments**

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**3. Consideration: Acceptance of Holiday Donation**

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**4. Consideration: Advertisement of Center Street Gateway Sidewalk Project Bid**

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**5. Consideration: Approval of PennDOT Traffic Signal Application**

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**6. Consideration: Acceptance of Resignation of Linda McAdoo, Planning Commission**

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**7. Consideration: Appointment of Shade Tree Commission Member, Term Ending 12/31/2022**

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**8. Consideration: Approval of Minutes: 12/08/2020**

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**9. Consideration: Approval of Disbursements (From December): \$29,742.34**

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10. **Old Business/Committee & Board Reports/Zoning Applications**

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11. **Solicitor / Mayor / Council / Chief of Police / Manager**

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**Adjournment**

**COVID-19 RESTRICTIONS:**

In response to the Governor's Stay Home Order due to the COVID-19 health pandemic, this meeting will be conducted via ZOOM. All members of Council, staff and public will participate remotely. The public may join this meeting by either telephone using the dial in number or entering the URL on an internet browser. Below you will find instructions on how to access and participate in the meeting:

**Meeting URL:**

- <https://us02web.zoom.us/j/85647870965?pwd=UFhMQ3hBRUZzc0hGbnBManNDNGtkUT09>
- **Meeting via Zoom App:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: 856 4787 0965
- **Meeting dial in number (no video):** 1-929-205-6099
- **Meeting ID number:** (to be entered when prompted): 856 4787 0965
- **Meeting Password:** 676665

All interested parties may participate through the Zoom Conference link on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to [chart@northwalesborough.org](mailto:chart@northwalesborough.org); these must be received no later than 12 Noon on January 12, 2021. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to [chart@northwalesborough.org](mailto:chart@northwalesborough.org).

**Mayor's Office Hours:**

2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	2:00 - 4:00 P.M.
2 <sup>nd</sup> & 4 <sup>th</sup> Wednesdays	7:00 - 8:30 P.M.

**Monthly Meeting Information:**

**Boards and Commissions**

<b>HARB</b>	3 <sup>rd</sup> Wednesday of Month
<b>Historic Commission</b>	3 <sup>rd</sup> Tuesday of Month
<b>Human Relations Commission</b>	3 <sup>rd</sup> Thursday of Month, as Needed
<b>Nor-Gwyn Pool Commission</b>	2 <sup>nd</sup> Thursday of Month – 7:30 P.M.
<b>Park &amp; Recreation Board</b>	2 <sup>nd</sup> Thursday of Month
<b>Planning Commission</b>	1 <sup>st</sup> Wednesday of Month
<b>Shade Tree Commission</b>	2 <sup>nd</sup> Thursday of Month
<b>Zoning Hearing Board</b>	1 <sup>st</sup> Tuesday of Month, as Needed

All above meetings begin at 7 P.M. in the Municipal Building, unless noted otherwise.

<b>North Wales Water Authority</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday of Month 5:00 P.M., 200 W. Walnut Street
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Please note: The meeting is being digitally recorded.



<b>Board/Commission</b>	<b>Name</b>	<b>Seeking Re-Appointment</b>	<b>Term Ending</b>
Civil Service Commission (Alternate)	Robert Vincent	Yes	12/31/2026
HARB (Architect)	Joseph Del Ciotto, Jr.	Yes	12/31/2025
Historic Commission	Joanne Matthews		12/31/2025
Human Relations Commission	Collette D'Angelo	Yes	12/31/2023
Nor-Gwyn Pool Commission	James Cherry		12/31/2025
North Wales Area Library	Jocelyn Tenney		12/31/2023
North Wales Water Authority	Sally Neiderhiser	Yes	12/31/2025
Parks and Recreation Board	Lynne Fitzgerald		12/31/2025
Pension Committee	James Sando		12/31/2021
Pension Committee	Lisa Hollister	No	12/31/2021
Pension Committee	Lynne Custer		12/31/2021
Planning Commission	Mark Tarlecki		12/31/2024
Planning Commission	Greta Martin-Washington		12/31/2024
Shade Tree Commission	Martha Lottes	Yes	12/31/2025
Vacancy Board Chair	Michael Greco		12/31/2021
Zoning Hearing Board	Perry Francis		12/31/2025
<b>Vacancies - Still open</b>			
HARB	Vacant		12/31/2023
HARB (Real Estate Broker)	Vacant		12/31/2023
Parks and Recreation Board	Vacant		12/31/2025
Parks and Recreation Board	Vacant		12/31/2022
Shade Tree Commission	Vacant		12/31/2022
UCC Board of Appeals	Vacant		12/31/2021

REC'D NORTH WALES BORO  
JAN 4 2021 AM 7:44

TRANSPORTATION ENGINEERS & PLANNERS



McMahon Associates, Inc.  
425 Commerce Drive, Suite 200  
Fort Washington, PA 19034  
P. 215.283.9444  
mcmahonassociates.com

December 22, 2020

Christine Hart  
North Wales Borough  
300 School Street  
Wales, PA 19454

RE: **McMahon Holiday Donation**

Dear Christine,

We hope you and your staff are doing well and enjoying this holiday season. As mentioned in a recent email you should have received, this year McMahon is shifting from an edible, traditional gift of appreciation, to a donation of \$100 to your municipality's parks & rec department, or to be used for other similar community programs. Enclosed please find this check as a holiday gift to support your community, and as a gesture of our sincere appreciation for your trust in McMahon. We hope this donation helps fund programs to support the residents of your community.

We wish you, your families and your co-workers a happy and safe holiday season and 2021!

Warm regards,

A handwritten signature in black ink that reads 'Christopher J. Williams'. The signature is fluid and cursive, with the first name 'Christopher' and last name 'Williams' clearly legible.

Christopher J. Williams, P.E.  
Vice President & Regional Manager – Mid-Atlantic  
McMahon Associates, Inc.

## INVITATION FOR BIDS

### NORTH WALES BOROUGH MONTGOMERY COUNTY PENNSYLVANIA

Notice is hereby given that sealed bids will be received via PennBid by North Wales Borough, Montgomery County, 300 School Street, North Wales, Pennsylvania 19454 until 2:00 p.m. (prevailing time) on Tuesday, February 2, 2021 when all bids will be opened and read aloud at the Borough Building for the following construction:

#### NORTH WALES GATEWAY SIDEWALK PROJECT

This project consists of the construction of approximately 3,200 s.f. of concrete sidewalk along Center Street within North Wales Borough. This work will include excavation for construction, removal of existing portions of concrete and/or asphalt pavement, removal of existing portions or curbing, construction of new pedestrian ramps and associated curbing, and installation of two (2) signalized pedestrian crossing signs. Documents and solicitation details are available at no cost at PennBid - [www.PennBid.net](http://www.PennBid.net). Click on the "Solicitations" then "View" tabs.

Bids must be accompanied by a Certified Check or Bid Bond issued by a Surety licensed to conduct business in the Commonwealth of Pennsylvania, in the amount of at least ten percent (10%) of the total price bid made payable to North Wales Borough. Bidder qualifications and schedule of prices shall be submitted with the bid.

The successful bidder will be required to furnish and pay for a Satisfactory Performance and Payment Bond and Labor and Material Bond, each in an amount of 100% of the contract amount. A Certificate of Insurance, showing proof of Workers Compensation Coverage, and a completed Commonwealth of Pennsylvania Public Works Employment Verification Form must also be submitted.

North Wales Borough reserves the right to reject any or all Bids, to eliminate or reduce items or quantities, to waive any informality, or take other such action that is deemed to be in the best interest of the Borough and as may be permitted by law. Bids may be held by the Borough for a period of up to 60 days from the date of Bid opening for the purpose of reviewing Bids and investigating qualifications of bidders, prior to awarding Contract.

All bidders are **required** to attend a **Mandatory Pre-Bid Meeting, via Zoom** to be held on Monday, January 25, 2021 at 10:00 a.m. Individuals who wish to attend must request access to said Zoom meeting by sending an email to the attention of Alan Guzzardo, Assistant Borough Manager, [aguzzardo@northwalesborough.org](mailto:aguzzardo@northwalesborough.org). The Project Engineer is **Boucher & James, Inc.**, 559 Main Street, Suite 230, Bethlehem, PA 18018

Christine Hart, Manager  
North Wales Borough  
01/13, 01/20



S:\2019\1968026\Draw\Signal\Signal Plan.dwg || Tabname: Signal Plan 2 of 2 || Dec 16, 2020 - 11:57am || jpkoon

PROVIDE TWO (2) RRFB  
ON EACH SIDE OF BOTH  
POLES FOR BOTH  
APPROACH DIRECTIONS

RECTANGULAR RAPID  
FLASHING BEACON  
W/ PASSIVE DETECTION

LED SIDE LIGHTS TO  
ALLOW PEDESTRIANS  
USING CROSSWALK THE  
VIEW OF LIGHT

10'-0"  
UNCURBED  
2'-0"  
CURBED

PUSH BUTTON FOR  
WARNING LIGHTS  
SIGN (9" X 12")  
R10-25

7" MIN.

PUSH  
BUTTON

42"

WIRELESS COMMUNICATION  
CABINET WITH FLASHER,  
BATTERY AND SOLAR PANEL

PEDESTRIAN CROSSING  
SIGN W11-2,  
(30" x 30")

FACE OF  
SIGN

RECTANGULAR RAPID  
FLASHING BEACON  
W/ PASSIVE DETECTION

FACE OF  
SIGN

DIAGONAL DOWNWARD  
POINTING ARROW W16-7P,  
(LEFT OR RIGHT)  
(24" x 12")

4.5" O.D. SUPPORT  
PEDESTAL (TC-8803)  
WITH TYPE A  
FOUNDATION (TC-8801)

### FLASHING WARNING DEVICE DETAIL

NTS



PUSHBUTTON SIGN

PUSH BUTTON FOR  
WARNING LIGHTS  
SIGN (9" X 12")  
R10-25

### RRFB OPERATIONAL NOTES:

- UPON PEDESTRIAN ACTIVATION OF EITHER PASSIVE DETECTION ZONE, THE RECTANGULAR FLASHING BEACONS SHALL FLASH FOR THE DURATION OF TIME BETWEEN ACTIVATIONS FROM OPPOSING PASSIVE DETECTION ZONES OR FOR A MAXIMUM OF 45 SECONDS. SUCCESSIVE PEDESTRIAN ACTIVATION(S) WHILE TIMING OUT PREVIOUS ACTIVATIONS SHALL RESET THE COUNTDOWN.
- RECTANGULAR RAPID FLASHING BEACONS SHALL REMAIN DARK UNTIL ACTIVATED BY PASSIVE DETECTION
- WHEN ACTIVATED, THE TWO YELLOW INDICATIONS IN EACH RRFB SHALL FLASH IN A RAPIDLY ALTERNATING "WIG-WAG" FLASHING SEQUENCE (LEFT LIGHT ON, THEN RIGHT LIGHT ON).
- AS A SPECIFIC EXCEPTION TO 2003 MUTCD SECTION 4K.01 REQUIREMENTS FOR THE FLASH RATE OF BEACONS, RRFB'S SHALL USE A MUCH FASTER FLASH RATE. EACH OF THE TWO YELLOW INDICATIONS OF AN RRFB SHALL HAVE 70 TO 80 PERIODS OF FLASHING PER MINUTE AND SHALL HAVE ALTERNATING BUT APPROXIMATELY EQUAL PERIODS OF RAPID PULSING LIGHT EMISSIONS AND DARK OPERATION. DURING EACH OF ITS 70 TO 80 FLASHING PERIODS PER MINUTE, ONE OF THE YELLOW INDICATIONS SHALL EMIT TWO RAPID PULSES OF LIGHT AND THE OTHER YELLOW INDICATION SHALL EMIT THREE RAPID PULSES OF LIGHT.
- FLASH RATE OF EACH INDIVIDUAL YELLOW INDICATION, AS APPLIED OVER THE FULL ON-OFF SEQUENCE OF A FLASHING PERIOD OF THE INDICATION SHALL NOT BE BETWEEN 5 AND 30 FLASHES PER SECOND, TO AVOID FREQUENCIES THAT MIGHT CAUSE SEIZURES.
- THE LIGHT INTENSITY OF THE YELLOW INDICATIONS SHALL MEET THE MINIMUM SPECIFICATIONS OF THE SOCIETY OF AUTOMOTIVE ENGINEERS (SAE) STANDARD J595 (DIRECTIONAL FLASHING OPTICAL WARNING DEVICES FOR AUTHORIZED EMERGENCY, MAINTENANCE, AND SERVICE VEHICLES) DATED JANUARY 2005.
- ALL RRFB'S ASSOCIATED WITH A GIVEN CROSSWALK (INCLUDING THOSE WITH AN ADVANCE CROSSING SIGN, IF USED) SHALL, WHEN ACTIVATED, SIMULTANEOUSLY COMMENCE OPERATION OF THEIR ALTERNATING RAPID FLASHING INDICATIONS AND SHALL CEASE OPERATION SIMULTANEOUSLY.
- ALL ADA RAMP AND PUSHBUTTONS MUST MEET STATE AND FEDERAL STANDARDS. PEDESTRIAN PUSH BUTTON SHALL BE 2" IN DIAMETER WITH RED L.E.D. INDICATOR LIGHT. A MAXIMUM OFFSET OF 10" IS PERMISSIBLE FROM THE EDGE OF A LANDING AREA TO THE APPLICABLE PUSH BUTTON.
- THE FLASHING BEACONS SHALL BE NORMALLY DARK, SHALL INITIATE OPERATION ONLY UPON PEDESTRIAN ACTUATION, AND SHALL CEASE OPERATIONS 30 SECONDS AFTER PEDESTRIAN ACTUATION.

## GENERAL NOTES

NO MODIFICATIONS OF THIS INSTALLATION ARE PERMITTED UNLESS PRIOR APPROVAL IS GRANTED IN WRITING BY A REPRESENTATIVE OF THE DEPARTMENT OF TRANSPORTATION.

ALL MAINTENANCE WORK INCLUDING TRIMMING OF TREES, NECESSARY FOR PROPER VISIBILITY OF THE SIGNALS IS THE RESPONSIBILITY OF THE PERMITTEE.

ALL SIGNS AND PAVEMENT MARKINGS INDICATED ON THIS DRAWING ARE CONSIDERED PART OF THE PERMIT AND SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH PUBLICATION NO. 212 AND NO. 236.

POST MOUNTED SIGNALS SHALL BE INSTALLED WITH THE SIGNAL HEADS A MINIMUM OF 2 FEET BEHIND THE FACE OF CURB OR THE EDGE OF THE SHOULDER. SUPPORT POLES FOR OVERHEAD SIGNALS SHALL ALSO HAVE A MINIMUM CLEARANCE HORIZONTALLY OF 2 FEET.

SIGNALS ERECTED OVER THE ROADWAY SHALL HAVE A MINIMUM VERTICAL CLEARANCE OF 16 FT. ABOVE THE ROADWAY. POST MOUNTED SIGNALS SHALL BE A MINIMUM OF 8 FT. ABOVE THE SIDEWALK OR PAVEMENT.

ALL OVERHEAD SIGNALS MUST BE RIGIDLY MOUNTED, TOP AND BOTTOM, AND EQUIPPED WITH BACKPLATES.

THE MINIMUM HORIZONTAL DISTANCE BETWEEN SIGNALS MEASURED AT RIGHT ANGLES TO THE APPROACH SHALL BE 8 FEET.

EXACT LOCATION OF DETECTORS SHALL BE DETERMINED PRIOR TO INSTALLATION BY A REPRESENTATIVE OF PENNDOT.

CURBING TO BE INSTALLED BY MUNICIPALITY AND WHERE NOTED, SHALL BE PLAIN CEMENT CONCRETE OR GRANITE CURB, INSTALLED IN ACCORDANCE WITH DEPARTMENT SPECIFICATIONS FROM PUB 408.

PRIOR TO INSTALLATION THE CONTRACTOR SHALL CONSULT WITH THE LOCAL OFFICIALS AND UTILITY COMPANIES TO RESOLVE ANY PROBLEMS WHICH MAY BE CREATED DUE TO THE LOCATION OF UTILITIES.

THIS DRAWING CANNOT BE USED AS A CONSTRUCTION DRAWING UNLESS THE PERMITTEE COMPLIES WITH THE PROVISIONS OF THE LATEST AMENDMENT TO ACT 287, PREVENTION OF DAMAGE TO UNDERGROUND UTILITIES, DATED DECEMBER 20, 1974.

WHEN LIQUID FUELS MONEY IS USED, SIGNAL INSTALLATION MUST CONFORM TO PUB 408 AND A COPY OF THE PROPOSED SPECIFICATIONS MUST BE SUBMITTED TO THE DISTRICT TRAFFIC UNIT, FOR REVIEW, PRIOR TO BIDDING.

PERMITTEE SHALL OBTAIN A HIGHWAY OCCUPANCY PERMIT FOR ANY CHANGES IN INTERSECTION GEOMETRY REGARDING EXCAVATION.

CONDUIT INSTALLED IN BITUMINOUS ROADWAY LESS THAN 5 YEARS OLD, OR CONCRETE ROADWAY REGARDLESS OF AGE, MUST BE BORED OR JACKED UNDER THE ROADWAY. INSTALL IN ACCORDANCE WITH TRAFFIC SIGNAL STANDARDS TC-8800 SERIES.

### FLASHING WARNING DEVICE

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
ENGINEERING DISTRICT 6-0

COUNTY: BUCKS  
MUNICIPALITY: RICHLAND TOWNSHIP  
INTERSECTION: CALIFORNIA ROAD  
PEDESTRIAN CROSSING

### REVIEWED:

DATE

### MUNICIPAL OFFICIAL

DATE

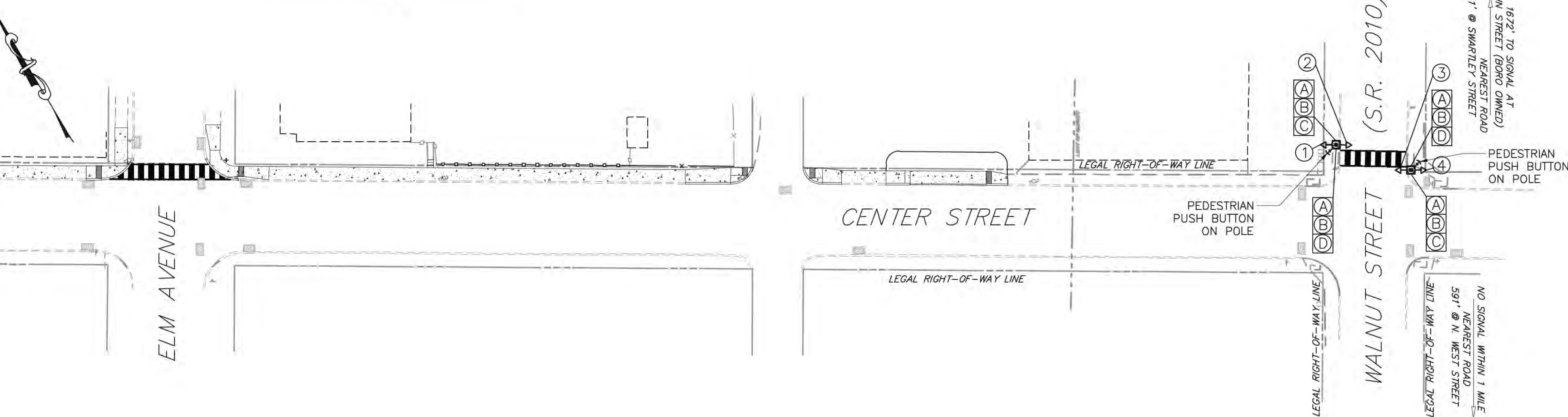
### RECOMMENDED:

DISTRICT TRAFFIC ENGINEER

DATE

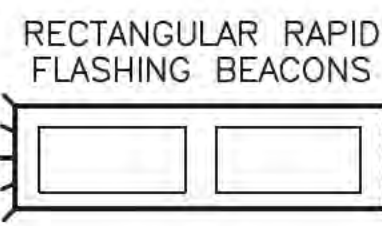
NO.	REVISION	DATE	REVW.	DATE	RECOM.	DATE
1						
2						
3						
4						
5						
6						
7						
8						

SHEET 2 OF 2 | PERMIT #W6147-03 | FILE #W6147-03



### SIGNAL INDICATIONS

PROVIDE TWO (2) RRFB  
ON EACH SIDE OF BOTH  
POLES FOR BOTH  
APPROACH DIRECTIONS



1,2,3,4

LED SIDE LIGHTS TO  
ALLOW PEDESTRIANS  
USING CROSSWALK THE  
VIEW OF LIGHT

### PROPOSED SIGN TABULATION

SYMBOL	SERIES	SIZE	DESCRIPTION
A	W11-2	30"x30"	PEDESTRIAN CROSSING SIGN
B	R10-25	9"x12"	PUSH BUTTON TO TURN ON WARNING LIGHTS SIGN
C	W16-7P	24"x12"	DIAGONAL DOWNWARD POINTING ARROW (LEFT)
D	W16-7P	24"x12"	DIAGONAL DOWNWARD POINTING ARROW (RIGHT)

### SCALE

25 FEET 0 25 FEET

### LEGEND

25'

MAST ARM/  
IDENTIFYING LENGTH

4

SIGNAL HEAD/  
IDENTIFYING NUMBER

4

SIGNAL HEAD/  
IDENTIFYING LETTER

4

SIGNAL HEAD/  
BACKPLATE

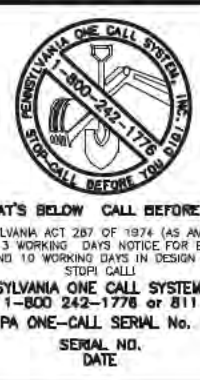
4

PUSH BUTTON W/  
AUDIBLE SIGNAL

Written dimensions shall have priority over scaled dimensions. All dimensions, elevations, locations, and conditions shall be verified by the Contractor prior to construction, and the Owner and Boucher & James, Inc. shall be notified of any discrepancies with the information shown on drawings.

Only those plans incorporating the raised or red ink professional seal shall be considered official and relied upon. All ideas, designs and arrangements presented herein were developed for use on, and in connection with, the specified project being prepared for the Owner. These plans may not be reproduced or altered without the expressed written permission of Boucher & James, Inc.

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REVISIONS:

DATE	DESCRIPTION	DATE	DESCRIPTION

PROJECT: **NORTH WALES GATEWAY SIDEWALK PROJECT**  
BOROUGH OF NORTH WALES  
MONTGOMERY COUNTY, PA

APPLICANT: **NORTH WALES BOROUGH**  
300 SCHOOL STREET  
NORTH WALES, PA. 19454

JOB NO.: **1968026**

DRAWN BY: **R.D.J.**

CHECKED BY: **R.D.J.**

SCALE: **1" = 25'**

PLAN STATUS: **FINAL**

TITLE: **FLASHING BEACONS AT WALNUT STREET**

**Boucher & James, Inc.**  
CONSULTING ENGINEERS  
DOYLESTOWN • BETHLEHEM • STROUDSBURG  
REGIONAL OFFICE: 559 MAIN STREET, SUITE 230 BETHLEHEM, PA 18018  
VOICE: (610) 419-9407 FAX: (610) 419-9408  
www.bjengineers.com

SHEET **2 OF 2**

DATE: **DECEMBER 18, 2020**



December 29, 2020

Christine Hart, Borough Manager  
North Wales Borough  
300 School Street  
North Wales, PA 19454

Alan Guzzardo, Assistant Borough Manager  
North Wales Borough  
300 School Street  
North Wales, PA 19454

RE: North Wales Borough Planning Commission

Dear Christine and Alan,

Please accept this letter as my formal resignation from the North Wales Borough Planning Commission, effective immediately.

It has been a pleasure to serve on the Planning Commission and I wish to thank you and Borough Council for all you do to support the endeavors of the Planning Commission.

Very truly yours,

A handwritten signature in cursive script that reads "Linda McAdoo".

Linda McAdoo



## ROBIN PARKER

109 Church St, North Wales, PA 19454 · [REDACTED]  
[REDACTED]

---

Alan Guzzardo  
Assistant Borough Manager  
Borough of North Wales  
300 School St  
North Wales, PA 19454

Dear Alan,

I would like to formally express my interest in volunteering with North Wales Shade Tree commission. I would be happy to help.

I live in the borough and would be honored to help the community in any way I can.

I am a self-employed realtor and notary so my time is flexible with enough notice. I think I would be a good fit for this position.

Thank you,

Robin Parker

BOROUGH OF NORTH WALES  
300 SCHOOL STREET  
NORTH WALES, PENNSYLVANIA

REMOTE MEETING: December 8, 2020 7:00 PM, EST

CALL TO ORDER made by President Sando.

ROLL CALL:	Salvatore Amato	Present
	James Cherry	Absent
	Sherwin Collins	Present (joined at 7:38 PM)
	Ronald S. Little, Jr.	Present
	Wendy McClure	Present
	Sally Neiderhiser	Present
	Eion O'Neill	Present
	James Sando	Present
	Mark Tarlecki	Present
	Mayor Gregory D'Angelo	Present

Also in attendance were Gregory Gifford, Borough Solicitor, Alan Guzzardo, Assistant Borough Manager, Michael Eves, Chief of Police and Brian Sleicher, Public Works Crew Leader.

This meeting was held remotely via Zoom due to COVID-19 restrictions.

President Sando led the Pledge of Allegiance.

### **Public Comment**

There was none at this time.

### **Meet-and-Greet: Newly Hired Part-Time Officers**

Chief Eves introduced Dakota Martin and Scott 'Alex' Sloss, two newly hired part-time police officers. Officer Martin and Officer Sloss thanked Council for the opportunity to serve and they look forward to their new positions. Council welcomed each Officer and thanked them for accepting their new positions.

### **Consideration: Adoption of 2021 Tax Millage Ordinance**

Member McClure made a motion to adopt the 2021 Tax Millage Ordinance as presented. Member Neiderhiser seconded the motion. Motion passed 7 yes, 0 no.

### **Consideration: Adoption of 2021 Fee Schedule**

Assistant Manager Guzzardo reviewed the proposed changes to the Fee Schedule. Member Amato asked for clarification on the proposed demolition permit fee change. Assistant Manager Guzzardo explained that the proposed increase is comparable to other municipal fee schedules and it typically applies to larger scale building projects.

Member McClure made a motion to adopt the 2021 Fee Schedule as presented. Member O'Neill seconded the motion. Motion passed 7 yes, 0 no.

**Consideration: Certification of Qualified Volunteers List for EIT Credit**

Member McClure made a motion to certify the North Penn Volunteer Fire Company's qualified volunteer list for the Earned Income Tax credit. Member Neiderhiser seconded the motion. Motion passed 7 yes, 0 no.

**Consideration: Acceptance of Resignation from Wendy McClure, Shade Tree Commission**

Member McClure thanks Manager Hart for the opportunity to serve on the Shade Tree Commission.

Member Amato made a motion to accept the resignation of Wendy McClure from the Shade Tree Commission. Member O'Neill seconded the motion. Motion passed 7 yes, 0 no.

**Consideration: Approval of On-Street Disabled Parking Space, 130 Washington Avenue**

Chief Eves recommended approval of the parking space due to a lack of off-street parking, high parking volumes and the resident's medical conditions.

Member Little made a motion to approve an on-street disabled parking space, to be installed in front of 130 Washington Avenue. Member McClure seconded the motion. Motion passed 7 yes, 0 no.

**Consideration: Appointment of Traffic Engineer**

Member Amato expressed his support of McMahon's portfolio and looks forward to working with their firm on transportation improvement projects.

Member Amato made a motion to appoint McMahon Associates, Inc. as the Borough's Traffic Engineer. Member Neiderhiser seconded the motion. Motion passed 7 yes, 0 no.

**Consideration: Approval of 2021 Holiday Schedule**

Member O'Neill made an inquiry regarding the addition of Election Day as a holiday. Manager Hart explained that it has traditionally not been an approved holiday because it is not classified as a Federal Government holiday.

Member McClure made a motion to approve the 2021 Holiday Schedule. Member Neiderhiser seconded the motion. Motion passed 7 yes, 0 no.



### **Consideration: Approval and Advertisement of 2021 Meeting Schedules**

Member O'Neill made a motion to approve and advertise the 2021 Meeting Schedules for Borough Council as well as all Boards and Commissions. Member McClure seconded the motion. Motion passed 7 yes, 0 no.

### **Consideration: Approval of Minutes: 11/24/2020**

Mayor D'Angelo requested a revision to the minutes to indicate that interviews for a potential full-time police officer were actually conducted between Monday, November 23 and Tuesday, November 24. Manager Hart confirmed the minutes would be revised.

Member O'Neill made a motion to approve the minutes of November 24, 2020. Member McClure seconded the motion. Motion passed 7 yes, 0 no.

### **Consideration: Approval of Disbursements: \$46,837.55**

Member Amato asked for confirmation that checks would be signed by President Sando between now and the next Council meeting on Tuesday, January 12, 2021. Solicitor Gifford confirmed that President Sando has the power to do that and those bills would be included on the next agenda in January of 2021.

Member McClure made a motion to approve payment of the bills in the amount of \$46,837.55. Member Neiderhiser seconded the motion. Motion passed 8 yes, 0 no.

### **Old Business/Committee & Board Reports/Zoning Applications**

Manager Hart announced there are no pending zoning applications. She then updated Council that Borough staff had successfully filled 11 tote barrels of records and shredded them in accordance with the PA Records Retention Policy.

### **Solicitor / Mayor / Council / Chief of Police / Manager**

Solicitor Gifford announced there will not be an executive session tonight and he wished everyone Happy Holidays.

Mayor D'Angelo announced he attended Matthew Hammerstone's funeral on behalf of the Borough on Tuesday, November 24. Matthew Hammerstone, son of Officer Terry Hammerstone passed away unexpectedly in a vehicle accident on Wednesday, November 18. Mayor D'Angelo stated that Matthew's family was very appreciative of the Borough for helping them get through these difficult times. He then provided an update on the progress of COVID-19 vaccinations and announced that he administered a wedding ceremony for a couple at Borough Hall.

Chief Eves announced that interviews for potential officers concluded and he is in the process of certifying the list of candidates. He then stated he would be proposing new equipment upgrades to Council at a future meeting.

President Sando thanked Officer Martin and Officer Sloss for participating in the meeting and he is happy to have them on board.

Manager Hart thanked Public Works, the North Penn Volunteer Fire Company and the North Wales Community Alliance for their efforts with the annual Tree Lighting Ceremony that took place on Sunday, December 6.

Member Neiderhiser made a motion to adjourn. Member McClure seconded the motion. Motion passed 8 yes, 0 no. Meeting adjourned at 7:56 P.M.

Attest: \_\_\_\_\_

Christine A. Hart  
Borough Manager

**Borough of North Wales**  
**BILLS LIST**  
**December 9 - 31, 2020**

	Date	Name	Account	Amount
<b>0121500 · POLICE PENSION CONTRIBUTIONS 01</b>				
	12/31/2020	BOROUGH OF NORTH WALES POLICE PENSION	0121500 · POLICE PENSION CONTRIBUTIONS 01	2,652.23
Total 0121500 · POLICE PENSION CONTRIBUTIONS 01				2,652.23
<b>0124810 · DEVELOPER ESCROW ACCOUNT</b>				
<b>215 CHURCH STREET</b>				
	12/31/2020	BOUCHER & JAMES INC.	215 CHURCH STREET	229.08
Total 215 CHURCH STREET				229.08
Total 0124810 · DEVELOPER ESCROW ACCOUNT				229.08
<b>0140042 · DUES, SUBSCRIPTIONS</b>				
	12/22/2020	CARDMEMBER SERVICE	0140042 · DUES, SUBSCRIPTIONS	105.90
Total 0140042 · DUES, SUBSCRIPTIONS				105.90
<b>0140621 · OFFICE SUPPLIES</b>				
	12/22/2020	AMAZON CAPITAL SERVICES, INC.	0140621 · OFFICE SUPPLIES	-32.50
	12/31/2020	OFFICE BASICS	0140621 · OFFICE SUPPLIES	7.62
Total 0140621 · OFFICE SUPPLIES				-24.88
<b>0140632 · COMMUNICATIONS - PHONE 140</b>				
	12/31/2020	VERIZON S0007570	0140632 · COMMUNICATIONS - PHONE 140	51.07
Total 0140632 · COMMUNICATIONS - PHONE 140				51.07
<b>0140831 · ENGINEER 1408313</b>				
	12/31/2020	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	1,452.49
	12/31/2020	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	5,001.30
	12/31/2020	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	2,410.67
Total 0140831 · ENGINEER 1408313				8,864.46
<b>0140922 · OPERATING EXP</b>				
	12/31/2020	NWWA 30543700-82705	0140922 · OPERATING EXP	25.90
Total 0140922 · OPERATING EXP				25.90
<b>0140923 · HEATING FUEL 1409230</b>				
	12/22/2020	ACE FUELING	0140923 · HEATING FUEL 1409230	252.19
	12/31/2020	ACE FUELING	0140923 · HEATING FUEL 1409230	467.53
Total 0140923 · HEATING FUEL 1409230				719.72
<b>0140936 · ELECTRICITY 1409361</b>				
	12/22/2020	PECO 70344-01702 BORO HALL	0140936 · ELECTRICITY 1409361	400.30
	12/22/2020	PECO 79323-09073 125 N MAIN	0140936 · ELECTRICITY 1409361	67.88
	12/22/2020	PECO 01711-30377 (EVENT ST POWER)	0140936 · ELECTRICITY 1409361	30.51
Total 0140936 · ELECTRICITY 1409361				498.69



**Borough of North Wales**  
**BILLS LIST**  
**December 9 - 31, 2020**

	Date	Name	Account	Amount
<b>0140937 · REPAIRS/MAINTENANCE SERVICES</b>				
	12/22/2020	METRO ELEVATOR CO.	0140937 · REPAIRS/MAINTENANCE SERVICES	106.61
	12/31/2020	VICTORY FIRE PROTECTION	0140937 · REPAIRS/MAINTENANCE SERVICES	930.00
Total 0140937 · REPAIRS/MAINTENANCE SERVICES				1,036.61
<b>0141021 · OFFICE SUPPLIES, POLICE</b>				
	12/22/2020	OFFICE BASICS	0141021 · OFFICE SUPPLIES, POLICE	28.61
	12/22/2020	ULINE SHIPPING SUPPLY SPECIALISTS	0141021 · OFFICE SUPPLIES, POLICE	94.07
	12/22/2020	AMAZON CAPITAL SERVICES, INC.	0141021 · OFFICE SUPPLIES, POLICE	25.98
	12/22/2020	AMAZON CAPITAL SERVICES, INC.	0141021 · OFFICE SUPPLIES, POLICE	99.99
	12/22/2020	AMAZON CAPITAL SERVICES, INC.	0141021 · OFFICE SUPPLIES, POLICE	-32.49
	12/31/2020	OFFICE BASICS	0141021 · OFFICE SUPPLIES, POLICE	7.62
Total 0141021 · OFFICE SUPPLIES, POLICE				223.78
<b>0141026 · MINOR EQUIPMENT, POLICE</b>				
	12/22/2020	WITMER PUBLIC SAFETY GROUP INC.	0141026 · MINOR EQUIPMENT, POLICE	55.95
	12/31/2020	ALLIED 100 LLC	0141026 · MINOR EQUIPMENT, POLICE	69.51
Total 0141026 · MINOR EQUIPMENT, POLICE				125.46
<b>0141028 · UNIFORMS, POLICE</b>				
	12/22/2020	UNIFORM GEAR, INC	0141028 · UNIFORMS, POLICE	566.23
	12/22/2020	UNIFORM GEAR, INC	0141028 · UNIFORMS, POLICE	64.00
Total 0141028 · UNIFORMS, POLICE				630.23
<b>0141032 · COMMUNICATIONS - PHONE/RADIO</b>				
	12/31/2020	VERIZON S0007570	0141032 · COMMUNICATIONS - PHONE/RADIO	90.80
Total 0141032 · COMMUNICATIONS - PHONE/RADIO				90.80
<b>0141034 · PRINTING, POLICE</b>				
	12/22/2020	CARDMEMBER SERVICE	0141034 · PRINTING, POLICE	241.55
Total 0141034 · PRINTING, POLICE				241.55
<b>0141037 · VEHICLE MAINT/REPAIRS</b>				
	12/22/2020	POINT SERVICE CENTERS INC.	0141037 · VEHICLE MAINT/REPAIRS	187.14
Total 0141037 · VEHICLE MAINT/REPAIRS				187.14
<b>0141042 · DUES/SUBSCRIPTIONS, POLICE</b>				
	12/22/2020	CARDMEMBER SERVICE	0141042 · DUES/SUBSCRIPTIONS, POLICE	174.90
Total 0141042 · DUES/SUBSCRIPTIONS, POLICE				174.90
<b>0141313 · INSPECTION- CONTRACTED SERVICES</b>				
	12/22/2020	KEYSTONE MUNICIPAL SERVICES, INC	0141313 · INSPECTION- CONTRACTED SERVICE	1,050.00
Total 0141313 · INSPECTION- CONTRACTED SERVICES				1,050.00

**Borough of North Wales**  
**BILLS LIST**  
**December 9 - 31, 2020**

	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
<b>0143023 · HEATING FUEL 1430230</b>				
	12/22/2020	ACE FUELING	0143023 · HEATING FUEL 1430230	57.16
Total 0143023 · HEATING FUEL 1430230				57.16
<b>0143024 · DIESEL</b>				
	12/22/2020	NWWA	0143024 · DIESEL	54.52
Total 0143024 · DIESEL				54.52
<b>0143321 · COMMUNICATIONS - PHONE 143</b>				
	12/31/2020	VERIZON S0007570	0143321 · COMMUNICATIONS - PHONE 143	20.27
Total 0143321 · COMMUNICATIONS - PHONE 143				20.27
<b>0143361 · ELECTRICITY 1430361</b>				
	12/22/2020	PECO 66955-01103 PW GARAGE	0143361 · ELECTRICITY 1430361	153.69
Total 0143361 · ELECTRICITY 1430361				153.69
<b>0143365 · SOLID WASTE DISPOSAL</b>				
	12/31/2020	REPUBLIC SERVICES #320	0143365 · SOLID WASTE DISPOSAL	337.25
Total 0143365 · SOLID WASTE DISPOSAL				337.25
<b>0143375 · VEHICLE MAINT/REPAIRS 1430375</b>				
	12/16/2020	Joseph Rouse	0143375 · VEHICLE MAINT/REPAIRS 1430375	3.49
Total 0143375 · VEHICLE MAINT/REPAIRS 1430375				3.49
<b>0145420 · SUPPLIES-PARK</b>				
	12/22/2020	CHRISTINE HART	0145420 · SUPPLIES-PARK	42.38
	12/22/2020	CHRISTINE HART	0145420 · SUPPLIES-PARK	42.38
	12/22/2020	CHRISTINE HART	0145420 · SUPPLIES-PARK	45.77
	12/22/2020	FISHERS ACE HARDWARE & RENTAL	0145420 · SUPPLIES-PARK	196.45
	12/22/2020	FISHERS ACE HARDWARE & RENTAL	0145420 · SUPPLIES-PARK	35.94
	12/22/2020	FISHERS ACE HARDWARE & RENTAL	0145420 · SUPPLIES-PARK	-71.88
Total 0145420 · SUPPLIES-PARK				291.04
<b>0145436 · ELECTRICITY 1459461</b>				
	12/22/2020	PECO 63864-01609 WALNUT SQUARE	0145436 · ELECTRICITY 1459461	40.20
	12/22/2020	PECO 02951-60039 HESS PARK	0145436 · ELECTRICITY 1459461	32.01
Total 0145436 · ELECTRICITY 1459461				72.21
<b>0148616 · PENSION EXPENSE-NON-UNIFORM</b>				
	12/31/2020	PENNSYLVANIA MUNICIPAL RETIREMENT SYST	0148616 · PENSION EXPENSE-NON-UNIFORM	1,082.50
Total 0148616 · PENSION EXPENSE-NON-UNIFORM				1,082.50
<b>0148635 · CASUALTY &amp; LIABILITY</b>				
	12/31/2020	SELECTIVE INSURANCE COMPANY	0148635 · CASUALTY & LIABILITY	547.00
Total 0148635 · CASUALTY & LIABILITY				547.00

**Borough of North Wales**  
**BILLS LIST**  
**December 9 - 31, 2020**

	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
<b>0243410 · STREET LIGHTING MAINT</b>				
	12/22/2020	BILLOWS ELECTRIC SUPPLY	0243410 · STREET LIGHTING MAINT	64.80
	12/22/2020	BILLOWS ELECTRIC SUPPLY	0243410 · STREET LIGHTING MAINT	64.80
Total 0243410 · STREET LIGHTING MAINT				<u>129.60</u>
<b>0243436 · ELECTRICITY 2434361</b>				
	12/22/2020	PECO 67276-01407 STREET LIGHTS	0243436 · ELECTRICITY 2434361	<u>1,377.13</u>
Total 0243436 · ELECTRICITY 2434361				1,377.13
<b>1945436 · ELECTRICITY 1945436</b>				
	12/22/2020	PECO 79540-01509 WEINGARTNER	1945436 · ELECTRICITY 1945436	<u>34.64</u>
Total 1945436 · ELECTRICITY 1945436				34.64
<b>2347210 · G.O. BOND INTEREST</b>				
	12/25/2020	WELLS FARGO	2347210 · G.O. BOND INTEREST	<u>1,928.33</u>
Total 2347210 · G.O. BOND INTEREST				1,928.33
<b>3043824 · INFRASTRUCTURE</b>				
	12/31/2020	BOUCHER & JAMES INC.	3043824 · INFRASTRUCTURE	<u>1,080.00</u>
Total 3043824 · INFRASTRUCTURE				1,080.00
<b>3241070 · CAPITAL PURCHASE P.D.</b>				
	12/22/2020	CDW GOVERNMENT	3241070 · CAPITAL PURCHASE P.D.	3,623.14
	12/31/2020	CDW GOVERNMENT	3241070 · CAPITAL PURCHASE P.D.	<u>1,060.60</u>
Total 3241070 · CAPITAL PURCHASE P.D.				4,683.74
<b>3543222 · SNOW REMOVAL EXPENSES</b>				
	12/22/2020	MICHAEL TAYLOR	3543222 · SNOW REMOVAL EXPENSES	162.00
	12/22/2020	DON HOLT	3543222 · SNOW REMOVAL EXPENSES	162.00
	12/22/2020	WILLIAM F. KAEIN	3543222 · SNOW REMOVAL EXPENSES	<u>162.00</u>
Total 3543222 · SNOW REMOVAL EXPENSES				486.00
<b>3543336 · ELECTRICITY/SIGNAL</b>				
	12/22/2020	PECO 82667-00208 RED LIGHT	3543336 · ELECTRICITY/SIGNAL	<u>12.44</u>
Total 3543336 · ELECTRICITY/SIGNAL				12.44
<b>3543835 · VEHICLE MAINTENANCE</b>				
	12/31/2020	SERVICE TIRE TRUCK CENTERS	3543835 · VEHICLE MAINTENANCE	<u>208.69</u>
Total 3543835 · VEHICLE MAINTENANCE				208.69
<b>3548010 · MISCELLANEOUS BK CHGS</b>				
	12/31/2020	NORTH WALES BORO	3548010 · MISCELLANEOUS BK CHGS	<u>300.00</u>
Total 3548010 · MISCELLANEOUS BK CHGS				300.00
<b>TOTAL</b>				<u><u>29,742.34</u></u>





## *North Wales Borough Police Department*

*300 School Street, North Wales, Pa. 19454*

*Phone: 215-699-9279 Fax: 215-699-3765*

*E-Mail: [NWPD@northwalesborough.org](mailto:NWPD@northwalesborough.org)*

*Michael Eves*

*Chief of Police*

*[meves@northwalesborough.org](mailto:meves@northwalesborough.org)*

January 6, 2021

Attached please find the report for Borough Council.

Happenings in December:

- Chief Eves attended Physical Task Test Coordinator Recertification
- Officer Hammerstone completed three online classes:
  - *Drug endangered children*
  - *You can change the long-term outcomes of drug endangered children*
  - *Preventing problems by promoting positive practices*
- Many generous families and businesses have contributed to testing the weight limit on the chairs in the department by gifting us baked goods.

Respectfully,

Tara Claffey

Administrative Assistant to Chief Eves, NWPD

**NORTH WALES POLICE DEPARTMENT**

Agency Activity Report

**By CFS Classification****From Date: 12/1/2020 To Date: 12/31/2020****Report Date: 1/6/2021 9:39:52 AM**

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2400</b>
0600	Theft	1	0	1	0
1100	Fraud	2	0	0	2
1400	Malicious Mischief	6	0	3	3
2000	Family Offense	2	0	2	0
2600	All Other Offenses	18	2	9	7
4000	Non Criminal Investigations	35	11	12	12
4100	Fire Related	2	1	1	0
4500	Deaths / Suicides	1	0	1	0
5000	Lost Found Missing Persons	9	1	3	5
5500	Animal Complaints	12	0	8	4
6000	Traffic Accidents	11	1	8	2
6300	Traffic Enforcement	150	38	63	49
6500	Parking Enforcement	3	0	2	1
6600	Traffic Services	4	0	3	1
7000	Public Services	345	106	104	135
7500	Assist other Agency	10	1	5	4
8000	Warrants	1	0	0	1
8500	Deparmental Services	1	0	1	0
9000	Administrative	209	45	92	72
	<b>Total:</b>	822	206	318	298

# **Borough Boards & Commissions Vacancies**

- Historical Architectural Review Board – Term Expires: 12/31/2023
- Historical Architectural Review Board – Term Expires: 12/31/2023  
**Must be a licensed real estate broker.**
- Parks & Recreation Board – Term Expires: 12/31/2025
- Parks & Recreation Board – Term Expires: 12/31/2022
- Shade Tree Commission – Term Expires: 12/31/2022
- Uniform Construction Code Board of Appeals – Term Expires: 12/31/2021

Please submit a letter of interest for any one or more of the above listed openings, addressed to the North Wales Borough Council in care of the Borough Manager. Letters can be submitted electronically to [chart@northwalesborough.org](mailto:chart@northwalesborough.org).