



BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454
Phone: 215-699-4424 • Fax: 215-699-3991
<http://northwalesborough.org>

**COUNCIL MEETING
REMOTE ACCESS ONLY
Tuesday, April 21, 2020 – 7:00 P.M.**

Salvatore Amato
James Cherry
Sherwin Collins
Ronald S. Little, Jr.
Wendy McClure

Sally Neiderhiser
Eion O'Neill
James Sando
Mark Tarlecki
Gregory J. D'Angelo, Mayor

**Call to Order, Date and Time
Roll Call
Pledge of Allegiance**

1. Public Comment

2. Consideration: Support Delaware Valley Regional Planning Commissions (DVRPC) Transportation & Community Development Initiative (TCDI) Grant Application

3. Consideration: Easter Candy Donation to Manna on Main Street

4. Consideration: March 2020 Disbursements: \$64,973.88

5. Consideration: April 2020 Disbursements: \$106,531.56

6. Consideration: Minutes: March 10, 2020 & March 26, 2020

7. Old Business/Committee & Board Reports/Zoning Applications

8. Solicitor / Mayor / Council / Chief of Police / Manager

Adjournment

COVID-19 RESTRICTIONS:

In response to the Governor's Stay Home Order due to the COVID-19 health pandemic, this meeting will be conducted via ZOOM. All members of Council, staff and public will participate remotely. The public may join this meeting by either telephone using the dial in number or entering the URL on an internet browser. Below you will find instructions on how to access and participate in the meeting:

- **Meeting URL:**
<https://us02web.zoom.us/j/82842274715?pwd=d0lNd3FhRHZ5QUQyWkZuY0haOTJDdz09>
- **Meeting via Zoom App:** if you have the Zoom App on your smartphone, tablet, or computer, open the program, click join a meeting, and enter the Meeting ID: 828 4227 4715
- **Meeting dial in number (no video):** 1-929-205-6099
- **Meeting ID number:** (to be entered when prompted): 828 4227 4715
- **Meeting Password:** 617872

All interested parties may participate through the Zoom Conference link on the date and time noted above and when called upon by the Council President. The public may also submit questions or comments prior to the meeting by e-mail to chart@northwalesborough.org; these must be received no later than 12 Noon on April 21, 2020. Persons with disabilities who wish to attend the meeting and require auxiliary aid, service, or other accommodation to participate in the meeting should contact North Wales Borough at 215-699-4424 or by e-mail to chart@northwalesborough.org.

Mayor's Office Hours

2 nd & 4 th Tuesdays	2:00 - 4:00 PM
2 nd & 4 th Wednesdays	7:00 - 8:30 PM

Monthly Meeting Information:

Boards and Commissions

Borough Council	2 nd & 4 th Tuesday of Month
Zoning Hearing Board	1 st Tuesday of Month, as Needed
Planning Commission	1 st Wednesday of Month
HARB	3 rd Wednesday of Month
Park & Recreation Board	2 nd Thursday of Month
Shade Tree Commission	2 nd Thursday of Month
Nor-Gwyn Pool Commission	2 nd Thursday of Month – 7:30 PM
Historic Commission	3 rd Tuesday of Month

All above meetings begin at 7 P.M. in the Municipal Building, unless noted otherwise.

North Wales Water Authority	2nd & 4th Wednesday of Month 5:00 PM, 200 W. Walnut Street
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Please note: The meeting is being digitally recorded.



**BOROUGH OF NORTH WALES
RESOLUTION 2020-022
A RESOLUTION SUPPORTING A DVRPC TRANSPORTATION AND
COMMUNITY DEVELOPMENT INITIATIVE (TCDI) GRANT APPLICATION**

WHEREAS, North Wales Borough supports the request for planning grant dollars from the Delaware Valley Regional Planning Commission; and

WHEREAS, although North Wales Borough will not be contributing to the match or to the administration cost of the grant, North Wales Borough understands the grant amount requested must provide a 20% local match of the total project cost while at least 5% must cover administration of the grant through in-kind services all of which will be provided by the partnering municipalities; and

WHEREAS, North Wales Borough fully understands the application requirements including mandatory meetings and attachments; and

WHEREAS, North Wales Borough fully understands the federal contracting process and rules as outlined in Uniform Guidance 2 C.F.R.200 if awarded the planning grant dollars; and

WHEREAS, North Wales Borough fully understands that noncompliance with federal procurement rules and DVRPC contracting parameters will result in the loss of TCDI funds; therefore

WHEREAS, that North Wales Borough HEREBY AUTHORIZES Upper Gwynedd Township to submit an application to DVRPC for a TCDI planning grant; and

NOW, THEREFORE, BE IT RESOLVED, that the BOROUGH COUNCIL OF THE BOROUGH OF NORTH WALES hereby agrees to, if selected for the TCDI grant, to: engage in contracting procedures including the competitive Request for Proposals and budget allocation; sign grant agreement documents; agree to submit reimbursement invoices and progress reports along with necessary supporting documentation; take all necessary action to complete the project associated with the grant agreement within the 24 month timeframe, and submit the final deliverable to DVRPC; and provide proof of adoption or acceptance of the final deliverable by the governing body through a resolution that must be submitted no later than December 31, 2022 to DVRPC.

ADOPTED this 21st day of April, 2020.

BOROUGH COUNCIL OF THE
BOROUGH OF NORTH WALES

BY: _____
James Sando, President

ATTEST:

Christine A. Hart, Secretary

RESOLUTION NO. 09-2020

**A RESOLUTION OF UPPER GWYNEDD TOWNSHIP,
MONTGOMERY COUNTY, PENNSYLVANIA**

**DVRPC TRANSPORTATION & COMMUNITY DEVELOPMENT INITIATIVE (TCDI)
APPLICATION**

WHEREAS, Upper Gwynedd Township supports the request for planning grant dollars from the Delaware Valley Regional Planning Commission; and

WHEREAS, Upper Gwynedd Township understands the grant amount requested must provide a 20% local match of the total project cost while at least 5% must cover administration of the grant through in-kind services; and

WHEREAS, Upper Gwynedd Township fully understands the application requirements including mandatory meetings and attachments; and

WHEREAS, Upper Gwynedd Township fully understands the federal contracting process and rules as outlined in Uniform Guidance 2 C.F.R.200 if awarded the planning grant dollars; and

WHEREAS, Upper Gwynedd Township fully understands that noncompliance with federal procurement rules and DVRPC contracting parameters will result in the loss of TCDI funds; therefore

WHEREAS, that Upper Gwynedd Township HEREBY AUTHORIZES Upper Gwynedd Township staff to submit an application to DVRPC for a TCDI planning grant; and

NOW, THEREFORE, BE IT RESOLVED, that Upper Gwynedd Township agrees to, if selected for the TCDI grant, to: engage in contracting procedures including the competitive Request for Proposals and budget allocation; sign grant agreement documents; agree to submit reimbursement invoices and progress reports along with necessary supporting documentation; take all necessary action to complete the project associated with the grant agreement within the 24 month timeframe, and submit the final deliverable to DVRPC; and provide proof of adoption or acceptance of the final deliverable by the governing body through a resolution that must be submitted no later than December 31, 2022 to DVRPC.

RESOLVED and ADOPTED this 24th day of February 2020.

**BOARD OF COMMISSIONERS
UPPER GWYNEDD TOWNSHIP**

BY: Denise M. Hull
Denise M. Hull, Vice President

ATTEST:

Sandra Brookley Zadell
Sandra Brookley Zadell, Secretary

Liberty Bell Trail

Upper Gwynedd Township to Quakertown

14.72 miles

Study Area:

- Existing —
- Pipeline* —
- Planned —

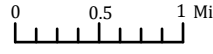
Other Trails:

- Existing —
- In Progress - - -
- Pipeline* - - -
- Planned - - -

*trail is actively being worked on via studies, acquiring rights-of-way, engaging local communities and seeking funding for design and construction

- SEPTA Bus Route —
- SEPTA Rail Station R

- Local Park
- School* ●

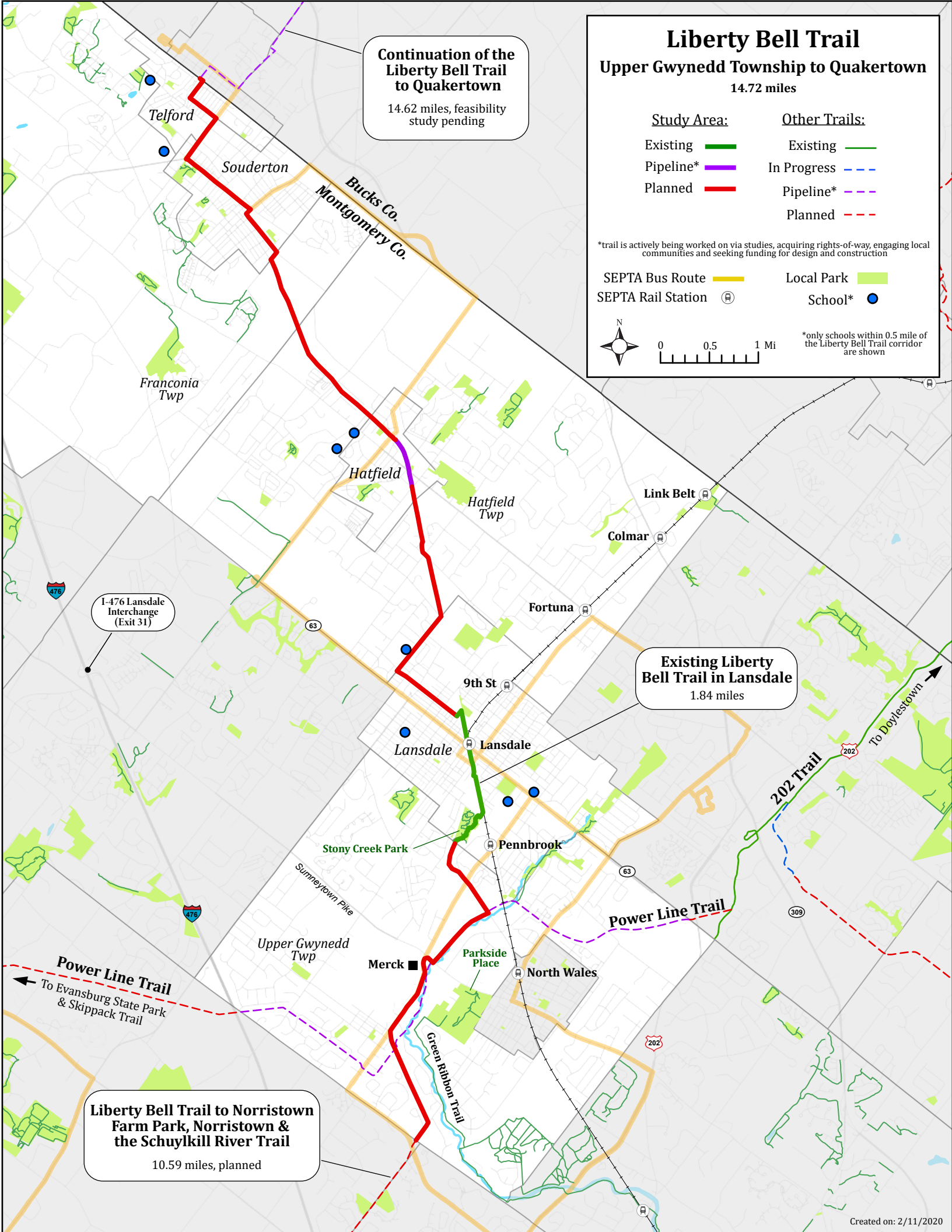


*only schools within 0.5 mile of the Liberty Bell Trail corridor are shown

Continuation of the Liberty Bell Trail to Quakertown
14.62 miles, feasibility study pending

Existing Liberty Bell Trail in Lansdale
1.84 miles

Liberty Bell Trail to Norristown Farm Park, Norristown & the Schuylkill River Trail
10.59 miles, planned



Advancing the Liberty Bell Trail in Montgomery County's North Penn Region

1. Problem Identification

Throughout the Delaware Valley, the Circuit Trails network provides residents with active transportation options and opportunities for outdoor recreation. Trails link town centers with parkland and open space, while ultimately enhancing our metropolitan region's livability. While the Delaware Valley is already home to Circuit Trails such as the Schuylkill River Trail and the Chester Valley Trail, these trails are only accessible to a segment of the Delaware Valley's population. Some regions within the Delaware Valley have minimal, if any, access to trails, as busy highways and congested arterial routes make it virtually impossible for residents to bike or walk to a trail corridor safely from their homes. One area where trails are greatly needed is the North Penn region in east-central Montgomery County. Currently, the closest trail to this area is the 202 Parkway Trail, however, to access it by bicycle or foot from many North Penn residential neighborhoods, crossing busy highways, such as Route 309, and arterial routes, such as Sumneytown Pike, is necessary. This is dangerous, especially for children and senior citizens.

To enhance trail accessibility in the North Penn region, Upper Gwynedd Township is collaborating with seven nearby North Penn municipalities—North Wales Borough, Lansdale Borough, Hatfield Township, Hatfield Borough, Franconia Township, Souderton Borough and Telford Borough—to complete a feasibility study update for an 11-mile section of the Liberty Bell Trail corridor, which will pass through each of these communities. The Pennsylvania Environmental Council's Philadelphia office is actively collaborating with the municipalities on this initiative as well. In order to advance the Liberty Bell Trail closer to completion, Upper Gwynedd Township and its municipal partners request \$120,000 in TCDI funding so that a consultant team can be hired to prepare an updated feasibility study that reflects current conditions.

In its entirety, the Liberty Bell Trail is a proposed 30-mile multi-use corridor that links the Schuylkill River Trail in Norristown with the Upper Bucks Rail Trail in Quakertown and will intersect with the proposed Powerline Trail that connects to the 202 Parkway Trail. Because of these connections to other trails, once the Liberty Bell Trail is fully complete, it will be possible to ride a bicycle between Philadelphia and the Lehigh Valley, largely separated from vehicular traffic. The Liberty Bell Trail corridor passes through multiple town centers including Lansdale, Telford/Souderton, Perkasie/Sellersville and Quakertown, linking these central business districts to one another, with wooded parkland and scenic open space in between.

The Liberty Bell Trail also has historic significance. In 1777, this route was used to transport the Liberty Bell from Philadelphia to Allentown during the American Revolution, and approximately 150 years later, the corridor continued to link Philadelphia and Allentown as an inter-urban trolley route until 1951. In some sections of the proposed trail corridor, the trolley alignment and its support facilities are still evident. Upper Gwynedd Township and its municipal partners hope that in the years ahead, the Liberty Bell Trail route can be reinvigorated into a corridor of active transportation.

Although the Waetzman Planning Group prepared an initial feasibility study in 2005, the updated study will be more actionable and reflect current conditions with greater accuracy. As the Waetzman

study was prepared seven years before the Circuit Trails Coalition's 2012 launch, the alignments it presents do not reflect Circuit Trails design standards, which guide trail development throughout the Delaware Valley today. For this integral reason, a feasibility study update is needed. In contrast with the 2005 study, the updated version will ensure that the new proposed alignment is at least 10 feet wide or greater, paved, and accessible to pedestrians and bicyclists alike. The 2005 study also contrasts with current Circuit Trails standards by suggesting an on-road alignment for a significant portion of the corridor; on the other hand, the updated study will adhere to Circuit standards by presenting an alignment that is off-road, and separated from vehicular traffic, in its entirety.

Because of the Circuit Coalition's dedicated efforts, the Delaware Valley is currently home to 334 miles of multi-use trails, which link urban, suburban and rural communities with one another and connect with local community trails as well. Over 65 stakeholders, including local governments, foundations and nonprofit organizations, are part of the Circuit Coalition. Together, these stakeholders are collaboratively expanding the Circuit Trails, so that 500 miles are completed by 2025. Once fully built, the network will comprise 800 miles of interconnected paths, separated from vehicular traffic, and be a truly noteworthy trail system on a national level. The Liberty Bell Trail will be a core component of the Circuit Trails network, once complete.

The scope of the 2005 feasibility study was so broad that implementing action steps at the municipal level was difficult. However, the updated study will be more detailed and specific. While the Waetzman study divided the Liberty Bell Trail into roughly one segment per municipality, the new study will divide the trail corridor into smaller actionable segments. This way, it will be more manageable for municipalities to identify specific segments that are ready for design and construction funding, once the study is complete.

Another shortcoming of the 2005 study is that it does not address trail usability. To make the final product as actionable as possible, the updated feasibility study will analyze the corridor's usability in detail. For example, the study will provide projections of how many people, categorized by age group, would be expected to use each of the Liberty Bell Trail's segments. Upper Gwynedd Township and its municipal partners have found, from firsthand experience, that feasibility studies which incorporate trail usability analyses typically have long-term effectiveness by documenting that the trail will, in fact, be well utilized. This documentation would make future construction grant applications for the Liberty Bell Trail more compelling.

Also, while the original study presented the Liberty Bell Trail as a linear recreation corridor, the new updated study will emphasize how the trail can be a catalyst for active transportation. The feasibility study update will feature a detailed analysis of potential spurs so that the Liberty Bell Trail can provide pedestrians and cyclists with access to schools, recreation centers, commercial districts, places of employment, and smaller community trails. As importantly, the updated study will present the Liberty Bell Trail as a corridor that safely and seamlessly links the North Penn region's vibrant and developing town centers with the scenic woodlands and open space that surround them.

According to U.S. Census data, the municipalities involved with this study comprise a total collective population of over 80,000 residents, and this population continues to experience steady growth. From Upper Gwynedd Township in the south to Telford Borough in the north, these Montgomery County municipalities are diverse in age, income, and ethnicity. These communities are home to above average population percentages of residents 65 and older and foreign-born residents. Additionally, while some

communities along the Liberty Bell Trail corridor, including Upper Gwynedd Township, are wealthy, other communities involved have significant low-income populations. For example, the entirety of Telford Borough, as well as portions of Lansdale Borough and Hatfield Borough, qualifies for Community Development Block Grant (CDBG) funding.

The project area comprises the town centers of Lansdale and Telford/Souderton. Additionally, the suburban center of Montgomeryville and planned center of Kulpsville are nearby. It is also important to note that Merck & Co. pharmaceuticals, located in Upper Gwynedd Township is the largest employer in Montgomery County, with over 10,000 employees in the county. Merck facilities are directly adjacent to the proposed Liberty Bell Trail corridor, and it is anticipated that the Liberty Bell Trail will provide Merck employees with a healthy and environment-friendly means of accessing their workplace.

Finally, while most of the 11-mile corridor between Upper Gwynedd Township remains incomplete, a one-mile segment of the Liberty Bell Trail now exists in Lansdale Borough, contributing to the town center's economic development and directly linking with SEPTA's Lansdale train station. Additionally, a one-mile Liberty Bell Trail segment exists in Hatfield Borough; however, as a crushed-stone trail less than ten feet wide, it does not meet Circuit Trails standards and needs to be upgraded. The 11-mile corridor to be addressed in the feasibility study update will include these two segments, along with many other segments that North Penn area municipalities and the Pennsylvania Environmental Council will advance together.

2. Scope of Work and Methodology

To advance this portion of the Liberty Bell Trail corridor, Upper Gwynedd Township, in active collaboration with seven nearby municipalities and the Pennsylvania Environmental Council, will jointly hire a consultant to complete a feasibility study update, aimed at building upon the 2005 feasibility study prepared by the Waetzman Planning Group and revise it to reflect current physical and environmental conditions to achieve Circuit Trails standards. The feasibility study update will identify potential alignment options and determine a preferred alignment as well. Upper Gwynedd Township and its partners anticipate hiring a consultant by December 31, 2020, and having the consultant complete the feasibility study update by June 30, 2022. The feasibility study update is the project's deliverable.

The feasibility study will analyze bridges and intersections along the corridor, links to other existing and planned Circuit Trails, as well as connections to smaller neighborhood-level trails, schools, workplaces, and town center business districts. Upper Gwynedd Township and municipal partners will also ensure that the feasibility study update addresses how the Liberty Bell Trail corridor and regional PennDOT projects could potentially impact one another. Additionally, the feasibility study will identify and analyze connections along the trail corridor to public transportation, as well as the trail's environmental impacts on nearby tributaries, flood plains and wetlands. As part of the feasibility study update, property owners will be identified, and initial informal conversations held with property owners to assess their comfort with the trail alternatives being considered. The historical context of the trail corridor and its surrounding region will also be considered.

Another objective of this project is to raise public awareness and support, while also cultivating political momentum, to move this 11-mile portion of the Liberty Bell Trail into design and eventually into construction.

The municipalities will collaborate with the Pennsylvania Environmental Council, a nonprofit with extensive experience in advancing trail development, to supplement the consultant hired. PEC will develop a community survey, organize public meetings, and conduct key person interviews. Together, the survey, public meetings and key person interviews will provide insight into which amenities the Liberty Bell Trail should have, and which factors the feasibility study should take into consideration. Additionally, a local community-level stakeholder advisory committee will be established to help guide the feasibility study forward and ensure that the study reflects the concerns of neighborhood residents, local businesses and community groups.

A key focus of the feasibility study update will be to provide a clear understanding of how the Liberty Bell Trail can effectively integrate existing modes of transportation, such as personal vehicles, SEPTA regional rail trains and buses, with new active modes of transportation, such as biking and walking. Creating an integrated, multimodal transportation network is one of the five key principles in DVRPC's *Connections 2045—Plan for Greater Philadelphia*. Through this enhanced multimodal network of transportation options, the North Penn region's municipalities, and Montgomery County as a whole, can continue, and even improve upon, their successful efforts to promote sustainability. Likewise, by analyzing how the trail and nearby town centers can most effectively be linked together, the feasibility study update will help the North Penn region develop livable communities, addressing another *Connections 2045* key principle.

Consistency with Existing Plans

In 2017, Lansdale Borough received \$28,000 in TCDI funding for a feasibility study that identified alignments for the borough's portion of the Liberty Bell Trail. Since then, with support from federal TAP (Transportation Alternatives Program) funding, one mile of the Liberty Bell Trail in Lansdale has been built and open, providing multimodal connections to SEPTA regional rail, bus routes, community parks, and local businesses. The completion of this segment was supported by elected officials at multiple government levels, including Montgomery County Commissioners Val Arkoosh and Ken Lawrence, as well as State Senator Bob Mensch and the late State Representative Robert Godshall. Upper Gwynedd Township and its municipal partners want to build upon this success, and for this reason, request \$120,000 in TCDI funding, so that the trail can be studied at a regional level, and North Penn area municipalities along the corridor can collectively benefit.

Although the Liberty Bell Trail corridor is approximately 30 miles long in its entirety, the Pennsylvania Environmental Council breaks the corridor into three sections. In the north, there is a section between Quakertown Borough and Telford Borough in Upper Bucks County, which in 2017, received DCNR funding for a feasibility study update that is soon being completed. Perkasie Borough took the lead in hiring the consultant for this study, with Richland Township, Quakertown Borough, West Rockhill Township, East Rockhill Township and Sellersville Borough serving as municipal partners. The section for which Upper Gwynedd Township is applying is in the center of the trail corridor, and North Penn area municipalities hope to replicate the success of its Upper Bucks County neighbors in moving the Liberty Bell Trail forward, building public support, and identifying potential alignments. To the south, there is a

section between Upper Gwynedd Township and the Borough of Norristown, which is currently listed as a “planned” trail segment in DVRPC’s Circuit Trails map.

The trail corridor is also consistent with state and county plans. At the state level, the Pennsylvania Department of Conservation and Natural Resources has officially designated the Liberty Bell Trail as a trail of regional significance. Additionally, it is noted in the vision statement of the *Pennsylvania Active Transportation Plan* how biking and walking are key components of the state’s transportation system, and that these modes of transportation contribute to community health, economic mobility and quality of life. Developing the Liberty Bell Trail will not only provide a viable active transportation corridor in the North Penn region, but support public health and bolster economic development efforts in the town centers through which the corridor will pass.

At the county level, the Liberty Bell Trail corridor is labeled as a proposed trail in *Bike Montco: The Bicycle Plan for Montgomery County*, prepared by the Montgomery County Planning Commission (MCPC). Likewise, one of MCPC’s focus areas, as identified in *Bike Montco*, is bicycling through towns, and to address this priority, MCPC highlights the North Penn area boroughs of Souderton and Telford, which are along the Liberty Bell Trail corridor. Completing the feasibility study update for this 11-mile portion of the Liberty Bell Trail will enable MCPC to continue its work in linking active transportation corridors with town centers nearby. As noted in *Walk Montco: Montgomery County Walkability Study*, MCPC is also committed to improving pedestrian access to downtown areas. Addressing this goal in the *Walk Montco* plan, MCPC specifically highlights Hatfield Borough, one of the municipalities along the Liberty Bell Trail corridor, and emphasizes how the Liberty Bell Trail would be a “walking asset”, providing a pedestrian-friendly connection between residential communities and the downtown commercial districts near them.

3. Transportation Nexus

The Liberty Bell Trail feasibility study update will focus on how the trail corridor can enhance access to active and multimodal transportation, and address how the trail can improve safety, equity, quality of life and economic development throughout Montgomery County’s North Penn region. First and foremost, the existing portion of the Liberty Bell Trail in Lansdale Borough, which opened in fall 2019, provides a direct pedestrian-friendly connection to the Lansdale SEPTA regional rail station, which is a major transportation hub in Montgomery County. Once the Liberty Bell Trail is complete between Upper Gwynedd and Telford, there will also be direct pedestrian connections to the SEPTA regional rail stations at North Wales and Pennbrook. Additionally, the proposed Liberty Bell Trail route closely follows SEPTA’s “96” and “132” bus routes, intersecting or overlapping with these routes multiple times. The “96” bus links the Lansdale regional rail station with the Norristown Transportation Center, and the “132” links Telford Borough with the Montgomery Mall, passing through the boroughs of Souderton and Hatfield along the way.

In conjunction with its proposed spurs, the Liberty Bell Trail will provide a viable active transportation option for Merck employees, traveling between the North Wales SEPTA regional rail station and their workplace. As the largest employer in Montgomery County, with many of its employees utilizing public transit, Merck currently provides an employee shuttle from its complex to and from the North Wales train station. However, once the Liberty Bell Trail is complete, it will complement the service that the

shuttle currently offers by providing employees with a safe, active transportation choice. Upper Gwynedd Township and Merck mutually enjoy a positive working relationship with each other, and Merck stakeholders will collaborate with the project team to ensure that the Liberty Bell Trail and its spurs serve the company's employees effectively.

As a result of the Liberty Bell Trail, North Penn area residents will have enhanced access to existing parks, recreation centers, swimming pools and community trails. For example, the trail corridor will provide connections to Stony Creek Park in Lansdale and Parkside Place in Upper Gwynedd, both of which are actively used by community residents. In the southern section of the 11-mile corridor, the Liberty Bell Trail also closely parallels the existing Green Ribbon Trail, a scenic footpath along the Wissahickon Creek that extends south all the way to Fort Washington State Park. Between Upper Gwynedd Township and Lansdale Borough, the Liberty Bell Trail and the Green Ribbon Trail would complement each other effectively, with the Liberty Bell Trail providing a much-needed multi-use and ADA-accessible alternative.

Similarly, the Liberty Bell Trail corridor will incorporate multiple spur trails, in order to provide direct connections, free from automobile traffic, to local schools such as Indian Crest Middle School in Souderton and Hatfield Elementary School in Hatfield Township. Other schools, such as Oak Park Elementary School in Lansdale, are located directly along the Liberty Bell Trail's proposed route. In this sense, the Liberty Bell Trail feasibility study update will support existing "Safe Routes to School" initiatives currently being implemented throughout Montgomery County and ultimately improve the safety conditions for youth walking to and from schools throughout the North Penn region's municipalities.

Completing this feasibility study update will also support municipalities' ongoing efforts regarding recreation, economic development, and equity. In Upper Gwynedd Township, the Liberty Bell Trail will directly intersect with the proposed Power Line Trail, a corridor which is currently also in the feasibility study process, supported by DCNR funding received in December 2019. The Liberty Bell Trail will also intersect with smaller community trails indicated within Upper Gwynedd's master trail and open space plan. Once the Power Line and Liberty Bell Trails are complete, it is likely that Upper Gwynedd Township will be a major destination in the Circuit Trails network, with two major trails intersecting each other, and the existing 202 Parkway Trail a short walk or bike ride away. Together, Upper Gwynedd Township and North Wales Borough are collaborating to improve an existing trail connection between Center Street in North Wales and Parkside Place in Upper Gwynedd. These upgrade efforts are being funded by a PECO Green Region grant that North Wales Borough received in 2018, and it is likely that this trail connection could serve as a spur or gateway between North Wales and the Liberty Bell Trail corridor.

In Lansdale, the Liberty Bell Trail will enable more people to access the borough's commercial district, which continues to evolve as a town center with locally owned small businesses and restaurants, and even new mixed-use apartment complexes being developed. Completing the feasibility study update will empower Lansdale Borough's economic development strategy, and the Liberty Bell Trail is also mentioned as a priority project in the parks, trails and open space section of the borough's 2040 Comprehensive Plan. In fact, this Comprehensive Plan specifically mentions establishing connections along the Liberty Bell Trail beyond Lansdale into adjacent townships.

In Hatfield Township and Hatfield Borough, the Liberty Bell Trail will become part of an existing community trail network which contains off-road paths such as the Chestnut Street Trail, that link

Hatfield Borough's central business district with nearby parks, schools and residential neighborhoods. Likewise, in Telford Borough, the feasibility study update will identify how the Liberty Bell Trail can connect with existing walking trails in Centennial Park and the community walking trail at the Telford Lutheran Home, where many senior citizens reside.

4. Public Outreach

To ensure that the Liberty Bell Trail feasibility study update is effective, Upper Gwynedd Township and its municipal partners are committed to engaging all members of the local community for the short- and long term. Towards this goal, we will establish a stakeholder advisory committee consisting of elected officials, business owners, Merck representatives, and leaders of community organizations. This stakeholder advisory committee will meet on a quarterly basis at least.

Upper Gwynedd Township and its partners envision hosting six public meetings, one in each of the municipalities (or pair of municipalities) listed below:

- Upper Gwynedd Township/ North Wales Borough
- Lansdale Borough
- Hatfield Township/ Hatfield Borough
- Franconia Township
- Souderton Borough
- Telford Borough

In addition, Upper Gwynedd Township and its municipal partners will hold up to two additional public meetings towards the conclusion of the feasibility study update in a central location, such as Lansdale or Hatfield. The selected consultant will lead these public meetings, with the Pennsylvania Environmental Council's Philadelphia office providing administrative and logistical support. The public meetings will be interactive and combine a PowerPoint presentation with small group discussions, Q & A sessions, and map poster displays to obtain as much feedback from as many perspectives as possible.

Local government support for the Liberty Bell Trail is strong and will help ensure that public outreach efforts related to the study are meaningful, inclusive and sustainable. This political support is evident in the fact that this past year, Upper Gwynedd Township, Hatfield Township and Hatfield Borough passed municipal resolutions advocating for the development of the Circuit Trails network. Similarly, around the same time, Lansdale Borough passed a municipal resolution advocating to advance the Liberty Bell Trail and apply for sources of grant funding to move the corridor closer to completion throughout the North Penn region.

The project team will also conduct key person interviews, develop and distribute a community survey, and by tabling at community festivals throughout the year, encourage neighborhood residents to provide input on what amenities they think the Liberty Bell Trail should have. Finally, multiple members of the project team hold leadership roles with the Greater North Penn Area Transportation Management Association (The Partnership TMA). Utilizing these professional connections, the project team will engage the Partnership TMA to ensure the feasibility study's success.

5. Applicant Capacity

Sandra Zadell, Upper Gwynedd's township manager, will be managing the feasibility study update's administrative and content-related aspects. Sandra has 10 years of grants management experience, including Federal Grants Management. While Sandra worked in Chalfont Borough, she acquired and managed TCDI grant funding for the Chalfont Borough Shared Parking Feasibility Study. She also managed a \$1.8 million dollar federally funded Safe Routes to School Grant. Sandra's Finance Department in Upper Gwynedd Township also has experience managing grants. Sandra will allocate approximately 15 hours per month to coordinate public meetings, communicate with DVRPC on grant-related matters, as well as hire and collaborate with a consultant who will complete the study.

Nate Dorfman, a trails program coordinator with the Pennsylvania Environmental Council, will also provide project coordination and outreach by conducting key person interviews, distributing surveys, analyzing survey results, managing the stakeholder advisory committee, engaging in community outreach at public meetings and neighborhood events, assisting with the consultant hiring process, and collaborating with the selected consultant throughout the course of the project. Nate has experience managing grants, including federal awards from HUD and DOJ. In his current position, Nate has actively collaborated with a hired consultant on a feasibility study update of the Tookany Creek Trail corridor in Cheltenham Township.

6. Equity

According to DVRPC's Indicators of Potential Disadvantage map, the municipalities that comprise the Liberty Bell Trail feasibility study update are diverse in age, income and ethnicity. Upper Gwynedd Township, Lansdale Borough, Souderton Borough and Telford Borough have an above average percentage of residents born outside the United States. In Hatfield Township and Hatfield Borough, the percentage of foreign-born residents is well above average.

Lansdale Borough and Hatfield Township have above average percentages of adults 65 years and older. This percentage is well above average in Upper Gwynedd Township, Telford Borough and Franconia Township.

Additionally, Hatfield Borough and Souderton Borough have an above average percentage of adults with limited English proficiency, and Telford Borough has an above average percentage of Hispanic or Spanish residents. The hired consultant and the project team will ensure that the feasibility study update thoroughly reflects senior citizens' perspectives, as well as those of racial and ethnic minorities.

Finally, the entirety of Telford Borough, as well as portions of Lansdale Borough and Hatfield Borough, is eligible for CDBG funding. In Lansdale, CDBG funds have helped install utility replacements, ADA ramps, curb and sidewalk work, and new paving on the northern side of the borough. Similarly, Hatfield Borough has utilized CDBG funds to support sanitary sewer projects along East School Street. The Liberty Bell Trail feasibility study update will have a positive impact on low income residents' quality of life, by providing enhanced accessibility to social services and SEPTA bus routes, as well as by improving public health through increased access to parks and outdoor recreation.

Borough of North Wales CHECK DETAIL REPORT

March 2020

0110010 - GENERAL FUND CHECKING

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
03/10/2020	6654	PRINT - NORTH WALES	-950.00
03/10/2020	6655	ASSOCIATED IMAGING	-22.36
03/10/2020	6656	BOROUGH OF NORTH WALES POLICE PENSIONPLAN	-1,631.10
03/10/2020	6657	BRILLIANT GRAPHICS	-752.42
03/10/2020	6658	CARDMEMBER SERVICE	-335.24
03/10/2020	6659	DELAWARE VALLEY HEALTH TRUST	-9,491.38
03/10/2020	6660	HOME DEPOT CREDIT SERVICES	-45.92
03/10/2020	6661	MRM WORKERS COMP FUND	-13,363.38
03/10/2020	6662	NWWA	-206.82
03/10/2020	6663	PA ONE CALL SYSTEM INC.	-7.70
03/10/2020	6664	PECO 23654-10011 (PW - 599 ELM)	-146.64
03/10/2020	6665	PECO 32937-01304 BORO HALL	-363.03
03/10/2020	6666	PECO 63863-01003 PW GARAGE	-315.42
03/10/2020	6667	PECO 63864-01609 WALNUT SQUARE	-38.17
03/10/2020	6668	PECO 66955-01103 PW GARAGE	-164.68
03/10/2020	6669	PECO 70344-01702 BORO HALL	-492.78
03/10/2020	6670	PECO 79323-09073 125 N MAIN	-94.70
03/10/2020	6671	PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM	-721.67
03/10/2020	6672	SWIF - STATE WORKERS' INSURANCE FUND	-1,513.00
03/10/2020	6673	THOMAS G. MCCONNELL, JR.	-3,000.00
03/10/2020	6674	U. S. BANK EQUIPMENT FINANCE	-240.15
03/10/2020	6675	VERIZON S0007570	-162.66
03/10/2020	6676	VERIZON WIRELESS	-175.35
03/10/2020	6677	VOYAGER FLEET SYSTEMS INC.	-758.76
03/10/2020	6678	NORTH PENN VOLUNTEER FIRE CO.	-3,200.00
03/10/2020	6679	NORTH WALES AREA LIBRARY	-3,200.00
03/24/2020	6680	ACE FUELING	-1,147.02
03/24/2020	6681	ASSOCIATED IMAGING	-78.13
03/24/2020	6682	BOUCHER & JAMES INC.	-1,401.82
03/24/2020	6683	CHAMBER OF COMMERCE FOR GREATER MONTG CTY	-200.00
03/24/2020	6684	DAVIDHEISER'S INC.	-294.00
03/24/2020	6685	DELAWARE VALLEY HEALTH TRUST	-200.00

Borough of North Wales CHECK DETAIL REPORT

March 2020

Date	Num	Name	Amount
03/24/2020	6686	DR. JOHN P. FRAUNCES	-165.00
03/24/2020	6687	JL REYES ACCOUNTING & TAX SERVICE LLC	-1,800.00
03/24/2020	6688	LAUREL HOUSE OF MONTG CTY	-2,400.00
03/24/2020	6689	MAGIC SHINE CAR WASH	-47.00
03/24/2020	6690	METRO ELEVATOR CO.	-106.61
03/24/2020	6691	MONTGOMERY COUNTY BOARD OF ASSESSMENTS	-60.00
03/24/2020	6692	OFFICE BASICS	-169.67
03/24/2020	6693	PA DUI ASSOCIATION	-130.00
03/24/2020	6694	PECO 02951-60039 HESS PARK	-36.10
03/24/2020	6695	PITNEY BOWES - EQUIP LEASE	-159.66
03/24/2020	6696	RICHARD HAGY	-120.00
03/24/2020	6697	RUBIN GLICKMAN STEINBERG & GIFFORD	-3,375.00
03/24/2020	6698	SIANA BELLWOAR & MCANDREW LLP	-370.50
03/24/2020	6699	TARGET WORLD INC.	-75.52
03/24/2020	6700	TYCO INTEGRATED SECURITY LLC	-1,897.55
03/24/2020	6701	UNIFORM GEAR, INC	-999.07
03/24/2020	6702	VICTORY FIRE PROTECTION	-930.00
03/24/2020	6703	WORKNET OCCUP MEDICAL	-1,081.93
03/24/2020	6704	TRADITIONAL SIGN COMPANY	-1,476.10
03/24/2020	6705	CDW GOVERNMENT	-3,591.62
03/24/2020	6706	OFFICE BASICS	-66.45
03/24/2020	6707	REPUBLIC SERVICES #320	-169.69
03/24/2020	6708	RESERVE ACCOUNT	-200.00
03/24/2020	6709	UNUM LIFE INSURANCE COMPANY	-615.79
03/24/2020	6710	RILEIGHS OUTDOOR DECOR	-170.00
Total 0110010 · GENERAL FUND CHECKING			-64,927.56
1910010 · WEINGARTNER PARK CHECKING			
03/24/2020	1117	PECO 79540-01509 WEINGARTNER	-33.82
Total 1910010 · WEINGARTNER PARK CHECKING			-33.82
3510010 · LIQUID FUELS CHECKING			
03/24/2020	1263	PECO 82667-00208 RED LIGHT	-12.50
Total 3510010 · LIQUID FUELS CHECKING			-12.50
TOTAL			-64,973.88

Borough of North Wales CHECK DETAIL REPORT

April 2020

0110010 - GENERAL FUND CHECKING

	Date	Num	Name	Amount
Bill Pmt -Check	04/14/2020	6711	ANDREW C. GERTH SR.	-200.00
Bill Pmt -Check	04/14/2020	6712	ASSOCIATED IMAGING	-35.71
Bill Pmt -Check	04/14/2020	6713	AXON ENTERPRISE, INC.	-486.00
Bill Pmt -Check	04/14/2020	6714	BOROUGH OF NORTH WALES POLICE PENS	-1,857.63
Bill Pmt -Check	04/14/2020	6715	CARDMEMBER SERVICE	-609.17
Bill Pmt -Check	04/14/2020	6716	CASANI CANDY COMPANY	-287.10
Bill Pmt -Check	04/14/2020	6717	DELAWARE VALLEY HEALTH TRUST	-9,491.38
Bill Pmt -Check	04/14/2020	6718	DUDA ACTUARIAL CONSULTING INC.	-2,000.00
Bill Pmt -Check	04/14/2020	6719	FISHERS ACE HARDWARE & RENTAL	-71.33
Bill Pmt -Check	04/14/2020	6720	HOME DEPOT CREDIT SERVICES	-105.86
Bill Pmt -Check	04/14/2020	6721	MAGIC SHINE CAR WASH	-57.00
Bill Pmt -Check	04/14/2020	6722	METRO ELEVATOR CO.	-106.61
Bill Pmt -Check	04/14/2020	6723	NWWA	-98.75
Bill Pmt -Check	04/14/2020	6724	PA ONE CALL SYSTEM INC.	-25.20
Bill Pmt -Check	04/14/2020	6725	PECO 01711-30377 (EVENT ST POWER)	-160.55
Bill Pmt -Check	04/14/2020	6726	PECO 02951-60039 HESS PARK	-30.95
Bill Pmt -Check	04/14/2020	6727	PECO 23654-10011 (PW - 599 ELM)	-86.60
Bill Pmt -Check	04/14/2020	6728	PECO 32937-01304 BORO HALL	-246.22
Bill Pmt -Check	04/14/2020	6729	PECO 63863-01003 PW GARAGE	-140.26
Bill Pmt -Check	04/14/2020	6730	PECO 66955-01103 PW GARAGE	-100.79
Bill Pmt -Check	04/14/2020	6731	PECO 70344-01702 BORO HALL	-430.62
Bill Pmt -Check	04/14/2020	6732	PECO 79323-09073 125 N MAIN	-69.33
Bill Pmt -Check	04/14/2020	6733	PENNSYLVANIA MUNICIPAL RETIREMENT S'	-721.67
Bill Pmt -Check	04/14/2020	6734	RUBIN GLICKMAN STEINBERG & GIFFORD	-3,000.00
Bill Pmt -Check	04/14/2020	6735	SWARTLEY BROS. ENGINEERS, INC.	-175.00
Bill Pmt -Check	04/14/2020	6736	SWIF - STATE WORKERS' INSURANCE FUNG	-1,513.00
Bill Pmt -Check	04/14/2020	6737	TROOP 51 - BOY SCOUTS	-66.00
Bill Pmt -Check	04/14/2020	6738	U. S. BANK EQUIPMENT FINANCE	-240.15
Bill Pmt -Check	04/14/2020	6739	UNIFORM GEAR, INC	-1,319.97
Bill Pmt -Check	04/14/2020	6740	VERIZON S0007570	-163.02
Bill Pmt -Check	04/14/2020	6741	VERIZON WIRELESS	-175.35
Bill Pmt -Check	04/14/2020	6742	VOYAGER FLEET SYSTEMS INC.	-689.41

Borough of North Wales CHECK DETAIL REPORT

April 2020

	Date	Num	Name	Amount
Bill Pmt -Check	04/14/2020	6743	WORKNET OCCUP MEDICAL	-394.81
Bill Pmt -Check	04/14/2020	6744	Y-PERS, INC.	-312.00
Bill Pmt -Check	04/14/2020	6745	PECO 67276-01407 STREET LIGHTS	-1,600.66
Bill Pmt -Check	04/14/2020	6746	10-8 EMERGENCY VEHICLE SERVICE	-1,277.49
Bill Pmt -Check	04/14/2020	6747	ARMOUR & SONS ELECTRIC	-49,250.54
Bill Pmt -Check	04/14/2020	6748	HANNA EADEH RUG COMPANY	-5,500.00
Bill Pmt -Check	04/14/2020	6749	NAPA AUTO PARTS	-58.54
Bill Pmt -Check	04/14/2020	6750	PECO 63864-01609 WALNUT SQUARE	-34.85
Bill Pmt -Check	04/21/2020	6751	BOUCHER & JAMES INC.	-4,678.17
Bill Pmt -Check	04/21/2020	6752	DANIEL NATALE	-375.00
Bill Pmt -Check	04/21/2020	6753	L.I.P. COLLISON, INC	-990.20
Bill Pmt -Check	04/21/2020	6754	NWWA 30543700-82705	-29.30
Bill Pmt -Check	04/21/2020	6755	PENNSYLVANIA MUNICIPAL RETIREMENT S'	-100.00
Bill Pmt -Check	04/21/2020	6756	POINT SERVICE CENTERS INC.	-1,129.76
Bill Pmt -Check	04/21/2020	6757	POLICE CHIEFS ASSN OF MONTG COUNTY	-150.00
Bill Pmt -Check	04/21/2020	6758	PSAB U/C PLAN	-6,312.96
Bill Pmt -Check	04/21/2020	6759	RICHARD HAGY	-120.00
Bill Pmt -Check	04/21/2020	6760	UNIFORM GEAR, INC	-1,300.45
Bill Pmt -Check	04/21/2020	6761	WITMER PUBLIC SAFETY GROUP INC.	-364.21
Bill Pmt -Check	04/21/2020	6762	PECO 67276-01407 STREET LIGHTS	-1,572.15
Bill Pmt -Check	04/21/2020	6763	MONTGOMERY COUNTY TREASURER	-6,174.00
Total 0110010 · GENERAL FUND CHECKING				-106,485.72
1910010 · WEINGARTNER PARK CHECKING				
Bill Pmt -Check	04/14/2020	1118	PECO 79540-01509 WEINGARTNER	-33.34
Total 1910010 · WEINGARTNER PARK CHECKING				-33.34
3510010 · LIQUID FUELS CHECKING				
Bill Pmt -Check	04/14/2020	1264	PECO 82667-00208 RED LIGHT	-12.50
Total 3510010 · LIQUID FUELS CHECKING				-12.50
TOTAL				-106,531.56

BOROUGH OF NORTH WALES
 300 SCHOOL STREET
 NORTH WALES, PENNSYLVANIA

MEETING: March 10, 2020 7:00 PM, EST

CALL TO ORDER made by President Sando.

ROLL CALL:	Salvatore Amato	Present
	James Cherry	Present
	Sherwin Collins	Present
	Ronald S. Little, Jr.	Present
	Wendy McClure	Absent
	Sally Neiderhiser	Present
	Eion O'Neill	Present
	James Sando	Present
	Mark Tarlecki	Present
	Mayor Gregory D'Angelo	Present

Also, in attendance were John Filice, Borough Solicitor, Alan Guzzardo, Assistant Borough Manager and Michael Eves, Chief of Police.

President Sando led the Pledge of Allegiance.

Public Comment

Jocelyn Tenney, 801 East Walnut Street, asked for a progress report on the sound system. Member Collins, Technology subcommittee representative, provided an update. He stated the Borough has made several attempts to contact Best Boy Audio, who installed the current system, but has been unsuccessful thus far. Therefore, the matter had been referred to the Solicitor. He also stated meetings with a few local vendors, who have completed projects in surrounding municipalities, have been scheduled. Lastly, he indicated an update would be provided at a future Council meeting relating to the outcome once a determination has been made.

Erick Myers, Deputy Fire Chief of the North Penn Volunteer Fire Company (NPVFC), provided an update on the Company's recent activities and preparation guidelines for the COVID-19 virus outbreak.

Discussion: HARB 2019 Annual Report

Raymond Tschoepe, Chair of the Historical Architectural Review Board, reviewed the Board's 2019 Annual Report with Council.

Jocelyn Tenney, 801 East Walnut Street, asked how many hours a week the Borough's Building Code Official works. Manager Hart explained the Building Code Official works four hours per week. These hours have proven satisfactory provided the Borough's current workload relating to permit review, inspections, and the like.

Consideration: Acceptance of Donation from Tex-Mex Connection

Manager Hart read a statement on behalf of Jane Keyes, owner of Tex-Mex Connection, expressing that she wants the donation to be utilized for the Borough's annual Earth Day event and "green" initiatives within the Borough.

Vice President Cherry asked how the Borough will ensure that the donation is solely used for Earth Day and "green" initiatives. Manager Hart stated the donation will be deposited into the Borough's Recycling Fund which covers Earth Day expenses as well as recycling efforts. Council will be able to approve expenses in accordance to current procedures and will be able to identify which fund the expenses are being deducted from.

Member Neiderhiser made a motion to accept a donation in the amount of \$10,000.00 from Tex-Mex Connection, to be deposited into the Borough's Recycling Fund. Member Tarlecki seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Historic Commission Appointment, Term Ending 12/31/2021

Member O'Neill made a motion to appoint Lloyd Nicholas Paulson to the Historic Commission, term ending 12/31/2021. Member Little seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Ratification of Resolution 2020-016

Member O'Neill asked for Manager Hart to provided clarification on the financial portion of the grant application. Manager Hart provided a breakdown and explained that the Borough had previously allocated Capital Improvement Funds to cover the anticipated costs of the project when approving the 2020 Budget.

Member Tarlecki made a motion to ratify Resolution 2020-016. Member Neiderhiser seconded the motion. Motion passed 8 yes, 0 no.

Discussion: Transit Oriented Development (TOD) Zoning Text Amendment

Margaret Dobbs, Community Planner, provided an overview of the Transit Oriented Development Zoning Text Amendment, that has been prepared by her office in correlation with the Borough Planning Commission and staff.

Manager Hart asked if Council needs to vote on authorizing the Solicitor's office to draft the text amendment. President Sando stated yes, a motion is needed in order to proceed and he asked for clarification on the process. Solicitor Filice explained that Council first needs to authorize his office to prepare the text amendment, then the text amendment will need to be reviewed by the Borough Planning Commission and the Montgomery County Planning Commission and a public hearing will need to be held prior to Council passing the amendment.

Member O'Neill made a motion to authorize the Borough Solicitor's office to prepare a draft ordinance of the Transit Oriented Development (TOD) Zoning Text Amendment. Member Collins seconded the motion. Motion passed 8 yes, 0 no.

Consideration: Authorization of 2020 U.S. Census Partnership

Vice President Cherry asked if it is against the law to turn away Census workers when they are conducting their door-to-door activities. Solicitor Filice stated the Census is authorized to conduct their business under Article I, Section 2 of the U.S. Constitution. Manager Hart further explained the benefits of the Census including the following: the Census determines legislative districts and ensures accurate representation in Congress; it determines how to allocate spending for many federally funded programs; and it is the foundation for important data products and projections; all of which can benefit the Borough.

Member Little made a motion to authorize a partnership with the 2020 U.S. Census. Member Tarlecki seconded the motion. Motion passed 8 yes, 0 no.

Proclamation: Designation of April 2020 as PA 811 Safe Digging Month

Manager Hart announced the Borough has been requested by Pennsylvania One Call System to provide a proclamation, designating April 2020 as PA 811 Safe Digging Month. She then stated the proclamation would be signed by President Sando and it would be posted on the Borough's website and Facebook which will help promote public awareness of this important tool that is in place to ensure the safety of excavators, workers, and utility infrastructure.

President Sando announced a proclamation, designating April 2020 as PA 811 Safe Digging Month.

Consideration: Minutes: February 25, 2020

Member O'Neill made a motion to approve the minutes of February 25, 2020. Member Neiderhiser seconded the motion. Motion passed 8 yes, 0 no.

Old Business/Committee & Board Reports/Zoning Applications

Manager Hart announced she and the Finance subcommittee will be meeting on March 16. She then announced the Buildings and Grounds subcommittee met earlier this evening. Lastly, she announced the Borough has received a zoning application for 123 North Second Street and she anticipated the Borough will receive another zoning application from the NPVFC for 137-141 South Main Street involving additional improvement alterations.

President Sando provided an update on the Buildings and Grounds subcommittee's meeting earlier this evening including reviewing the North Penn Arts Alliance's Spring activities, discussion of a kiosk-type sign replacement, as well as interior and exterior updates for the North Wales Arts and Cultural Center. In addition, a maintenance plan update for the Borough's Cemetery and a concrete replacement study focused on Borough owned properties was discussed and is currently being coordinated. He then stated the Subcommittee's concerns with the streetscape condition of Main and Walnut Streets. Lastly, they requested the Borough to review grant funding available for a part-time coordinator for the North Wales Arts and Cultural Center.

Member Tarlecki asked if the Buildings and Grounds subcommittee had met with the North Wales Borough Business Alliance. Manager Hart stated the Alliance had been dissolved. President Sando stated a Borough business owner on Main Street had mentioned an issue with the sidewalks on Main Street.

Solicitor / Mayor / Council / Chief of Police / Manager

Solicitor Filice announced an executive session was held after the previous Council meeting to discuss a personnel matter, a legal matter and a potential legal matter with no action taken. He then stated an executive session will be held following tonight's meeting to discuss a personnel and legal matter; and he anticipated no action would be taken afterwards.

Mayor D'Angelo announced that Osmose Utility Services, Inc. will soon be installing re-enforcement braces on utility poles throughout the Borough. He then thanked the NPVFC's Traffic Police for their assistance with a local funeral procession.

Member Neiderhiser asked if the NPVFC has enough supplies for the COVID-19 virus outbreak. Deputy Chief Myers stated, at the present time, they are well stocked and prepared to deal with the situation.

Vice President Cherry announced the Shade Tree Commission will be reviewing the Borough's Shade Tree Ordinance at their next meeting and he will provide an update once it is available.

Member Collins announced that he attended a Newly Elected Municipal Officials Boot Camp, hosted by the Pennsylvania State Association of Boroughs. He was pleased with the Borough's services in comparison to other Boroughs throughout the State and complimented the Borough's administration and staff members on a job well done.

Member Tarlecki expressed his concern with low hanging utility wires in his neighborhood and requested the Borough contact the proper utility companies to have them secured.

President Sando asked Chief Eves if the Police Department has the necessary supplies for the COVID-19 virus outbreak. Chief Eves stated he is currently working on it. Manager Hart stated she will assist Chief Eves with obtaining the necessary supplies. President Sando then asked Chief Eves for an update on an incident involving a utility pole that was struck on West Walnut Street. Chief Eves confirmed reports of a tractor trailer striking a telephone pole. It is currently under investigation; no injuries were reported. Chief Eves thanked the Fire Police for an outstanding job in assisting the Police Department while utility crews replaced the pole and restored services.

Manager Hart announced the Borough received its annual Recycling Grant from the Northern Montgomery County Recycling Commission in the amount of \$9,008.35. She then announced the following Borough events: the Montgomery County Borough's Association Dinner on April 23, the Annual Easter Egg Hunt on Saturday, April 4 in Weingartner Park and the Annual Earth Day event on Saturday, April 25 at Borough Hall. She also announced the Borough has posted information on its website regarding the COVID-19 virus outbreak. She will continue to work with State and County health officials to ensure the Borough is taking the proper precautions. Lastly, she announced the 2020 Spring-Summer newsletters were mailed out to residents.

Member O'Neill asked if the Borough has explored painting the posted speed limits on the roadway and installing other traffic control devices on South Tenth Street to help with traffic control. Chief Eves stated he is currently looking into possible solutions and he will report back to Council at the next Council meeting. He stated the Police Department conducted over 170 traffic stops in the past month and Officers routinely monitor South Tenth Street.

Member Little asked if the Borough would continue to participate in the Common Share Food Market this summer. Manager Hart stated the program requires a minimum of 15 participants. She reminded everyone that the registration window is currently open. If the minimum number of participants register then, yes, the Borough will continue being an official site.

Member Collins made a motion to adjourn. Member Neiderhiser seconded the motion. Motion passed 8 yes, 0 no.

Meeting adjourned at 9:04 P.M.

Attest: _____

Christine A. Hart
Borough Manager

BOROUGH OF NORTH WALES
 300 SCHOOL STREET
 NORTH WALES, PENNSYLVANIA

EMERGENCY COUNCIL MEETING: March 26, 2020 7:06 PM, EST

CALL TO ORDER made by President Sando.

ROLL CALL:	Salvatore Amato	Present
	James Cherry	Present
	Sherwin Collins	Absent
	Ronald S. Little, Jr.	Absent
	Wendy McClure	Present
	Sally Neiderhiser	Present
	Eion O'Neill	Present
	James Sando	Present
	Mark Tarlecki	Present
	Mayor Gregory D'Angelo	Present

Also, in attendance were Gregory Gifford, Borough Solicitor, Alan Guzzardo, Assistant Borough Manager, Michael Eves, Chief of Police, William Kaelin, Emergency Management Coordinator and Timothy Weir, Tax Collector.

This meeting was held remotely via teleconference due to COVID-19 restrictions. President Sando started the meeting by summarizing the provisions set forth in PA Title 35 allowing the Emergency meeting to take place remotely without a physical quorum due to the "Stay-at-home" order in place by the Governor's Office.

Consideration: Extension of Emergency/Disaster Declaration

Member Neiderhiser made a motion to approve the extension and ratification of the Mayor's Revised Emergency Disaster Declaration dated March 26, 2020. Member McClure seconded the motion. Motion passed 7 yes, 0 no.

Consideration: Revised Council Meeting Schedule

Member O'Neill made a motion to adjust the 2020 Council Meeting schedule to reflect the cancellation of workshop meetings until the Governor's Emergency Disaster Declaration is rescinded; until then, only the second Council Meeting of each month will be held. During this time, meetings will occur remotely using electronic means of communication. Member McClure seconded the motion. Motion passed 7 yes, 0 no.

Member McClure made a motion to adjourn. Member Neiderhiser seconded the motion. Motion passed 7 yes, 0 no. Meeting adjourned at 7:14 P.M.

Attest: _____
 Christine A. Hart
 Borough Manager

Finance Meeting requested by Manager Christine Hart

Finance Committee Attendees: Sal Amato, Ron Little (note: Sally Neiderhiser was unable to attend)

Date/Venue: Wednesday April 8, 2020 via Teleconference

Purpose of Meeting: Manager Hart wished to discuss a Loan/Bond Issue as a possible means of funding the Borough's Comprehensive plan's infrastructure improvements.

Current Situation:

1. We have insufficient funds to meet our current and strategic infrastructure (i.e. Comprehensive Plan) requirements.
Note: Also identified during the discussion was a need to upgrade the technical infrastructure of the Borough Admin/Police/Maintenance facilities (e.g. Computers and networking capabilities).
2. Current interest rates (1.75 %) are low.
3. We are currently levying a .226 mil Debt Reduction tax on our Borough residents but not using it to pay back any debt. Difficult to justify this tax but do we really want it removed?

Impetus for Discussion:

1. We need to decide if we wish to incur more debt while loan rates are low. It takes 6-8 wks to initiate the process. We could lose the interest rate advantage if we don't move quickly.
2. Delaware Valley Trust is acting as our Municipal Advisor. They charge a .5 % basis point for developing a pro forma. We could avoid additional advisement fees if we approach them with a clear and unified plan for moving forward. (Note: it may be possible to have this fee attached to the final loan amt.)

Discussion Focus:

1. Manager Hart presented 5 hypothetical scenarios with loan amounts varying from \$750k to \$1.5M over terms of 7 to 20 years. (see attached Excel spreadsheet). Each of these scenarios were accompanied by an estimate of our **budget shortfall**:
 - a. After using %100 of our Debt Services Fund (Column titled: "Amt After Tax & Rent) and,
 - b. After using Debt Services Fund minus "Revenue from Leasing" (Column titled: "Amt After Tax Millage Only").(Possible Concern: What if we lose the \$31,000 estimated revenue from leasing?)

Key Take-away: We will incur a debt shortage regardless of which hypothetical loan/term scenario is used.

Key Decision for Council:

- ⇒ Do we wish to incur any Debt?
- a. **If yes**, then how much and for how long? How do we make up the resulting budget shortfall?
 - b. **If no**, do we retain the current debt millage tax? Additionally, how will we fund our strategic infrastructure requirements?

Actions from Meeting (Christine):

1. Contact Delaware Valley Trust:
 - a. Identify potential loan amounts and terms.
 - b. Can we get TWO loans: one for Borough/Strategic infrastructure and a separate one for addressing technical infrastructure of the Borough Administration?
(Note: We believe that PA law states that municipal loans MUST be specific to category of need. Separate loans would be required since roads etc are different than IT infrastructure)
2. Identify budget options for meeting the shortfalls incurred from debt repayment.
3. Identify the specific projects and estimated costs associated with the loan monies.
4. Arrange follow-up meeting with Finance Committee.

Apr 10, 2020 (Sal Amato)

Borough Boards & Commissions Vacancies

- Historical Architectural Review Board – Term Expires: 12/31/2023
Must be a licensed real estate broker.
- Parks & Recreation Board – Term Expires: 12/31/2020
- Parks & Recreation Board – Term Expires: 12/31/2022
- Parks & Recreation Board – Term Expires: 12/31/2023
- Zoning Hearing Board – Term Expires: 12/31/2023

Please submit a letter of interest for any one or more of the above listed openings, addressed to the North Wales Borough Council in care of the Borough Manager. Letters can be submitted electronically to chart@northwalesborough.org.

YOUR CENSUS ANSWERS ARE ANONYMOUS AND PROTECTED.



In Pennsylvania, everyone counts.



PARTICIPATE IN THE CENSUS TO SHAPE YOUR FUTURE IN PA.

Our communities and families benefit when you participate in the U.S. Census. Our population count determines the federal support Pennsylvanians receive for the next ten years for education, healthcare, housing, food assistance, roads, and more. When your invite arrives, you can respond online, by mail, or by phone. Be a good neighbor and spread the word.

For more information, visit:
PA.GOV/CENSUS

Shape your
future in PA





BOROUGH OF NORTH WALES

300 School Street, North Wales, PA 19454

Phone: 215-699-4424 • Fax: 215-699-3991

<http://northwalesborough.org>

March 18, 2020

Jane Keyes c/o
Tex Mex Connection
201 E. Walnut Street
North Wales, PA 19454

Dear Jane,

Thank you for your generous donation of \$10,000 to the Borough of North Wales. The funds have been deposited into the Borough's Recycling Fund and will be designated for "Green" Initiatives, such as our Annual Earth Day Recycling efforts.

Your generosity and stewardship have strengthened the fabric of our community! Your willingness to contribute to our community is a wonderful example of proven leadership and sets an example for other business owners.

North Wales Borough operates as a political sub-division. Charitable contributions to governmental units are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose. No goods or services have been rendered in receipt of this gift.

As a Pennsylvania political subdivision operating under the above stated authority, contributions or gifts to the Borough of North Wales constitute a charitable deduction for federal tax purposes. The Borough's tax identification number is 23-6002916.

Thank you again and if you have any further questions, please contact me at 215-699-4424.

Gratefully,

Christine A. Hart
Borough Manager

c: Borough Council

NORTH WALES BOROUGH



EARTH DAY EXTRAVAGANZA



**North Wales Business Owners and Library Team up
with the Borough for Earth Day Celebrations on April 25th!**

On Saturday, April 25th from 9 am to 1 pm Borough residents are encouraged to visit Borough Hall located at 300 School St. to recycle the following items:

- Electronics (see Borough Website for complete list)
- Paper Shredding
- Used Clothing, Textiles and Shoes
- Torn or Tattered Flags
- Household Batteries
- Scrap Metal
- Used Eyeglasses
- Items containing Freon/refrigerant; air conditioners, water coolers, freezer, refrigerators and dehumidifiers
- Gently used household furnishings (no upholstered items)
- Used Books, CD's and DVD's

Point Service Center

Located at 346 W. Walnut Street will be collecting the following items from Borough residents on April 25th from 8 am until Noon.

- Auto Parts
- Auto and/or Lawn Equipment
- Batteries
- New or Used Motor Oil, Coolant
- Used Tires (2 per Household)
- Wheels

Thank you to our Earth Day Sponsors:



JEFFREY L. VARNER
OPTOMETRIST



NORTH WALES
AREA
LIBRARY

NORTH WALES AREA LIBRARY

Entertainment

Silent Auction



*Taste samples from a variety of local restaurants, breweries,
and other food establishments!*

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Order of the Secretary of the Pennsylvania Department of Health Directing Public Health Safety Measures for Businesses Permitted to Maintain In-person Operations

The 2019 novel coronavirus (COVID-19) is a contagious disease that is rapidly spreading from person to person in the Commonwealth of Pennsylvania. COVID-19 can be transmitted from people who are infected with the virus even if they are asymptomatic or their symptoms are mild, such as a cough. Additionally, exposure is possible by touching a surface or object that has the virus on it and then touching one's mouth, nose, or eyes.

COVID-19 is a threat to the public's health, for which the Secretary of Health may order general control measures, including, but not limited to, closure, isolation, and quarantine. This authority is granted to the Secretary of Health pursuant to Pennsylvania law. *See* Section 5 of the Disease Prevention and Control Law, 35 P.S. §§ 521.1, 521.5; sections 2102 and 2106 of the Administrative Code of 1929, 71 P.S. §§ 532, 536; and the Department of Health's (Department's) regulations at 28 Pa. Code §§ 27.60-27.68 (relating to disease control measures; isolation; quarantine; movement of persons subject to isolation or quarantine; and release from isolation and quarantine). Particularly, the Secretary has the authority to take any disease control measure appropriate to protect the public from the spread of infectious disease. *See* 35 P.S. § 521.5; 71 P.S. §§ 532(a), 1402(a); 28 Pa. Code § 28.60.

Recognizing that certain life-sustaining businesses in the Commonwealth must remain open despite the need for strong mitigation to slow the spread of the virus, I am ordering certain actions to be taken by employers and their employees to protect their health and lives, the health and lives of their families, and the health and lives of the residents of the Commonwealth who depend upon their services. Special consideration is required to protect not only customers, but the workers needed to run and operate these establishments.

As cleaning, disinfecting, and other maintenance and security services performed by building service employees are critical to protecting the public health by reducing COVID-19 infection in the Commonwealth, I previously directed building safety measures in an Order that went into effect at 12:01 a.m. on April 6, 2020. Similarly, based upon the manner of COVID-19's continued and extensive spread in the Commonwealth and in the world, and its danger to Pennsylvanians, I have determined that an additional appropriate disease control measure is the further direction of safety measures for all employees and visitors at life-sustaining businesses that have remained open during the COVID-19 disaster emergency.

Accordingly, on this date, April 15, 2020, to protect the public from the spread of COVID-19, I hereby order:

- A. A business that is authorized to maintain in-person operations, other than health care providers, pursuant to the Orders that the Governor and I issued on March 19, 2020, as subsequently amended, shall implement, as applicable, the following social distancing, mitigation, and cleaning protocols:
- (1) in addition to maintaining pre-existing cleaning protocols established in the business, as specified in paragraph (2) below, clean and disinfect high-touch areas routinely in accordance with guidelines issued by the Centers for Disease Control and Prevention (CDC), in spaces that are accessible to customers, tenants, or other individuals;
 - (2) maintain pre-existing cleaning protocols established by the business for all other areas of the building;
 - (3) establish protocols for execution upon discovery that the business has been exposed to a person who is a probable or confirmed case of COVID-19, including:
 - a. close off areas visited by the person who is a probable or confirmed case of COVID-19. Open outside doors and windows and use ventilation fans to increase air circulation in the area. Wait a minimum of 24 hours, or as long as practical, before beginning cleaning and disinfection. Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas including but not limited to employee break rooms, conference or training rooms and dining facilities, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines used by the ill person, focusing especially on frequently touched areas;
 - b. identify employees that were in close contact (within about 6 feet for about 10 minutes) with a person with a probable or confirmed case of COVID-19 from the period 48 hours before symptom onset to the time at which the patient isolated;
 - i. If the employee remains asymptomatic, the person should adhere to the practices set out by the CDC in its April 8, 2020 Interim Guidance for Implementing Safety Practice for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19;
 - ii. If the employee becomes sick during the work day, the person should be sent home immediately. Surfaces in the employee's workspace should be cleaned and disinfected. Information on other employees who had contact with the ill employee during the time the employee had symptoms

and 48 hours prior to symptoms should be compiled. Others at the workplace with close contact within 6 feet of the employee during this time would be considered exposed;

- iii. Promptly notify employees who were close contacts of any known exposure to COVID-19 at the business premises, consistent with applicable confidentiality laws;
 - iv. ensure that the business has a sufficient number of employees to perform the above protocols effectively and timely;
- c. implement temperature screening before an employee enters the business, prior to the start of each shift or, for employees who do not work shifts, before the employee starts work, and send employees home that have an elevated temperature or fever of 100.4 degrees Fahrenheit or higher. Ensure employees practice social distancing while waiting to have temperatures screened;
 - d. employees who have symptoms (*i.e.*, fever, cough, or shortness of breath) should notify their supervisor and stay home;
 - e. sick employees should follow CDC-recommended steps. Employees should not return to work until the CDC criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments. Employers are encouraged to implement liberal paid time off for employees who do not return to work as set forth above.
- (4) stagger work start and stop times for employees when practicable to prevent gatherings of large groups entering or leaving the premises at the same time;
 - (5) provide sufficient amount of space for employees to have breaks and meals while maintaining a social distance of 6 feet, while arranging seating to have employees facing forward and not across from each other in eating and break settings;
 - (6) stagger employee break times to reduce the number of employees on break at any given time so that appropriate social distancing of at least 6 feet may be followed;
 - (7) limit persons in employee common areas (such as locker or break rooms, dining facilities, training or conference rooms) at any one time to the number of employees that can maintain a social distance of 6 feet;

- (8) conduct meetings and trainings virtually (*i.e.*, by phone or through the internet). If a meeting must be held in person, limit the meeting to the fewest number of employees possible, not to exceed 10 employees at one time, and maintain a social distance of 6 feet;
- (9) provide employees access to regular handwashing with soap, hand sanitizer, and disinfectant wipes and ensure that common areas (including but not limited to break rooms, locker rooms, dining facilities, rest rooms, conference or training rooms) are cleaned on a regular basis, including between any shifts;
- (10) provide masks for employees to wear during their time at the business, and make it a mandatory requirement to wear masks while on the work site, except to the extent an employee is using break time to eat or drink, in accordance with the guidance from the Department of Health and the CDC. Employers may approve masks obtained or made by employees in accordance with Department of Health guidance;
- (11) ensure that the facility has a sufficient number of employees to perform all measures listed effectively and in a manner that ensures the safety of the public and employees;
- (12) ensure that the facility has a sufficient number of personnel to control access, maintain order, and enforce social distancing of at least 6 feet;
- (13) prohibit non-essential visitors from entering the premises of the business; and
- (14) ensure that all employees are made aware of these required procedures by communicating them, either orally or in writing, in their native or preferred language, as well as in English or by a methodology that allows them to understand.

B. In addition to the above, the following measures apply to businesses, other than health care providers, that serve the public within a building or a defined area:

- (1) where feasible, businesses should conduct business with the public by appointment only and to the extent that this is not feasible, businesses must limit occupancy to no greater than 50% of the number stated on the applicable certificate of occupancy at any given time, as necessary to reduce crowding in the business, and must maintain a social distance of 6 feet at check-out and counter lines, and must place signage throughout each site to mandate social distancing for both customers and employees;

- (2) based on the building size and number of employees, alter hours of business so that the business has sufficient time to clean or to restock or both;
- (3) install shields or other barriers at registers and check-out areas to physically separate cashiers and customers or take other measures to ensure social distancing of customers from check-out personnel, or close lines to maintain a social distance between of 6 feet between lines;
- (4) encourage use of online ordering by providing delivery or pick-up options;
- (5) designate a specific time for high-risk and elderly persons to use the business at least once every week if there is a continuing in-person customer-facing component;
- (6) require all customers to wear masks while on premises, and deny entry to individuals not wearing masks, unless the business is providing medication, medical supplies, or food, in which case the business must provide alternative methods of pick-up or delivery of such goods; however, individuals who cannot wear a mask due to a medical condition (including children under the age of 2 years per CDC guidance) may enter the premises and are not required to provide documentation of such medical condition;
- (7) in businesses with multiple check-out lines, only use every other register, or fewer. After every hour, rotate customers and employees to the previously closed registers. Clean the previously open registers and the surrounding area, including credit card machines, following each rotation;
- (8) schedule handwashing breaks for employees at least every hour; and
- (9) where carts and handbaskets are available for customers' use, assign an employee to wipe down carts and handbaskets before they become available to each customer entering the premises.

This Order shall take effect immediately and be enforceable as of 8:00 p.m. on April 19, 2020.



Rachel Levine, MD
Secretary of Health

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JOHN S. COVER, AICP
INTERIM EXECUTIVE DIRECTOR

April 15, 2020

Christine Hart, Manager
North Wales Borough
300 School Street
North Wales, Pennsylvania 19454

Dear Ms. Hart:

I hope this email finds you, your family, your coworkers, and municipal officials healthy and safe. As we've all been hearing throughout this pandemic, "we are all in this together." This is especially the case within the public sector, as we all continue to serve our communities as best we can, hoping to reassure our residents that there are still parts of their world that can be counted upon.

I trust Maggie Dobbs has been in regular contact with you, but I want to personally encourage you to call upon her if there is any way she may be of assistance to your community. We do have capabilities for mapping, grant assistance, and educational/informational flyers and notices that may be useful during this unusual time.

In terms of the contract, the standard April invoice is enclosed, and reflects our work for the first half of the year. In terms of the planning work, I continue to have regular coordination and review meetings with Maggie and I am confident the work is progressing as expected. But, obviously, the meeting schedules have been impacted by the pandemic and stay-at-home requirements. To varying degrees, communities are working toward ways of holding their regular planning commission and governing body meetings, and the recently adopted state legislation will hopefully establish the legal reassurances that communities need to be sure their meetings comply with sunshine laws and adequate community input. Depending how long we all remain working from home, and the degree to which you are able to begin holding virtual meetings, I will keep track of how this affects the "Night Meeting" portion of the contract; and if needed, we will make adjustments to the October invoice, reducing the cost to reflect meetings that may have been lost due to the pandemic. Again, we are all in this together, and if there is anything we can do to assist you please let Maggie know. As always, feel free to contact me at any time with any questions.

Stay safe and we hope to be working side-by-side again as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Eric Jarrell', is written over the 'Sincerely,' text.

R. Eric Jarrell, Section Chief: Community Planning
610-278-3745 - ejarrell@montcopa.org
www.montcopa.org/planning