

# **BOROUGH OF NORTH WALES**

300 School Street, North Wales, PA 19454 Phone: 215-699-4424 ● Fax: 215-699-3991 http://northwalesborough.org

# COUNCIL MEETING Tuesday, February 22, 2022 – 7:00 P.M.

Salvatore Amato Sherwin Collins Anji Fazio Alexander Groce Wendy McClure Sally Neiderhiser Eion O'Neill Mark Tarlecki Sarah Whelan Neil McDevitt, Mayor

Call to Order, Date and Time Roll Call Pledge of Allegiance

Public Comment
Announcement: Council Subcommittee Assignments
Consideration: Adoption of Flag Display Policy
Consideration: Adoption of Social Media Policy
Consideration: Acceptance of Resignation of Eion O'Neill from the Nor-Gwyn Pool
Consideration: Approval of On-Street Disabled Parking Space: 114 N Swartley St
Consideration: Approval of Certificates of Appropriateness: 203 School St, 125 S Main St, 123 S Second St and 210 S Third St
Consideration: Approval of Disbursements: \$60,712.61

ld Business / Committe	ee & Board Reports / Zoning Applications
	ncil / Chief / Public Works / Manager

# Adjournment

\*All interested parties may participate on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to info@northwalesborough.org; these must be received no later than 12 Noon on February 22, 2022. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to info@northwalesborough.org.

# **Mayor's Office Hours:**

2<sup>nd</sup> Tuesdays 5:00 P.M. - 7:00 P.M. 3<sup>rd</sup> Saturdays 10:00 A.M. - 12:00 P.M.

# **Monthly Meetings Information:**

HARB	3 <sup>rd</sup> Wednesday of Month
<b>Historic Commission</b>	3 <sup>rd</sup> Tuesday of Month
<b>Human Relations Commission</b>	3 <sup>rd</sup> Thursday of Month
Nor-Gwyn Pool Commission	2 <sup>nd</sup> Thursday of Month – 7:30 P.M.
Park & Recreation Board	2 <sup>nd</sup> Thursday of Month
Planning Commission	1st Wednesday of Month
<b>Shade Tree Commission</b>	2 <sup>nd</sup> Thursday of Month
Zoning Hearing Board	1st Tuesday of Month, as needed

<sup>\*</sup>All above meetings begin at 7 P.M. at Borough Hall, unless noted otherwise.

North Wales Water Authority

3<sup>rd</sup> Wednesday of Month
5:00 P.M., 200 W. Walnut Street

<sup>\*</sup>Please note: The meeting is being digitally recorded.

Every two years, the council president appoints council members to various subcommittees. These committees allow Council to investigate and address a variety of important issues confronting both the Council and the Borough. They also provide council members an opportunity to apply their individual expertise and interests to bringing forward creative ideas for solving a variety of challenges that are of interest to the Council. The five subcommittees are described below:

Buildings and Grounds	Provides input to the Borough Manager on all significant Borough repair, utilization, and maintenance plans and activities. Along with the Borough Manager, this committee will generate ideas for ensuring that municipal space is maintained and utilized for maximum benefit.
Employee Relations	This committee, under guidance of the Borough Manager and the Solicitor, may be asked to review personnel and Human Resources policies and assist with the resolution of employment and personnel issues.
Communications	Provides recommendations to Council for enhancing communication between Council, residents, Borough businesses, and external entities. This may require seeking input and requirements from the Administrative office and the Mayor.
Finance	Provide input to the Borough Manager (when requested) on all Borough finance related issues. The Committee should also take the initiative to become well versed in the finance operations of the Borough.
Technology	Identifies technology opportunities that may fall under the control and interest of Borough Council. Recommendations will be brought forward to Council for discussion, prioritization, and action.

### FLAG DISPLAY POLICY

It is the policy of North Wales Borough to abide by the Federal and State statutes and regulations governing the display of the United States and Commonwealth flags.

### **Definitions:**

"American flag." The flag of the United States, as defined in 4 U.S.C. § 1, made of fabric, cloth or paper displayed from a staff or flagpole or in a window.

"Commonwealth flag." The flag of the Commonwealth as described in section 1 of the act of June 13, 1907.

### Policy:

Public displays or depictions of flags on Borough property shall be limited to:

- 1. the American flag;
- 2. the Commonwealth flag;
- 3. the County flag;
- 4. the Borough flag; and
- 5. the POW/MIA flag.

No other flags shall be permitted to be flown on flagpoles owned by the Borough other than those cited above. Nothing set forth herein is intended to prohibit or curtail individuals from carrying other flags in public and/or displaying other flags on private property, except as otherwise limited by applicable zoning ordinance.

In accordance with Federal and State law:

- When shown in a row of flags, the American flag will be at the right of the line (i.e., the viewer's left).
- When the flags are flow from separate staffs, the American flag shall always be higher than the adjacent flags.
- When the American flag is to be flown at half-mast, the flag shall be hoisted to the peak for an instant, then lowered to the half-mast position.
- The Commonwealth flag is lowered to half-mast only on the orders of the Governor of Pennsylvania.

# Borough of North Wales Social Media Policy

Approved by North Wales Borough Council: Date TBD

### **Section 1. Purpose**

According to the National League of Cities, "Social media is a new world of opportunity for local governments to communicate with citizens and receive feedback. Its risks are similar in nature to those of other types of communication, but with a different twist because material circulates so widely and there are many potential contributors." A social media policy is a web of interrelated agency policies, some made by reference, others by inference. This policy is not complete unless all employees, volunteers, and public officials are familiar with the other policies promulgated by the Borough of North Wales. The purpose of this social media policy is to establish a "best management practice" for the use of existing and changing social media for communication. This policy applies to official use of social media by the employees, volunteers, and public officials of the Borough of North Wales, and where indicated, to non-official/personal use of social media. This policy is respectful of State and Federal Law, of the protected Constitutional Rights of our employees, volunteers, and public officials to express themselves, as well as foundational principles of transparency and citizen engagement in local government.

### Section 2. What is Social Media?

The definition of social media may change over time. "Social Media" covers tools, methods and technologies that allow a social media user to share communications, postings, or information, or participate in social networking, including but not limited to blogs, social networks, video and photo sharing websites, vlogs, online forums and discussions boards, and automated data feeds. Examples of social media websites and applications include, but are not limited to, Facebook, Twitter, Instagram, Reddit, Snapchat, LinkedIn, YouTube, and Periscope. Everyday new websites and applications are introduced, which meet the same general definition of social media.

# Section 3. Who is Covered by This Policy?

The Borough of North Wales Social Media Policy covers a wide range of individuals who can be seen as agents or representatives of our local government organization.

- a) Employees: Individuals who are full time, part time, seasonal, or temporary employees of the Borough of North Wales are covered by this policy. Employees must follow this policy in respect to their professional use of social media in the course of their employment, when representing the organization, and to a lesser extent, in their personal life, in so much as a bright line distinction is required between personal and professional use of social media.
- b) Volunteers: A municipal government may utilize a large swath of the community as volunteers who intermittently or regularly assist the Borough with activities for no compensation. While clearly these individuals are not employees and no employment obligations are accrued to them for their public service, by association, volunteers become municipal representatives of the Borough. Therefore, a volunteer must uphold and respect the same core values of professional communication behavior that would be required of an employee.

Volunteers must follow this policy in respect to their official duties with the Borough and personal use of social media, in so much as a bright line distinction is required between personal and professional use of social media in that through their volunteer activities, their private use of social media can be misunderstood to blur the distinction between the volunteer's private right of free speech and speech that represents the organization in an official capacity. This policy attempts to outline that distinction. Volunteers are prohibited from representing the Borough of North Wales in an official capacity on social media without prior consent.

a) Public Officials: Those elected and appointed officials of the Borough of North Wales, as defined by State Law, play a special role in the organization and dissemination of information for the Borough. In some respects, public officials can be seen as autonomous actors, with the right and responsibility to communicate to the public. For example, a Borough Council member has a responsibility to communicate clearly and regularly with their constituents on a host of borough and agency business. This is one of the main roles of a public official. On the other hand, having a variety of information posted on social media, sometimes timely, sometimes inaccurate, without proper disclaimers and legal parlance, does not serve the public well.

Therefore, this policy establishes a "best management practice for official social media use by public officials" as well as guidelines for appropriate private or personal use of social media by public officials. Once a citizen becomes a public official, their expectation of privacy and private speech can become muddled as they are a public person with public exposure and responsibilities to the community and to the government organization.

Examples of public officials include elected officials and appointed officials such as the Borough Manager, Borough Secretary, Borough Treasurer, and Police Chief.

# **Section 4. Bright Line Distinction**

a) When using social media in a personal capacity, all employees, volunteers and public officials must make sure all posts are clearly expressed as their own statements or opinions and not an official statement or position of the Borough. A disclaimer such as "views and posts are my own and do not represent the position or opinion of the Borough of North Wales," or in some form otherwise approved by legal counsel, MUST BE INCLUDED. Further, those voluntarily appearing in images on social media should not be wearing uniforms or insignia of the Borough, without the express written permission of the Borough Manager. Obviously, those images obtained in public view (i.e., working in the street) while wearing a Borough uniform or insignia (including a Borough Seal, which is protected by local law), is an exception.

Example of Social Media Disclaimer:

Views and posts are my own and do not represent the position or opinion of my employer or the Borough of North Wales.

# **Section 5. First Amendment Right of Free Speech**

- a) Nothing in this policy will limit the First Amendment right of free speech of an employee, volunteer, agent, or public official of the Borough of North Wales.
- b) Any person's protected, concerted, or union activity shall not be infringed upon by this policy.
- c) The Borough of North Wales respects the right of employees to engage in private personal activities, including the right of association and privacy but will not tolerate certain types of speech in social media, which may appear to the public to be a professional dissemination of organizational or agency information by our municipal government, obtained in the course of one's employment, without consent of the Borough.
- d) The only exceptions to this principle are protections afforded to employees who discuss the terms or conditions of their employment, report illegal or dangerous activities occurring at work (i.e., whistleblower protections), or who speak out as a private citizen regarding a matter of public concern.

# Section 6. Internet Access to Social Media on Borough Owned Devices

- a) The Borough Manager shall serve as the Borough's social media coordinator and shall be responsible for overseeing the Borough's official social media activity and monitoring compliance with all Borough policies including this policy. The Borough Manager shall designate which social media platforms, if any, the Borough will use to establish an official Borough social media profile, and shall designate which employees, if any, are permitted to publish, edit, or comment on Borough social media profiles on behalf of the Borough. The Borough Manager is herein authorized to determine which social media websites and applications provide a benefit to the organization and are therefore accessible on Borough devices and which social media websites and applications should be blocked. The Borough maintains software, which can be set to block access to specific web pages and web applications. This is an administrative decision of the Borough Manager.
- b) If an individual covered by this policy finds that they have access to a social media website or application on a Borough owned device, they should use great care accessing that website or application. They should determine whether access is permitted by the Borough of North Wales and whether their use conforms to this policy.
- c) Use of a "northwalesborough.org" email address for social media purposes, as a user, subscriber, or creator of content, requires authorization by the Borough Manager.
- d) Access to social media websites and applications on personal equipment is understood to exist, but access during work hours for personal purposes should follow existing computer access policies elsewhere promulgated by the Borough of North Wales.

- e) Sharing of unauthorized photographs or disclosure of Borough data or information that would reveal personal identification information of certain Borough employees or Borough citizens/customers or confidential information that is necessary to maintain the safety and security of the Borough's buildings, property, systems, and operations is prohibited. Examples of such information include, but are not limited to:
  - All or part of a person's Social Security number, driver's license number, personal
    financial information, bank account numbers, utility account numbers, home,
    cellular or personal telephone numbers, personal e-mail addresses, employee
    numbers or other confidential personalidentification numbers;
  - The home address of a law enforcement officer;
  - Network or computer usernames or passwords or other records regarding computer hardware, software and networks, including administrative or technical records, which, if disclosed, could jeopardize computer security;
  - Security codes or combinations;
  - A record or part of a record related to an ongoing investigation;
  - A record or part of a record maintained by the Borough in connection with law enforcement orother public safety activity that, if disclosed, could jeopardize or threaten public safety or preparedness or public protection activity.

# Section 7. Responsible Decision Making When Utilizing Social Media

- a) To assist you in making responsible decisions about your use of social media, we have established these guidelines for the professional use of social media and prohibitions for any on or off duty use of social media, which might act to discredit the professional reputation of the Borough of North Wales, any of its employees or agents; infringe on the Borough's operations; or infringe on the Borough's ability to provide effective and efficient services. This policy does not overrule common sense relating to the desired character of on or off duty behavior of Borough personnel which is established in other policies relating to employee on and off duty conduct. It is designed to supplement other personnel conduct policies as it specifically relates to social media use. This policy does not apply to an employee's personal use of social media, during personal time, unless the bright line distinction between personal and professional communication is unclear.
- b) All Borough policies and applicable state and federal laws, including, but not limited to, policies or laws prohibiting harassment, discrimination, and retaliation apply with equal force to conduct occurring in person and online. Any violation of these policies or laws will be addressed in the same manner whether the offending conduct occurs in person or online. Harassment, bullying, discrimination, or retaliation that would not be permissible in the workplace is equally impermissible online, even if it is done after hours, from home, or on personal computers or other personal devices. Violation of any Borough policies or laws while on social media, including personal social media accounts, may result in disciplinary action by the Borough.
- c) Employees, volunteers and public officials who are not authorized to post official Borough content or are authorized employees participating in social media usage while off-duty or in an unofficial capacity shall clearly indicate that the viewpoints they express are their own and do not necessarily reflect the Borough's official policy or position.

d) Public Officials should take care in all their activities on social media. Unlike employees or volunteers, they must make it clear that they are only participating in social media as a private citizen, their messages and posts are not in any official capacity, and the Borough recommends they avoid expressing any information, details, answers to questions, conversations, corrections, or anything related to the Borough of North Wales on their private social media posts and messages. To disseminate information about anything to do with the Borough, including private opinions, it is better that the information be requested to be posted on an official Borough of North Wales social media account and should not be disseminated through a Public Official's private account without the express written permission of the BoroughManager or Borough Council. Only the Borough Manager or Borough Council can waive this requirement.

### Section 8. Campaigns and Political Activities on Social Media

- a) Borough Department Heads and Assistants are prohibited from expressing any public opinions on social media about any federal, state, local, or school district issue or any Borough Public Official or Borough Public Official candidate. This is necessary to maintain the trust and confidence of Borough Council and the citizens of the community who we serve. Accepting such an appointment by the Borough implies your willingness to limit your rights to private expression.
- b) These guidelines have an equal impact on the use of social media for campaigns and political activities.
- c) Official political campaigns on social media:

If you are a candidate or someone representing a candidate or official for public elected office, please follow the following rules:

So, there is no misunderstanding, if a Borough Public Official, candidate or someone representing a candidate or official establishes an official political social media presence on behalf of the Public Official, it is required that the account or name on the social media profile be *the group* representing the Public Official rather than the Public Official himself/herself. For example, if Council Member John Doe is running for State Senate, the profile might be called Citizens to Elect John Doe, or the Committee to Elect John Doe, or John Doe for State Senate, but not just John Doe, nor Council Member John Doe.

When in doubt, the Borough Solicitor will issue an advisory opinion to the Borough Public Official, candidate or someone representing a candidate or official offering advice as to how the political campaign should be identified on social media.

### Section 9. Links to External Social Media on Borough Website(s)/Application(s)

a) In computing, a hyperlink, or simply a link, is a reference to data that the reader can directly follow either by clicking, tapping, or hovering. A hyperlink points to a whole document or to a specific element within a document. A link to social media is inferred to be a digital connection to a profile, site, or application associated with social media.

- b) Links are strictly prohibited unless expressly approved in writing by the Borough Manager or Borough Council. Links are not an expression of endorsement nor does the connection to an approved external website or social media application carry with it any implied or specific responsibility that the information or content on the exterior side of the link is correct, accurate, complies with Borough policies, or is up to date. A link when provided is a convenience for the Borough user to access some external data.
- c) Any proposal to establish an external link from a Borough website should be presented to the Borough Manager in advance of it being created.

# Section 10. Official Borough of North Wales Social Media Accounts/Profiles

- a) All Borough of North Wales official social media accounts will be supervised and managed by the Borough Manager subject to approval by the Borough Council. Any social media account not expressly approved by Borough Council is not an official Borough of North Wales Social Media Account.
- b) Failure to seek Borough Council approval for an official Borough of North Wales Social Media Account is a violation of this policy and subject to discipline.
- c) The Borough of North Wales's websites (northwalesborough org and northwaleshistory.org) will remain the Borough's primary and predominant internet presences.
  - The best, most appropriate Borough of North Wales use of social media tools fall generally into two categories: first, as channels for disseminating time-sensitive information as quickly as possible (i.e., emergency information); or second, as marketing/promotional channels which increase the Borough's ability to broadcast its messages to the widest possible audience.
- d) Wherever possible, content posted to Borough of North Wales social media sites will also be available on the Borough's websites.
- e) Wherever possible, content posted to Borough of North Wales social media sites should contain links directing users back to the Borough's official websites for in-depth information, forms, documents or online services necessary to conduct business with the Borough of North Wales.
- All Borough of North Wales social media sites and accounts shall comply with all applicable Borough of North Wales policies and standards.
- g) Borough of North Wales social media sites, accounts, and content contained therein may be subject to Commonwealth of Pennsylvania public records laws. Any content maintained in a social media format that is related to official Borough actions and activities, including a list of subscribers and posted communication, are a public record. The Borough Manager's Office and the Borough Secretary as the Right to Know Officer are responsible for responding completely and accurately to any request for public records on social media. Content related to official Borough actions and activities shall be maintained in an accessible format and so that it can be produced in response to a request.

- h) Pennsylvania state law and relevant Borough of North Wales records retention schedules may apply to social media formats and social media content. Unless otherwise addressed in a specific social media standards document, the Borough Secretary shall preserve records required to be maintained for a period of no less than thirty (30) calendar days on a Borough server in a format that preserves the integrity of the original record and is easily accessible.
- i) Users and visitors to social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication between the Borough of North Wales and members of the public.
- j) To the extent public comments are enabled, all members of the public will be allowed to comment, and public comments shall not thereafter be blocked, filtered, deleted, or otherwise censored, except as provided below as allowed by law. Any comments posted by a member of the public on the Borough's social media sites, accounts, and content are the opinion of the poster only and the presence of such comments on the Borough's social media does not imply that the Borough endorses or agrees with the comments. The Borough of North Wales social media websites, profiles or applications and articles and comments associated therein, containing any of the following forms of content shall not be allowed:
  - Comments not topically related to the particular social medium post being commented upon;
  - Obscene language or content;
  - Content that promotes, fosters, endorses or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to national origin, physical or mental disability or sexual orientation;
  - Sexual content or links to sexual content:
  - Solicitations of commerce:
  - Solicitations for donations:
  - Conduct constituting or encouraging illegal activity;
  - Information that may tend to compromise the safety or security of the public or public systems:
  - Content that violates a legal ownership interest of any other party; or
  - Content that violates trademark or copyright laws.
- k) Any content removed based on these guidelines must be retained by the Borough's social media coordinator, including the time, date and identity of the poster when available pursuant to record retention rules in this policy.
- 1) The Borough reserves the right to restrict or remove any content that is deemed in violation of this social media policy or any applicable law.
- m) The Borough is prohibited from banning or blocking any user or subscriber to any official Borough of North Wales social media account unless their participation is creating an illegal situation. For example, a subscriber who repeatedly posts obscenity or links to obscene content may be blocked if it becomes impossible to timely delete such content. In such cases, a block must be approved by either the Borough Manager or Borough Council.
- n) Comments, media, or other information posted to or displayed on the Borough's social media sites, accounts, and content are subject to monitoring and review at any time, and users should have no expectation of privacy with respect to any such comments, media, or other information. However, given our limited staff resources, the Borough of North Wales is not liable for inappropriate or offensive comments that may be posted.

### **Section 11. Violations of This Policy**

- a) Employees: Violations of this policy may result in appropriate disciplinary actions up to and including termination in accordance with the Employee Handbook. This Policy will not be construed or applied in a manner that improperly interferes with employees' rights under the Pennsylvania Public Employee Relations Act, Pennsylvania Labor Relations Act, or any other applicable Pennsylvania or federal law. Any activities that are expressly protected under these laws shall be permitted in accordance with applicable law. Nothing in this policy shall be construed as superseding or being in conflict with any existing or future Collective Bargaining Agreement maintained by the Borough of North Wales.
- b) Volunteers: Violations of this policy may result in removal of opportunities to volunteer with the Borough of North Wales. Any volunteer who violates this policy shall be afforded the right of an administrative hearing before discipline is decided, but in so much as this is an administrative decision the ultimate administrative decision is made by the Borough Manager or their designee.
- c) Public Officials:
  - Appointed Officials: Violations of this policy may result in appropriate disciplinary actions up to and including termination.
  - Elected Officials: Violations of this policy may result in:
    - i. A public censure of the elected official as decided by a majority of Borough Council; or
    - ii. A civil action to recover the costs of investigating and documenting any violation of this policy.

### **Section 12. Administration**

This policy shall be administered by the Borough Manager or their designee. With respect to activities of the Borough Manager, this policy shall be administered by the President of Borough Council.

# Section 13. Acknowledgement

All current and future	Borough of Nor	th Wales Employees,	Volunteers, or Public	Officials must
acknowledge that they				led in all future
Employee Handbooks	published by the	Borough's Personnel	Office.	

Print Name	Date	
Signature		



# memo

# North Wales Borough Police Department

To: Christine Hart

From: Tara Claffey

CC: David Erenius

Date: February 22, 2022

Re: Application for On-Street Disabled Space

114 North Swartey Street

We have reviewed the application for on-street disabled parking space. Upon review of the

We have reviewed the application for on-street disabled parking space. Upon review of the area, we have found no reason to deny the request.

Regards,

Tara Claffey

Administrative Assistant, North Wales Borough Police Department

# North Wales

# HISTORICAL ARCHITECTURAL REVIEW BOARD

Record of Action

Date: 2.17.2022

Application: 0222-01

Application Date: 2.11.2022

Applicant/Property Owner: James Del Buono

(Roofing

Contractor)

Property Address:

203 School St.

North Wales, PA 19454

Block/Unit #:

Request:

Asphalt roof shingle replacement

Submittals:

Application, and contractor task list and photograph

HARB Meeting:

February 16, 2021

In Attendance:

Mr. Charles Guttenplan

Mr. Joseph DelCiotto Mr. James Schiele

Mr. Ray Tschoepe

Applicant in Attendance:

Mr. Austin Del Buono

Action:

Approve as presented

Findings of Fact:

The Secretary of the Interior's Guidelines recommend

"replacing in-kind an entire feature of the roof that is too deteriorated to repair." This is an in-kind replacement in a

color range typical of traditional roofing.

Recommendation to Council: Issue Certificate of Appropriateness

Respectfully submitted,

# Historical Architectural Review Board

# COfA Requirements / Additions / Alterations:

Application No. <u>8222-01</u>	Date: 2.16.2022
Applicant: JAMES DEL BUONO	
Property: 203 SCHOOL ST.	
, Anstr Del Buono	* 1
(please print)	

understand the requirement(s) set forth by the HARB that are not specifically stated on the application, but rather are listed below. I understand that these requirements should be followed in order to be in compliance with the Historic District Ordinance of North Wales Borough

Mhglem (Signature)
(Signature)

Requirements and qualifications:

APPROVE AS PRESENTED

# JOSEPH DEL BUONO, INC.

216 E. 4<sup>th</sup> Avenue Conshohocken, PA 19428 610-828-0473 610-828-6188 (Fax)

Mr. Dan Caparo

February 11, 2022

Re:

203 School Street

We propose to supply the necessary labor and material to install a new roof, as specified below, for the sum of

- 1. Remove roof to wood deck
- 2. Inspect and repair as necessary
- 3. Install snow and ice shield
- 4. Install shingle underlayment
- 5. Install GAF Architectural shingle
- 6. Install aluminum edging
- 7. Install aluminum flashing
- 8. Remove job related debris

NOTE:

All woodwork to stay the same as 201 School.

Sincerely,

J. DEL BUONO, INC.

James Del Buono

Google Maps 202 School St



Image capture: Sep 2019 © 2022 Google

# North Wales

# HISTORICAL ARCHITECTURAL REVIEW BOARD

Record of Action

Date: 2.17.2022

Application: 0222-02

Application Date: 2.14.2022

Applicant/Property Owner: Juliet

Haroutunian for BIGRealty

Property Mgmt.

Property Address:

125 S. Main St., 123 S. 2<sup>nd</sup> St., 210 S. 3<sup>rd</sup> St.

North Wales, PA 19454

Block/Unit #:

Request:

Asphalt roof shingle replacement

Submittals:

Application, and photographs

HARB Meeting:

February 16, 2021

In Attendance:

Mr. Charles Guttenplan Mr. Joseph DelCiotto Mr. James Schiele

Mr. Ray Tschoepe

Applicant in Attendance:

Ms. Juliet Haroutunian and a representative from the NWVFC

Action:

Approve as presented

Findings of Fact:

The Secretary of the Interior's Guidelines recommend

"replacing in-kind an entire feature of the roof that is too deteriorated to repair." This is an in-kind replacement in a

color range typical of traditional roofing.

Recommendation to Council: Issue Certificate of Appropriateness

Respectfully submitted,

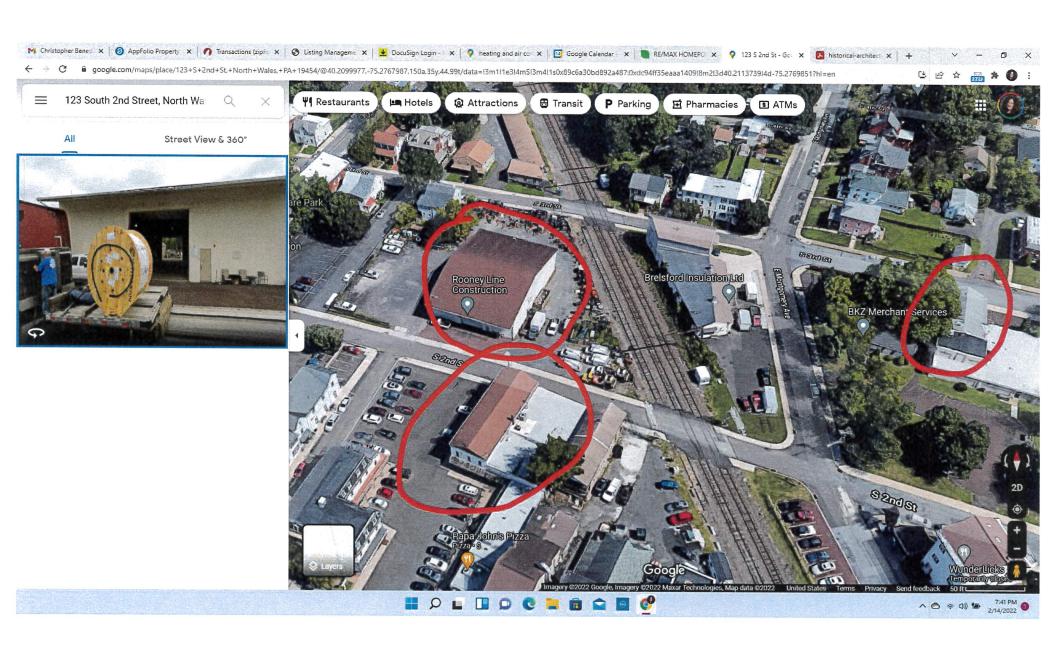
# Historical Architectural Review Board

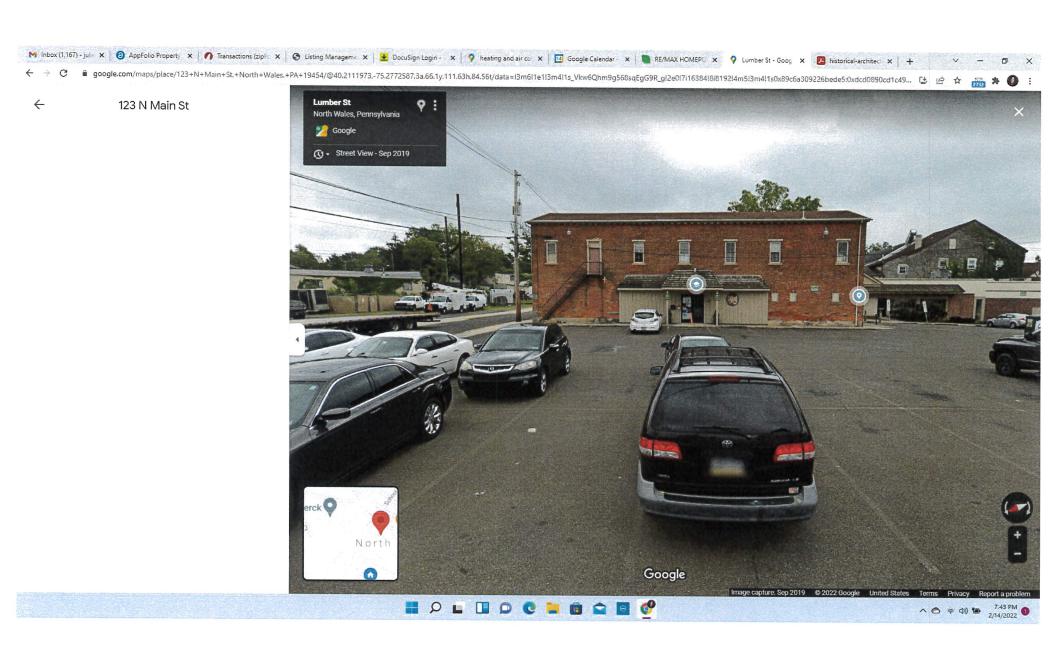
# COfA Requirements / Additions / Alterations:

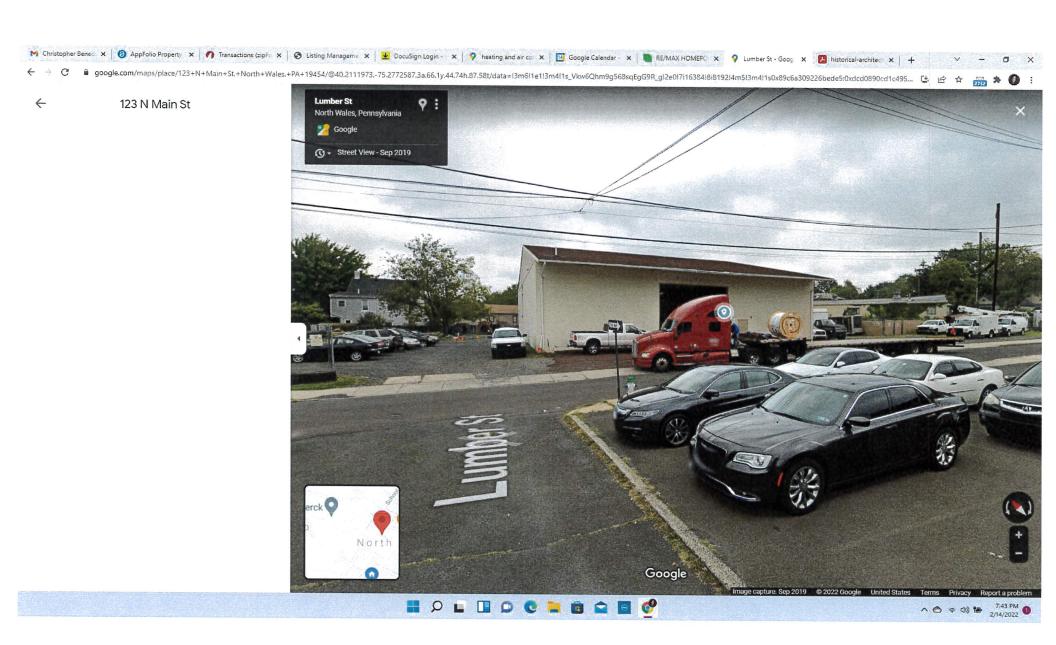
Application N	o. <u>0222-02</u>	Da	ate: 2:16.2	022
Applicant:	BIG REALTY PRO	PERTY MAN	IT- JULIET	- HARTOUNIAN
Property(S)	125 S. MAINS	T, 1235 Z	UD ST, 210	5.3RD ST-
I,(please	Vliet Haron print)	tunian		
application, bu	in compliance with the l	<ol> <li>I understand the</li> </ol>	at these requiren	ents should be followed

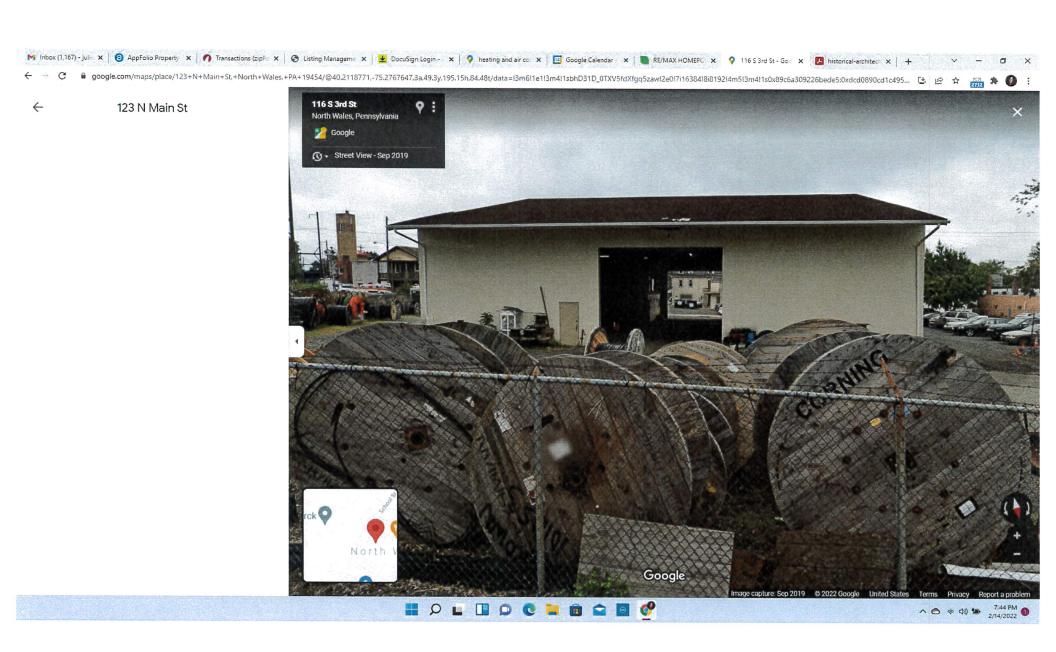
Requirements and qualifications:

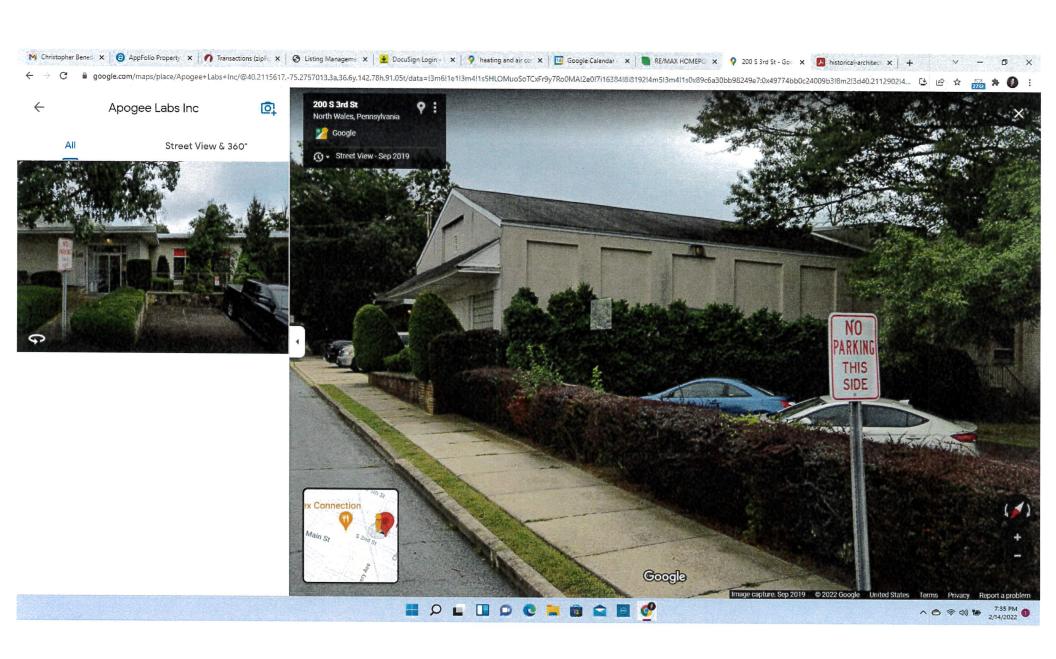
-ROOFING -APPROVE AS PRESENTED

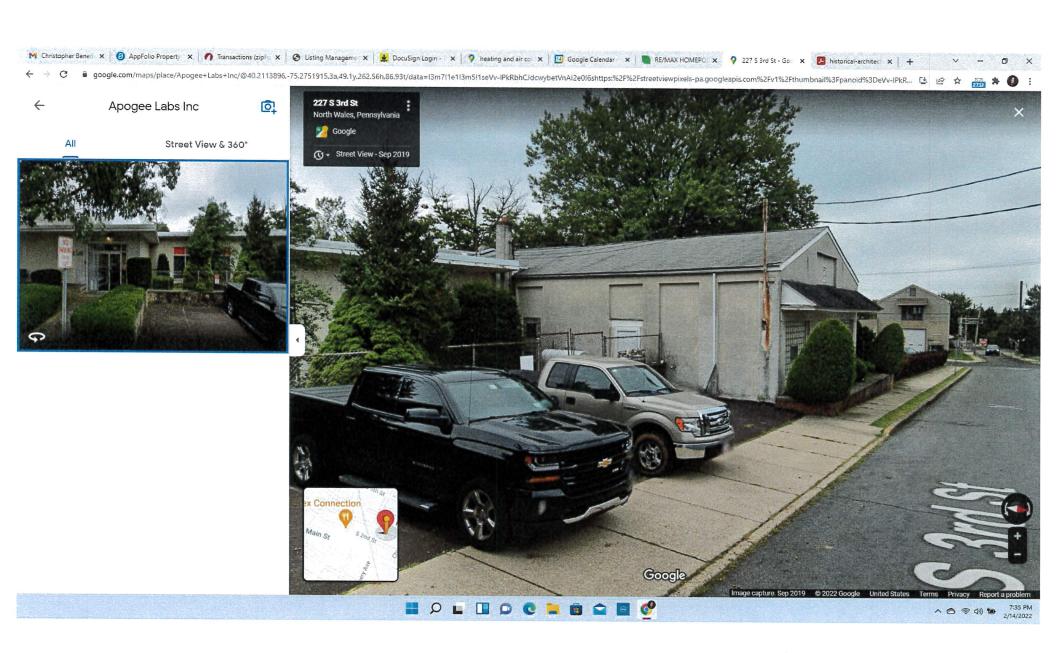












	Date	Name	Account	Amount
0121500 · POLICE PENSION CONTRIBUTIONS 01				
	02/08/2022	BOROUGH OF NORTH WALES POLICE PENSIO	N 0121500 · POLICE PENSION CONTRIBUTIONS 01	1,333.43
Total 0121500 · POLICE PENSION CONTRIBUTIONS 01				1,333.43
0140042 · DUES, SUBSCRIPTIONS, TRAINING				
	02/22/2022	PA STATE ASSOC OF BOROUGHS	0140042 · DUES, SUBSCRIPTIONS, TRAINING	62.50
	02/22/2022	PA STATE ASSOC OF BOROUGHS	0140042 · DUES, SUBSCRIPTIONS, TRAINING	75.00
Total 0140042 · DUES, SUBSCRIPTIONS, TRAINING				137.50
0140131 · PROFESSIONAL SERVICES				
	02/08/2022	HULSTEIN NETWORK SOLUTIONS LLC	0140131 · PROFESSIONAL SERVICES	1,200.00
	02/22/2022	JL REYES ACCOUNTING & TAX SERVICE LLC	0140131 · PROFESSIONAL SERVICES	450.00
	02/22/2022	COMMUNICATION CONNECTION, INC.	0140131 · PROFESSIONAL SERVICES	160.00
	02/22/2022	COMMUNICATION CONNECTION, INC.	0140131 · PROFESSIONAL SERVICES	160.00
Total 0140131 · PROFESSIONAL SERVICES				1,970.00
0140142 · DUES, SUBSCRIPTIONS				
	02/08/2022	THE REPORTER	0140142 · DUES, SUBSCRIPTIONS	0.99
	02/22/2022	MONTGOMERY COUNTY BOROUGH'S ASSOC.	0140142 · DUES, SUBSCRIPTIONS	75.00
Total 0140142 · DUES, SUBSCRIPTIONS				75.99
0140335 · INSURANCE AND BONDING				
	02/22/2022	MILLER INSURANCE ASSOCIATES	0140335 · INSURANCE AND BONDING	485.00
Total 0140335 · INSURANCE AND BONDING				485.00
0140431 · SOLICITOR				
	02/22/2022	RUBIN GLICKMAN STEINBERG & GIFFORD	0140431 · SOLICITOR	3,000.00
Total 0140431 · SOLICITOR				3,000.00
0140621 · OFFICE SUPPLIES				
	02/08/2022	SMART SIGN	0140621 · OFFICE SUPPLIES	35.09
	02/22/2022	OFFICE BASICS	0140621 · OFFICE SUPPLIES	15.23
Total 0140621 · OFFICE SUPPLIES				50.32
0140635 · POSTAGE 1406325				
	02/08/2022	PITNEY BOWES - POSTAGE	0140635 · POSTAGE 1406325	208.99
	02/22/2022	PITNEY BOWES - POSTAGE	0140635 · POSTAGE 1406325	200.00
Total 0140635 · POSTAGE 1406325				408.99
0140636 · PRINTING				
	02/08/2022	VISTA PRINT	0140636 · PRINTING	55.02
	02/22/2022	ASSOCIATED IMAGING	0140636 · PRINTING	4.24
Total 0140636 · PRINTING			•	59.26
0140831 · ENGINEER 1408313				

	Date	Name	Account	Amount
	02/22/2022	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	133.00
	02/22/2022	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	82.50
	02/22/2022	BOUCHER & JAMES INC.	0140831 · ENGINEER 1408313	156.00
Total 0140831 · ENGINEER 1408313				371.50
0140922 · OPERATING EXP				
	02/08/2022	RICHARD HAGY	0140922 · OPERATING EXP	120.00
	02/22/2022	NWWA 30543700-82705	0140922 · OPERATING EXP	25.90
	02/22/2022	RICHARD HAGY	0140922 · OPERATING EXP	120.00
Total 0140922 · OPERATING EXP				265.90
0140923 · HEATING FUEL 1409230				
	02/08/2022	PECO 32937-01304 BORO HALL	0140923 · HEATING FUEL 1409230	652.22
	02/22/2022	ACE FUELING	0140923 · HEATING FUEL 1409230	443.39
	02/22/2022	ACE FUELING	0140923 · HEATING FUEL 1409230	568.65
	02/22/2022	ACE FUELING	0140923 · HEATING FUEL 1409230	875.12
	02/22/2022	ACE FUELING	0140923 · HEATING FUEL 1409230	491.72
	02/22/2022	ACE FUELING	0140923 · HEATING FUEL 1409230	863.63
Total 0140923 · HEATING FUEL 1409230				3,894.73
0140936 · ELECTRICITY 1409361				
	02/08/2022	PECO 79323-09073 125 N MAIN	0140936 · ELECTRICITY 1409361	133.80
	02/22/2022	PECO 79323-09073 125 N MAIN	0140936 · ELECTRICITY 1409361	2.45
	02/22/2022	PECO 70344-01702 BORO HALL	0140936 · ELECTRICITY 1409361	516.29
	02/22/2022	PECO 01711-30377 (EVENT ST POWER)	0140936 · ELECTRICITY 1409361	36.87
Total 0140936 · ELECTRICITY 1409361				689.41
0140937 · REPAIRS/MAINTENANCE SERVICES				
	02/08/2022	FERGUSON	0140937 · REPAIRS/MAINTENANCE SERVICES	930.72
	02/08/2022	NATIONAL ELEVATOR INSPECTION	0140937 · REPAIRS/MAINTENANCE SERVICES	201.50
	02/22/2022	METRO ELEVATOR CO.	0140937 · REPAIRS/MAINTENANCE SERVICES	700.00
Total 0140937 · REPAIRS/MAINTENANCE SERVICES				1,832.22
0140938 · LEASE				
	02/08/2022	VECTOR SECURITY	0140938 · LEASE	51.95
Total 0140938 · LEASE				51.95
0141021 · OFFICE SUPPLIES, POLICE				
·	02/22/2022	AMAZON CAPITAL SERVICES, INC.	0141021 · OFFICE SUPPLIES, POLICE	86.56
	02/22/2022	OFFICE BASICS	0141021 OFFICE SUPPLIES, POLICE	30.03
	02/22/2022	AMAZON CAPITAL SERVICES, INC.	0141021 OFFICE SUPPLIES, POLICE	25.17
	02/22/2022	AMAZON CAPITAL SERVICES, INC.	0141021 · OFFICE SUPPLIES, POLICE	29.69
Total 0141021 · OFFICE SUPPLIES, POLICE				171.45

	Date	Name	Account	Amount
0141024 · OPERATING EXP, POLICE				
	02/08/2022	DOLLAR TREE	0141024 · OPERATING EXP, POLICE	17.80
	02/08/2022	REDNERS	0141024 · OPERATING EXP, POLICE	38.64
	02/08/2022	GIANT	0141024 · OPERATING EXP, POLICE	12.67
Total 0141024 · OPERATING EXP, POLICE				69.11
0141025 · MAINT/REPAIRS				
	02/22/2022	FISHERS ACE HARDWARE & RENTAL	0141025 · MAINT/REPAIRS	7.18
Total 0141025 · MAINT/REPAIRS				7.18
0141031 · PROFESSIONAL SERVICES, POLICE				
	02/08/2022	HULSTEIN NETWORK SOLUTIONS LLC	0141031 · PROFESSIONAL SERVICES, POLICE	1,200.00
	02/08/2022	MARK L BENTZEL	0141031 · PROFESSIONAL SERVICES, POLICE	2,125.00
	02/22/2022	JL REYES ACCOUNTING & TAX SERVICE LLC	0141031 · PROFESSIONAL SERVICES, POLICE	450.00
	02/22/2022	DR. JOHN P. FRAUNCES	0141031 · PROFESSIONAL SERVICES, POLICE	185.00
Total 0141031 · PROFESSIONAL SERVICES, POLICE				3,960.00
0141032 · COMMUNICATIONS - PHONE/RADIO				
	02/08/2022	VERIZON WIRELESS	0141032 · COMMUNICATIONS - PHONE/RADIO	221.87
Total 0141032 · COMMUNICATIONS - PHONE/RADIO				221.87
0141033 · GASOLINE, POLICE				
	02/08/2022	VOYAGER FLEET SYSTEMS INC.	0141033 · GASOLINE, POLICE	907.70
Total 0141033 · GASOLINE, POLICE				907.70
0141034 · PRINTING, POLICE				
	02/08/2022	VISTA PRINT	0141034 · PRINTING, POLICE	62.70
	02/22/2022	ASSOCIATED IMAGING	0141034 · PRINTING, POLICE	111.77
Total 0141034 · PRINTING, POLICE				174.47
0141037 · VEHICLE MAINT/REPAIRS				
	02/22/2022	NAPA AUTO PARTS	0141037 · VEHICLE MAINT/REPAIRS	42.10
Total 0141037 · VEHICLE MAINT/REPAIRS				42.10
0141042 · DUES/SUBSCRIPTIONS, POLICE				
	02/22/2022	PCPA	0141042 · DUES/SUBSCRIPTIONS, POLICE	25.00
	02/22/2022	MONTGOMERY COUNTY BOROUGH'S ASSOC.	0141042 · DUES/SUBSCRIPTIONS, POLICE	75.00
Total 0141042 · DUES/SUBSCRIPTIONS, POLICE				100.00
0141045 · CONTRACTED SRVICS				
	02/08/2022	COURTYARD BY MARRIOTT	0141045 · CONTRACTED SRVICS	554.40
	02/08/2022	COURTYARD BY MARRIOTT	0141045 · CONTRACTED SRVICS	415.80
	02/08/2022	COURTYARD BY MARRIOTT	0141045 · CONTRACTED SRVICS	415.80
	02/08/2022	U. S. BANK EQUIPMENT FINANCE	0141045 · CONTRACTED SRVICS	221.59

	Date	Name	Account	Amount
	02/08/2022	U. S. BANK EQUIPMENT FINANCE	0141045 · CONTRACTED SRVICS	99.00
	02/22/2022	TRANSUNION	0141045 · CONTRACTED SRVICS	75.00
	02/22/2022	WORKNET OCCUP MEDICAL	0141045 · CONTRACTED SRVICS	399.81
	02/22/2022	WORKNET OCCUP MEDICAL	0141045 · CONTRACTED SRVICS	342.31
Total 0141045 · CONTRACTED SRVICS			•	2,523.71
0141136 · HYDRANT CHARGES				
	02/08/2022	NWWA	0141136 · HYDRANT CHARGES	7,350.00
Total 0141136 · HYDRANT CHARGES				7,350.00
0141313 · INSPECTION- CONTRACTED SERVICES				
	02/22/2022	KEYSTONE MUNICIPAL SERVICES, INC	0141313 · INSPECTION- CONTRACTED SERVICE	1,875.00
Total 0141313 · INSPECTION- CONTRACTED SERVICES				1,875.00
0141339 · STATE PERMIT FEES				
	02/08/2022	PA UNIFORM CONSTRUCTION CODE	0141339 · STATE PERMIT FEES	265.50
Total 0141339 · STATE PERMIT FEES				265.50
0143020 · SUPPLIES 1430200				
	02/08/2022	VISTA PRINT	0143020 SUPPLIES 1430200	21.16
Total 0143020 · SUPPLIES 1430200				21.16
0143023 · HEATING FUEL 1430230				
	02/08/2022	PECO 63863-01003 PW GARAGE	0143023 · HEATING FUEL 1430230	637.66
Total 0143023 · HEATING FUEL 1430230				637.66
0143024 · DIESEL				
	02/22/2022	NWWA	0143024 · DIESEL	521.28
Total 0143024 · DIESEL				521.28
0143260 · SUPPLIES - SMALL TOOLS				
	02/08/2022	VOYAGER FLEET SYSTEMS INC.	0143260 · SUPPLIES - SMALL TOOLS	42.75
	02/22/2022	OFFICE BASICS	0143260 · SUPPLIES - SMALL TOOLS	244.19
Total 0143260 · SUPPLIES - SMALL TOOLS				286.94
0143321 · COMMUNICATIONS - PHONE 143				
	02/08/2022	VERIZON WIRELESS	0143321 · COMMUNICATIONS - PHONE 143	42.20
	02/22/2022	PA ONE CALL SYSTEM INC.	0143321 · COMMUNICATIONS - PHONE 143	12.54
Total 0143321 · COMMUNICATIONS - PHONE 143				54.74
0143361 · ELECTRICITY 1430361				
	02/08/2022	PECO 23654-10011 (PW - 599 ELM)	0143361 · ELECTRICITY 1430361	55.03
	02/08/2022	PECO 66955-01103 PW GARAGE	0143361 · ELECTRICITY 1430361	289.53
	02/08/2022	PECO 23654-10011 (PW - 599 ELM)	0143361 · ELECTRICITY 1430361	1.72
	02/22/2022	PECO 66955-01103 PW GARAGE	0143361 · ELECTRICITY 1430361	9.03

	Date	Name	Account	Amount
Total 0143361 · ELECTRICITY 1430361				355.31
0143365 · SOLID WASTE DISPOSAL				
	02/22/2022	REPUBLIC SERVICES #320	0143365 · SOLID WASTE DISPOSAL	157.08
Total 0143365 · SOLID WASTE DISPOSAL				157.08
0143374 · EQUIPMENT REPAIRS				
	02/22/2022	NAPA AUTO PARTS	0143374 · EQUIPMENT REPAIRS	13.38
Total 0143374 · EQUIPMENT REPAIRS				13.38
0143375 · VEHICLE MAINT/REPAIRS 1430375				
	02/22/2022	NWWA	0143375 · VEHICLE MAINT/REPAIRS 1430375	867.05
Total 0143375 · VEHICLE MAINT/REPAIRS 1430375				867.05
0145436 · ELECTRICITY 1459461				
	02/08/2022	PECO 63864-01609 WALNUT SQUARE	0145436 · ELECTRICITY 1459461	42.93
	02/08/2022	PECO 02951-60039 HESS PARK	0145436 · ELECTRICITY 1459461	38.00
	02/22/2022	PECO 63864-01609 WALNUT SQUARE	0145436 · ELECTRICITY 1459461	44.29
Total 0145436 · ELECTRICITY 1459461				125.22
0148410 · FIRE CO WORKERS COMP				
	02/08/2022	SWIF - STATE WORKERS' INSURANCE FUND	0148410 · FIRE CO WORKERS COMP	2,297.00
Total 0148410 · FIRE CO WORKERS COMP				2,297.00
0148435 · COMPENSATION INSURANCE				
	02/08/2022	DELAWARE VALLEY WORKERS' COMPENSATI	O 0148435 · COMPENSATION INSURANCE	5,889.25
	02/08/2022	DELAWARE VALLEY WORKERS' COMPENSATI	O 0148435 · COMPENSATION INSURANCE	-176.75
Total 0148435 · COMPENSATION INSURANCE				5,712.50
0148516 · UNEMPLOYMENT COMP				
	02/08/2022	PSAB U/C PLAN	0148516 · UNEMPLOYMENT COMP	1,582.20
Total 0148516 · UNEMPLOYMENT COMP				1,582.20
0148610 · DENTAL				
	02/08/2022	DELAWARE VALLEY HEALTH TRUST	0148610 · DENTAL	599.44
Total 0148610 · DENTAL				599.44
0148615 · HEALTH & HOSPITALIZATION				
	02/08/2022	DELAWARE VALLEY HEALTH TRUST	0148615 · HEALTH & HOSPITALIZATION	8,770.15
	02/08/2022	DELAWARE VALLEY HEALTH TRUST	0148615 · HEALTH & HOSPITALIZATION	-281.08
Total 0148615 · HEALTH & HOSPITALIZATION				8,489.07
0148620 · LTD/STD/LIFE				
	02/22/2022	STANDARD INSURANCE COMPANY	0148620 · LTD/STD/LIFE	390.45
Total 0148620 · LTD/STD/LIFE				390.45
0148731 · MANAGEMENT/CONSULTING SERVICES				

	Date	Name	Account	Amount
	02/08/2022	PENNSYLVANIA MUNICIPAL RETIREMENT SYST	0148731 · MANAGEMENT/CONSULTING SERVICE	1,065.13
Total 0148731 · MANAGEMENT/CONSULTING SERVICES			•	1,065.13
0243436 · ELECTRICITY 2434361				
	02/08/2022	PECO 67276-01407 STREET LIGHTS	0243436 · ELECTRICITY 2434361	1,882.78
Total 0243436 · ELECTRICITY 2434361				1,882.78
1945436 · ELECTRICITY 1945436				
	02/08/2022	PECO 79540-01509 WEINGARTNER	1945436 · ELECTRICITY 1945436	36.42
Total 1945436 · ELECTRICITY 1945436				36.42
2347210 · G.O. BOND INTEREST				
	02/25/2022	WELLS FARGO	2347210 · G.O. BOND INTEREST	1,841.56
Total 2347210 · G.O. BOND INTEREST				1,841.56
3543222 · SNOW REMOVAL EXPENSES				
	02/08/2022	ZACHARY ROSS	3543222 · SNOW REMOVAL EXPENSES	108.00
	02/08/2022	COLIN BEATTY	3543222 · SNOW REMOVAL EXPENSES	108.00
	02/22/2022	MORTON SALT INC.	3543222 · SNOW REMOVAL EXPENSES	1,252.92
Total 3543222 · SNOW REMOVAL EXPENSES				1,468.92
3543336 · ELECTRICITY/SIGNAL				
	02/08/2022	PECO 82667-00208 RED LIGHT	3543336 · ELECTRICITY/SIGNAL	13.03
Total 3543336 · ELECTRICITY/SIGNAL				13.03
TOTAL			=	60,712.61

BOROUGH OF NORTH WALES 300 SCHOOL STREET NORTH WALES, PENNSYLVANIA

MEETING: February 8, 2022, 7:00 P.M., EST

CALL TO ORDER made by President Amato.

ROLL CALL: Salvatore Amato Present

Sherwin Collins Present Anii Fazio Present

Alexander Groce Present, participated remotely

Wendy McClure Present
Sally Neiderhiser Present
Eion O'Neill Present
Mark Tarlecki Present
Sarah Whelan Present
Mayor Neil McDevitt Present

Also, in attendance were Gregory Gifford, Borough Solicitor, David Erenius, Chief of Police, Alan Guzzardo, Assistant Borough Manager and Brian Sleicher, Public Works Supervisor. Christine Hart, Borough Manager, was absent.

President Amato led the Pledge of Allegiance.

# Swearing-in Ceremony: Council Member Anji Fazio

Mayor McDevitt administered the Oath of Office to newly appointed 3rd Ward Council Member Anji Fazio. Member Fazio thanked Council for appointing her and looks forward to serving the community.

# **Public Comment**

There was none at this time.

# **Discussion: Public Safety Subcommittee**

President Amato provided an overview of Council subcommittees and informed Council that he would be assigning members to serve on the Public Safety Subcommittee this evening. The individuals that were selected are President Amato, Vice President Tarlecki, Member McClure, Mayor McDevitt and Chief Erenius. He added that they would be meeting monthly with Fire Chief Traynor and Emergency Management Coordinator Kaelin.

# **Discussion: Social Media Policy Updates**

Assistant Manager Guzzardo requested feedback from Council on the latest Social Media Policy draft. Member Whelan asked if the policy would apply to all social media posts from an official's personal social media account. Solicitor Gifford explained that officials have unrestricted use of their personal social media accounts unless they are referring to their official

capacity when using their accounts. Member O'Neill suggested that Mickey Mouse be revised to John Doe to avoid copyright infringement. Assistant Manager Guzzardo confirmed it would be amended.

# Consideration: On-Street Disabled Parking Space - 410 W Montgomery Ave

Assistant Manager Guzzardo and Public Works Supervisor Sleicher reviewed the procedure for applying for an on-street disabled parking space.

Member Neiderhiser made a motion to approve installation of an on-street disabled parking space at 410 West Montgomery Avenue. Member McClure seconded the motion. Motion passed 9 yes, 0 no.

# Consideration: Approval of Minutes - 12/14/21, 12/28/21, 1/3/22, 1/11/22 & 1/25/22

Member Collins made a motion to approve the minutes of December 14, 2021. Member McClure seconded the motion. Motion passed 9 yes, 0 no.

Member McClure made a motion to approve the minutes of December 28, 2021. Member Whelan seconded the motion. Motion passed 9 yes, 0 no.

Member Whelan made a motion to approve the minutes of January 3, 2022. Member Fazio seconded the motion. Motion passed 9 yes, 0 no.

Member Fazio made a motion to approve the minutes of January 11, 2022. Member Neiderhiser seconded the motion. Motion passed 9 yes, 0 no.

Member Whelan made a motion to approve the minutes of January 25, 2022. Member McClure seconded the motion. Motion passed 9 yes, 0 no.

# **Old Business / Committee & Board Reports / Zoning Applications**

Fire Chief Traynor made a public service announcement, titled Winter Fire Safety. Member Whelan asked what awareness initiatives the Borough does regarding North Wales Elementary School and for adults. Fire Chief Traynor explained that a Fire Safety Day is held annually at the School and he works with adults in his capacity as the Fire Prevention Officer. Member Collins suggested that the Fire Co. offer a tour of the Firehouse for newly elected officials. Member Neiderhiser asked if the Fire Co. will be participating in Community Day again this year. Fire Chief Traynor confirmed they will be there.

Vice President Tarlecki provided an overview of the Planning Commission's recent activities with regard to the Zoning Code updates. Member McClure asked if renewable energy regulations would be included in the updates. Member Tarlecki confirmed they would be.

Assistant Manager Guzzardo announced that he received the following Zoning Hearing Board applications: Z-22-01 (310 South Tenth Street) and Z-22-02 (348 West Montgomery Avenue). He announced that the hearings would be held on Tuesday, March 1 and he provided an overview of the application process.

Solicitor Gifford announced an executive session will be held after tonight's meeting to discuss a legal matter and no action would be taken following the session.

Mayor McDevitt thanked Borough staff and volunteers who assisted with cleanup efforts for a snowstorm that occurred on Saturday, January 29. Public Works Supervisor Sleicher explained the Borough's procedure for handling snowstorms. Mayor McDevitt then announced that a fire occurred at 360 South Eighth Street and luckily no one was injured.

Council members welcomed Member Fazio and thanked Fire Chief Traynor for his presentation.

Chief Erenius announced that he will be instituting a 12-hour work schedule for the Police Department. He then announced that he has issued the following policies: use of force, code of conduct and juvenile law enforcement. He added that the policies were recommended by the Delaware Valley Trusts (Borough's insurance provider) and they will be posted publicly when able.

Public Works Supervisor Sleicher thanked the Fire Co. for assisting with the snowstorm clean-up efforts.

Member O'Neill asked if the Borough's Zoning Code addresses 5G wireless facilities. Assistant Manager Guzzardo explained that the Montgomery County Planning Commission has a model ordinance pertaining to all wireless facilities which will be incorporated as part of the updates.

Assistant Manager Guzzardo made the following announcements: Pilot Bike Match Program being offered by The Partnership TMA of Montgomery County, the Chamber of Commerce upcoming events, State Representative Hanbidge's Mammogram event on Friday, February 11, Human Library Event on Saturday, April 9, the North Penn Arts Alliance's After-School Art Club and upcoming class schedule and the current list of the Borough's Boards and Commissions vacancies.

Member Neiderhiser made a motion to adjourn. Member Collins seconded the motion. Motion passed 9 yes, 0 no. Meeting adjourned at 8:10 P.M.

Attest:	
	Alan R. Guzzardo
	Assistant Borough Manager

# BOROUGH OF NORTH WALES 300 SCHOOL STREET NORTH WALES, PENNSYLVANIA

Thursday February 10, 2022 7:00 PM, EST

CALL TO ORDER made by Martha Lottes at 7:14 p.m.

ROLL CALL:	Lisa Byrne	Present
	Gina Calhoun	Present
	Lynne Fitzgerald, Secretary	Present
	Martha Lottes, Chair	Present
	Robin Parker	Present
	Sarah Whelan	Present
	Rachel Wise	Present

### **Public Comment**

### **Consideration:**

- Approval of Minutes
  - o N/A as there was no January Meeting
- Event Guide
  - Review and approve for publication in the spring mailer.
    - Discussed a few Edits to be made to the mailer
      - Lisa will make the edits and sent directly to Christine and Allan tomorrow morning 2/11.

### **Public Comment**

• There was no public comment.

### Discussion

- Easter Egg Hunt
  - Discussed the plan and logistics
    - Christine is ordering the candy and eggs
    - P&R is responsible for setting up the tables and the hunt itself, as well as breakdown.
    - When the kids leave we ask the kids to leave the eggs but take the eggs.
      - Next meeting in March, we will stuff the eggs.
      - Saturday April 9th
        - Parks and Rec needs to be there by 9:15 and it starts at 11 and we should be done no later than 1:00.
        - Q: Can we require registration?
        - A: No, however many kids come we will divide from there.

### Pickleball

- The YMCA would like to run a pickleball program here. Christine has a meeting planned with them. She will update us on the details and what the plan is moving forward.
- How does everyone feel with the YMCA taking over the Pickleball over P&R
  - Lynne & Rachel are both in favor of the YMCA taking over.
  - Martha hopes that we can learn from the YMCA and pick it up moving forward if they ever drop the program.
    - 7 in favor of the YMCA taking over Pickleball

# Community Garden

- Plan for the planting and upkeep of the gardens, plan for demonstrations.
- A community member spearheaded this idea in 4th street park, but the Borough can not get in touch with him and think he may have moved out of the Borough.
- This is something we need to ensure that volunteers are taking care of it.
- Is there anyone who would be willing to help out?
  - Lynne & Rachel are willing to support this project.
  - Lynne believes that the community will support this.
  - Gina's mother in law would be able to support with the upkeep.

### • Goal:

- Kids Activity
  - Small "how to" plants
    - Use pots and plants from the dollar store
    - Lisa will also get some seeds.
- Clean up the beds
- Add soil
- Plant the plants
- Any interest in having a planting demonstration, any ideas?
  - Rachel knows a few master gardeners, she will reach out and ask.
  - Ideas for plants
    - Gina's neighbor owns a county line nursery.
      - She will reach out and see what she can do.
      - Sarah suggested that we offer County Line to sell plants at the event if they would like after the demonstration.
    - Martha is going to work on getting additional plants.
- Next Meeting
  - We will have all the materials at the next meeting (March)
- Summer Kick Off:" Saturday June 4, 2022 ..... 5pm to 10pm
  - Plan, begin organizing and reaching out to vendors.
    - Martha: The Love's Truck committed She will reach out to the Littles about having Wunderlicks setting something up.
    - Gina: Takitos do taquitos and she will reach out to them
    - Sarah: Reach out to 10/7 to ask if they will be willing, and see their thoughts on food trucks, Sarah will reach out to "Black girl on Tap" to see if they are available.
    - Gina: Kona Ice, Tex Mex, Takitos do taquitos and she will reach out to them, Roll em Up, Patriko, Waffle Mamas, Also knows a band she will reach out to them.

- Lisa asked about music options.
  - Suggested that we charge vendors 25 and use that money to pay the music.
  - Lisa will ask people about bands.
- Ouestions for Christine:
  - outlets for bands?
  - budget?
- o Need:
  - More Trash Cans
  - Bring your own lawn games.
  - Porta Potties
  - Lighting?
  - Glow Sticks
  - Fire Department/Police set up their boom lights (if any?)
  - Police Department
    - street block off?
    - school parking lot usage
    - support
  - Bottle waters charge for a small fee to support
  - 50/50, need a cash box and tickets
  - Bubble machine

Martha made a motion to adjourn the meeting, seconded by Lynne. Motion passed 7 yes 0 no. Meeting adjourned at 8:32 PM.

Attest:	
	Lynne Fitzgerald, Secretary

# North Wales Borough Human Relations Commission Meeting February 17, 2022 Meeting Minutes

Commission members present were: Moira Blacksmith (Chair), Patricia Armstrong, & Johanna Owings

No other North Wales Borough residents participated in the meeting.

The meeting was called to order by Chair Blacksmith at 7:04 PM EDT.

Chair Blacksmith led The Pledge of Allegiance.

Public Comment: none

- 1. A motion to approve the North Wales Borough Human Relations Commission meeting minutes from January 20, 2022 was made by Patricia Armstrong, and seconded by Moira Blacksmith. The motion passed 3-0.
- 2. Old Business: Discussion of HRC flyer We discussed addition to HRC description to include facilitation of community education. We also discussed need to inquire if final HRC letter has been approved.
- 3. Old Business: HRC is planning to be present at North Wales Library "Human Library" on Saturday 4-9-22. We will meet for orientation at 10:30 AM. Human Library will go from 11:00AM until 3:00PM.
- 4. New business: A motion was made to nominate Johanna Owings as secretary of HRC for calendar year 2022. Motion made by Moira Blacksmith and seconded by Patricia Armstrong. The motion passed 3-0.
- 5. New business: We discussed tentative scheduling of next HRC training for Saturday May 14, 2022 at 10:00 AM.
- 6. A motion to adjourn the meeting was made by Patricia Armstrong and seconded by Moira Blacksmith. Motion passed 3-0. The meeting was adjourned at 7:30 PM EST.

Respectfully submitted,

Johanna Owings, Secretary

NOTICE IS HEREBY GIVEN that the Zoning Hearing Board of the Borough of North Wales will hold public hearings on March 1, 2022 at 7:00 P.M. The hearings will be held at the Borough Building, located at 300 School Street, North Wales, PA 19454 to consider the following applications:

Z-22-01 —Elizabeth & Kevin Criscuolo— The property is located at 310 S. Tenth St., North Wales, PA in the R-A Residential District. The parcel ID# of the property is 14-00-03833-09-5. The Applicant is requesting a variance from Section 208-33, Accessory buildings, to construct a 28' x 48' x 12.5'pole barn in front of, rather than behind, the rear building line.

Z-22-02 –Michael & Mary O'Hanlon– The property is located at 348 W. Montgomery Ave., North Wales, PA in the R-B Residential District. The parcel ID# of the property is 14-00-01968-00-7. The Applicant is requesting a variance from Section 208-37, Height, for a 19.5-foot accessory structure to be used as separate living area, which height is in excess of the permitted 14 feet.

All interested parties may attend this hearing and will be given an opportunity to be heard. Persons with disabilities who wish to attend the hearing and require auxiliary aid, service or other accommodation to participate in the hearing should contact North Wales Borough at 215-699-4424.

Bernadette A. Kearney Zoning Hearing Board Solicitor THE RED CROSS IS FACING THE WORST BOOOD SHORTAGE IN 10+ YEARS. CAN YOU HELP?

# O Senator Collett's COMMUNITY BLOOD DRIVE

# MONDAY, MARCH 21

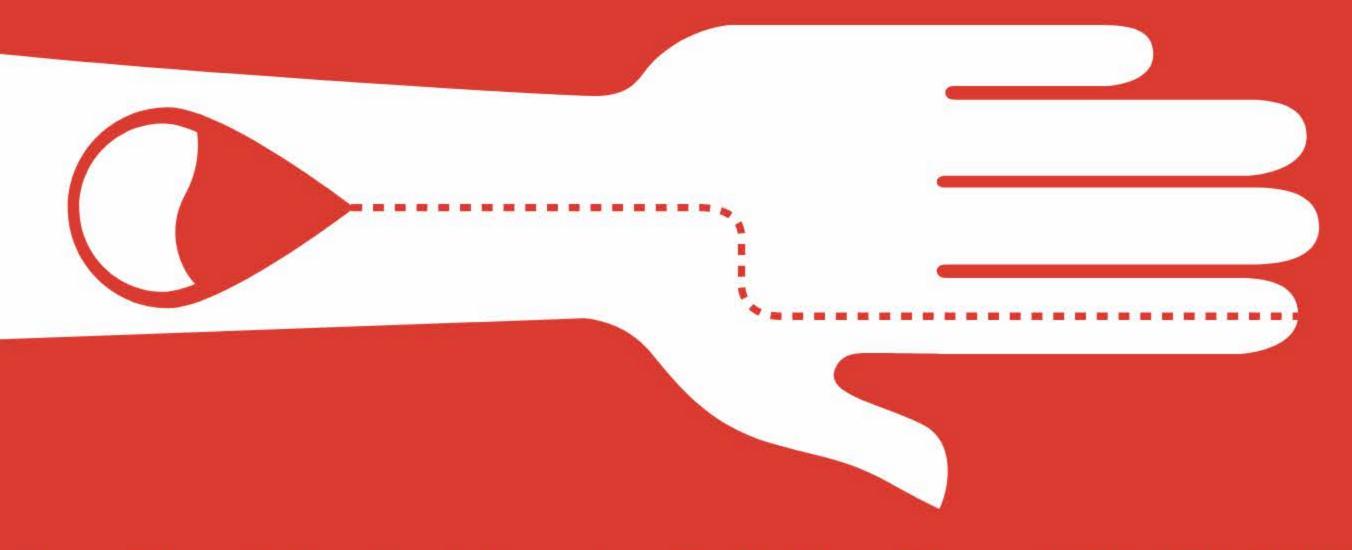
2:00pm-7:00pm

# HORSHAM TOWNSHIP COMMUNITY CENTER

1025 Horsham Road, Horsham, PA, 19044

# APPOINTMENTS ARE REQUIRED.

For an appointment, please visit redcrossblood.org and enter sponsor code "community" or call 1-800-RED CROSS (1-800-733-2767).







# MONTGOMERY COUNTY NO COST COVID-19 TESTING

Hours and Locations, effective 2/14/2022

# To register for an appointment:

- Visit www.montcopa.org/COVID-19Testing (appointments available up to four days in advance)
- Call 610-970-2937 starting at 8:30 a.m. on weekdays

# **Testing Criteria**

- Anyone who needs or wants to be tested can be tested, whether or not they have symptoms.
- Testing is limited to those who live, work, or go to school in Montgomery County.

# **Hours**

Monday - Friday from 9:00 am - 12:00 pm and 1:00 pm - 4:30 pm (appointment only)

# **POTTSTOWN**

364 King Street (Pottstown Health Center)

# **LANSDALE**

318 Pennbrook Parkway, Suite 400 (Station Square Shops)

# **WILLOW GROVE**

2522 West Moreland Road (former Petco in the Parkside Shopping Center)

# **GREEN LANE**

Deep Creek and Snyder Roads (rear of the Deep Creek Rd parking lot for Green Lane Park)

# **ARDMORE**

114 West Lancaster Avenue (rear of the parking lot next to IHOP)

# **NORRISTOWN**

1401 DeKalb Street (Norristown Regional Health Center)

# **Boards & Commissions Vacancies**

- <u>Civil Service Commission</u> Term Expires: 12/31/2025
- Historical Architectural Review Board Term Expires: 12/31/2023
- Historical Architectural Review Board Term Expires: 12/31/2023
   \*Must be a licensed real estate broker.
- Human Relations Commission Term Expires: 12/31/2024
- <u>Shade Tree Commission</u> Term Expires: 12/31/2026
- <u>Uniform Construction Code Board of Appeals</u> Term Expires: 12/31/2026

Please submit a letter of interest for any one or more of the above listed openings, addressed to the North Wales Borough Council in care of the Borough Manager. Letters can be submitted electronically to <a href="mailto:chart@northwalesborough.org">chart@northwalesborough.org</a>.