



North Wales Borough
300 School Street
North Wales, PA 19454
Phone: 215-699-4424
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www.northwalesborough.org

Right-to-Know Request Form

Date Requested: _____

Request Submitted By: E-mail U.S. Mail Fax In-Person

Name of Requestor: _____

Street Address: _____

City/State/Zip: _____

Telephone: _____

Email: _____

Records Requested (Provide as much specific detail as possible):

Do you want copies? Yes or No

Do you want to inspect the records? Yes or No

Please note: The Borough charges a copying fee per page as listed on the Borough Fee Schedule.

For Official Use Only:

Right-to-Know Officer: _____

Date Received by Borough: _____

Five Business Days Response Due: _____

Request Number: _____