



North Wales Borough
300 School Street
North Wales, PA 19454
Phone: 215-699-4424
Fax: 215-699-3991
www.northwalesborough.org

COMMERCIAL RESALE USE AND OCCUPANCY PERMIT APPLICATION

Permit Fee: _____

Date Received: ____ / ____ / ____

Form of Payment: _____

Received by: _____

TO BE COMPLETED BY THE APPLICANT

Property Address:

Date to Occupy:

Owner(s):

Mailing Address
(Including City, State, Zip):

Phone:

Cell:

E-mail:

Purchaser(s) or Tenant/Lessee:

Mailing Address
(Including City, State, Zip):

Phone:

Cell:

E-mail:

Owner's Agent's

Name and Company:

Mailing Address
(Including City, State, Zip):

Phone:

Cell:

E-mail:

Tenant Change

Property Transfer

Square Footage of Use or Property:

Current Use of Property:

Proposed Use of Property:

E-mail/Mail Certificate to:

NOTE: Property transfers require a sewer video inspection to be performed by North Wales Water Authority. Please contact NWWA at 215-699-4836 for details. A change in use requires a permit. Please contact the Borough for details.

Application is hereby made to North Wales Borough for approval to use and occupy the aforementioned location. I certify that all the information on this application is correct. I agree to comply with all the ordinances and codes of North Wales Borough and the Commonwealth of Pennsylvania. The applicant is responsible for scheduling the inspection(s) with the Borough.

Applicant's Signature: _____ Date: _____

TO BE COMPLETED BY THE BOROUGH

Date of Inspection: _____

Occupant: _____

Property Address: _____

Use Classification: _____

Maximum Occupancy	Pass	Fail	_____
Interior Stairs/Handrails	Pass	Fail	_____
Ceilings/Floors	Pass	Fail	_____
Smoke Detectors	Pass	Fail	_____
Carbon Monoxide Detectors	Pass	Fail	_____
Emergency Lighting	Pass	Fail	_____
Fire Extinguishers	Pass	Fail	_____
Required Mean of Egress	Pass	Fail	_____
Locking Devices on Doors	Pass	Fail	_____
Sanitary Toilets/Sinks	Pass	Fail	_____
Electrical	Pass	Fail	_____
GFI Receptacles	Pass	Fail	_____
Cooking Range	Pass	Fail	_____
Heater/Water Heater	Pass	Fail	_____
Sump Pump	Pass	Fail	_____
Back Flow Preventer	Pass	Fail	_____
Building Number	Pass	Fail	_____
Foundation	Pass	Fail	_____
Chimney	Pass	Fail	_____
Exterior Stairs/Rails	Pass	Fail	_____
Doors/Windows	Pass	Fail	_____
Roof Drains/Gutters/Downspouts	Pass	Fail	_____
Accessory Structures/Fences	Pass	Fail	_____
Weeds/Overgrowth	Pass	Fail	_____
Trash/Debris/Combustibles	Pass	Fail	_____
Sidewalks/Curbs/Driveways/Parking	Pass	Fail	_____

Passed Inspection Yes No

Inspector: _____

Re-inspection Required Yes No

Signature: _____